

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS
Organizational Board Meeting Minutes
January 4, 2021
1:00 p.m.**

The Alpena County Board of Commissioners met in an organizational session in the Merchants Building at the County Fairgrounds on January 4, 2021 at 1:00 p.m. and County Clerk Bonnie Friedrichs called the meeting to order.

Judge Ed Black gave the Oath of Office to all the Board of Commissioners.

Clerk Bonnie Friedrichs called for the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Roll was called with the following Commissioners present: Donald Gilmet, District #1; Robert Adrian, District #2; Dave Karschnick, District #3; Bill Peterson, District #4; Kevin Osbourne, District #6; Marty Thomson, District #7; and John Kozlowski, District #8. Commissioner Brenda Fournier was present via telephone for District #5.

AGENDA

Moved by Commissioner Adrian and supported by Commissioner Peterson to adopt the agenda. Motion carried.

PUBLIC COMMENT

None.

NOMINATIONS FOR CHAIRMAN

Commissioner Karschnick nominated Commissioner Robert Adrian for Chairman of the Board, supported by Commissioner Thomson. Commissioner Fournier nominated Commissioner John Kozlowski for Chairman of the Board, supported by Commissioner Osbourne.

Commissioners voted by secret ballot for Chairperson. Vote was: Bob Adrian 5 and John Kozlowski 3. Moved by Commissioner Osbourne and supported by Commissioner Thomson to destroy the ballots. Motion carried. Bob Adrian was declared Chairman and ran the rest of the meeting.

NOMINATIONS FOR VICE-CHAIRMAN

Commissioner Peterson nominated Commissioner Marty Thomson for Vice-Chairman of the Board, supported by Commissioner Osbourne. After no other nominations were made Commissioner Karschnick and supported by Commissioner Osbourne moved to close nominations

and cast a unanimous vote for Commissioner Marty Thomson as Vice-Chairman of the Board for 2021. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYES: None. Motion carried.

APPOINTMENT OF FINANCE COMMITTEE FOR 2021

Chairman Adrian appointed Commissioners Bill Peterson, Dave Karschnick, Brenda Fournier, John Kozlowski and Don Gilmet to the Finance Committee for 2021. Moved by Commissioner Gilmet and supported by Commissioner Thomson to concur with the Chairman's appointments of the Finance Committee. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYES: None. Motion carried.

APPOINTMENTS OF STANDING AND VARIOUS COMMITTEES FOR 2021

Chairman Adrian appointed the Standing Committee and Various Committee appointments as follows:

ALPENA COUNTY BOARD OF COMMISSIONERS 2021 PROPOSED COMMITTEE STRUCTURE

PERSONNEL MANAGEMENT COMMITTEE-

Responsible to and for all employee related personnel matters to include Contract Negotiations, Grievances, Discipline, Hiring, Salary and Wage analysis and appointments.

Marty Thomson, Chair
Bob Adrian
Dave Karschnick
Alt: Kevin Osbourne

FINANCE/COMMITTEE

Responsible to and for the maintenance and control of county related expenditures and its fiscal budget: to include reviewing of bills for payment, Equalization County Evaluation, Bonds, Requests for funding or changes in budget items, General Revenue Sharing, contracting for goods and services and approval of all large and unusual purchases and computer systems.

Bill Peterson, Chair
Dave Karschnick
Brenda Fournier
John Kozlowski
Don Gilmet

BUILDING MAINTENANCE RECREATION & INSURANCE COMMITTEE

Responsible to and for physical construction and maintenance of all county owned buildings and property to include Courthouse, Annex Building, County Parks, Airport, Sheriff's Department, Plaza Pool, Fairgrounds, Northern Lights Arena, DHHS, DHD#4, and following the County Recreation Plan. Overview county recreational facilities for financial stability and long-term success. Responsible for all insurance matters.

