



Consent Item

Date: November 11, 2024

Division: Finance

Subject: RFP #F1062E-23 Catering and Meal Services

Background Information:

- The Board of Trustees previously awarded RFP #F1062-23 on September 11, 2023, and subsequent supplemental bids RFP #F1062(A-C)-23 on November 14, 2023, February 12, 2024, April 8, 2024, and RFP #F1062D-23 on August 12, 2024, respectively. RFP #F1062E-23 is the fifth supplemental bid to help meet the needs of the campuses and various departments and if approved, will run concurrently with the prior awarded bids.
- Awarding to multiple vendors will allow campuses and departments the option to select caterers, restaurants, and meal services for events and occasions such as staff meetings, field trips, special events, and holiday meals.
- This bid will not affect or negate the use of Classic Fare Catering through Aramark.

Administrative Consideration:

- The District notified eight hundred seventy-seven vendors to participate in RFP #F1062E-23 Catering and Meal Services, and ten proposal responses were received. Three vendors were previously awarded on the catering and meal services bid.
- Funds for these products and services will come from district operating budgets and state, local, federal, and grant funds.
- Previous annual expenditures:
 - 2023-2024: \$426,725
- Estimated annual expenditures in this category: \$430,000 but will not exceed the approved budgets.
- This procurement complies with Section 44.031 of the Texas Education Code and 2 CFR 200 of EDGAR requirements.

Recommendations:

- That the Lewisville ISD Board of Trustees approves supplemental bid RFP #F1062E-23 Catering and Meal Services and the estimated annual expenditures with the recommended vendors through September 2028.

Timeline/Report:

- Term: November 2024 – September 2028