

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
OF
EDUCATION SERVICE CENTER, REGION 20

February 24, 2016

The Board of Directors of Education Service Center, Region 20 met in regular session at 2:05 p.m. on Wednesday, February 24, 2016 in the ESC-20 Conference Center located at 1314 Hines Avenue in San Antonio, Texas. The Chairman, Mr. Mike Petter, presided and the following members were in attendance:

Mr. Charles A. Carlson, Vice Chairman
Ms. Kay Franklin, Secretary
Ms. Irene Rodríguez-Dubberly, Member
Ms. Eunice Sosa, Member
Mr. Tom Winn, Member
Ms. Beverly Meyer, Member
Mr. Daniel Amador, Charter Representative

Also present were:

Dr. Ronny Beard, Executive Director
Dr. Jeff Goldhorn, Associate Director, Administrative & Instructional Services
Ms. Judi Sparks, Associate Director, Information Technology
Mr. Jeff Stone, Associate Director, Business & Human Resource Services
Ms. Ann Brownlee, Component Director, Human Resource Services
Ms. Lynn Heatherly, Component Director, iTCCS Programming
Ms. Harriett Jackson, Component Director, Infrastructure and Network Services
Ms. Sherry Marsh, Component Director, Special Education
Ms. Carol Morgan, Component Director, Head Start Services
Mr. Paul Neuhoff, Component Director, Financial Services
Mr. Wayne Parker, Component Director, Systems & Operations
Ms. Janna Poth, Component Director, Instructional Services
Ms. Jamie Dunevant, Assistant to the Executive Director

PROGRAM HIGHLIGHT

Dr. Jeff Goldhorn provided an overview of the new Every Student Succeeds Act (ESSA).

MINUTES OF THE DECEMBER 16, 2015 MEETINGS

Mr. Carlson made a motion to approve the following resolution. Mr. Winn seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the minutes of the December 16, 2015 Board of Directors meeting.

MINUTES OF THE JANUARY 6, 2016 SPECIAL MEETING

Ms. Rodríguez-Dubberly made a motion to approve the following resolution. Ms. Sosa seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the minutes of the January 6, 2015 Board of Directors special meeting.

AMENDMENTS TO THE 2015-2016 OFFICIAL BUDGET

Mr. Winn made a motion to approve the following resolution. Ms. Meyer seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the 2015 – 2016 budget amendments reflected on the chart of the following pages.

CONTRACTS OVER \$25,000

Ms. Franklin made a motion to approve the following resolution. Ms. Sosa seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

ESC-20 IS PURCHASING THE FOLLOWING CONTRACTS

<u>Agency/School District</u>	<u>Contract Amount</u>	<u>Division</u>
Time Warner Cable Internet Access October 2015 through August 2016	\$91,224.65	IT

TEXAS COMPTROLLER OF PUBLIC ACCOUNTS COOP PURCHASING PROGRAM PARTICIPATION

Ms. Sosa made a motion to approve the following resolution. Ms. Rodríguez-Dubberly seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves ESC-20’s participation in the purchasing programs of the Texas Comptroller of Public Accounts Cooperative Purchasing Program.

PERSONNEL – NEW EMPLOYEES & SEPARATIONS (PROFESSIONAL STAFF)

Ms. Sosa made a motion to approve the following resolution. Mr. Carlson seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors confirms the appointment of new employees and acknowledges the separation of employment by the following professional staff of ESC-20.

NEW EMPLOYEES (PROFESSIONAL STAFF)

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Previous Employment</u>
Barba, Guadalupe	*Webmaster	1-Feb-2016	Graphic Design & Web Specialist with Flour Bluff ISD
Cruz, Emilio	Manager, Adult Education & Literacy Program	11-Jan-2016	Adjunct Instructor with the University of the Incarnate Word
Ford, Sarah	Educational Specialist, Early Childhood/PPCD	7-Dec-2015	PPCD Program Specialist with SAISD
Juarez, Raul	*Manager, Adult Education & Literacy Program	11-Jan-2016	Instructor, Adult Education & Literacy Program with Region 20
Vigil, Lucinda	*Coordinator III, Financial Compliance & Special Programs	6-Jan-2016	Finance Manager with Academica SouthWest

***New Position**

SEPARATIONS (PROFESSIONAL STAFF)

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Astorga, Jorge	Accounting Manager	31-Jan-2016	Retirement
Hoyer, Sylvia	Administrative Specialist, TOPP/CoLA	18-Jan-2016	Resignation
Jimenez, Eugene	Educational Specialist, Science	22-Jan-2016	Resignation
Moore, Nicole	Educational Specialist, Special Education Curriculum and Instruction for Low Incidence Disabilities	6-Jan-2016	Resignation
Torres, Roxanne	Educational Specialist, Science	18-Dec-2015	Resignation

POLICY CBF (LOCAL), INVESTMENT POLICY REVIEW

Mr. Winn made a motion that the following resolution be approved. Ms. Franklin seconded the motion which was unanimously approved

BE IT RESOLVED, That the Board of Directors, as required by state law, has reviewed Investment Policy, CBF (Local).

PROPOSALS

Mr. Carlson made a motion that the following resolution be approved. Ms. Meyer seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the proposals listed.

- Proposal for Curriculum Writer Services
- Proposal for K-12 Online Library Resources for DKC
- Proposal for PACE
- Renewal Proposal for Catering
- Renewal Proposal for On-Demand Professional Learning Digital Library

INTERLOCAL AGREEMENT

Ms. Rodríguez-Dubberly made a motion that the following resolution be approved. Ms. Sosa seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the Interlocal Agreement.

FOR INFORMATION ONLY ITEMS

Information was provided on the following items:

- Investment Report
- Expenditures in Excess of \$25,000
- Board Election Update
- Head Start Policy Council Report from Policy Council Liaisons
- State Board for Educator Certification Notifications
- Accounts Receivable
- Executive Director's Report

EXECUTIVE SESSION – REVIEW FINALIST’S APPLICATIONS FOR EXECUTIVE DIRECTOR SEARCH

ACTION CONSIDERED IN EXECUTIVE SESSION

BE IT RESOLVED, That the Board of Directors directs that action be taken as defined in Executive Session.

ADJOURNMENT

Adjourn to Executive Session at 3:05 p.m.

Adjourn to Open Session at 4:11 p.m.

Mr. Winn made a motion that the following resolution be approved. Ms. Rodríguez-Dubberly seconded the motion which was unanimously approved.

There being no further business, the meeting adjourned at 5:05 p.m.

Board Chair

Board Secretary