John Kozlowski, Chair
Marty Thomson
Kevin Osbourne
Don Gilmet

AMBULANCE COMMITTEE

Responsible to and for the Ambulance Fund. Reviews and recommends Ambulance Fund policy revisions and contracts. Reviews and recommends ambulance fund requests. Meets on an as needed basis.

Brenda Fournier, Chair
Dave Karschnick
John Kozlowski

AIRPORT COMMITTEE

Responsible to and for the Alpena County Regional Airport.

Bob Adrian, Chair

Marty Thomson
Bill Peterson
Don Gilmet

IT COMMITTEE (Information Technology)

Responsible for all Information Technology for County operations.

Dave Karschnick, Chair

Bill Peterson
Kevin Osbourne

ALPENA COUNTY COURT COMMITTEE

Responsible for coordination of court facilities and financial obligations of all county court operations to include District Court, Probate Court, Drug Courts, and Circuit Court/Family Division - Child Care budget.

Kevin Osbourne, Chair

John Kozlowski
Brenda Fournier

**Board Chairman is an ex-officio member of all committees and entitled to one vote on committee matters.
Vice-Chairman will assume same responsibility when Board Chairman is absent.**

2021

**ALPENA COUNTY BOARD OF COMMISSIONERS
Various Board Appointments**

STATUTORY APPOINTMENTS

4-COUNTY HEALTH BOARD: Bob Adrian, Brenda Fournier,
Alternate – Kevin Osbourne

26TH JUDICIAL CIRCUIT LOCAL COURT MANAGEMENT COUNCIL:

Bill Peterson, Marty Thomson, Kevin Osbourne

ALPENA COUNTY PARKS & RECREATION COMMISSION: Bob Adrian, John Kozlowski, Marty Thomson,
Alternate: Kevin Osbourne

MONTMORENCY OSCODA ALPENA (MOA) Landfill Authority (includes Recycling): Bill Peterson, Marty
Thomson, Alternates Don Gilmet, Brenda Fournier

PLANNING COMMISSION (COUNTY): Kevin Osbourne, Alternate - Don Gilmet

BOARD MEMBER APPOINTMENTS

NORTHERN MICHIGAN REGIONAL ENTITY (SUD): _____

NORTHEAST MICHIGAN CONSORTIUM: Dave Karschnick, Alternate - Kevin Osbourne

NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS (includes subcommittee - Regional Development):
Dave Karschnick, Alternate - Kevin Osbourne

COMMUNITY CORRECTIONS ADVISORY BOARD: Kevin Osbourne, Alternate - Don Gilmet

MICHIGAN NORTHERN COUNTIES ASSOCIATION: Kevin Osbourne, Alternate - Dave Karschnick

NORTHEAST MICHIGAN COMMUNITY SERVICE AGENCY (NEMCSA): Dave Karschnick

DRUG AWARENESS RESISTANCE EDUCATION (DARE) BOARD: John Kozlowski

HURON UNDERCOVER NARCOTICS TEAM (HUNT): Bill Peterson

SUNRISE SIDE COASTAL HIGHWAY/HERITAGE ROUTE: Don Gilmet

TARGET ALPENA: Marty Thomson; Alternate - Bill Peterson

THUNDER BAY TRANSPORTATION: Alternate to Jeff Kowalski - Brenda Fournier

THUNDER BAY MARINE SANCTUARY: _John Kozlowski, Don Gilmet

EMERGENCY FOOD & SHELTER PROGRAM/UNITED WAY: Brenda Fournier

911 ADVISORY EXECUTIVE BOARD: Bob Adrian, Dave Karschnick

CENTRAL DISPATCH POLICIES & PROCEDURES: Bob Adrian, Dave Karschnick

LEPC: Bob Adrian

LIAISONS

RECYCLING COMMITTEE: Don Gilmet

VETERANS AFFAIRS BOARD: Don Gilmet

Moved by Commissioner Peterson and supported by Commissioner Gilmet to concur with the Chairman's appointments to the above Standing and Various Boards/Committees as presented. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYES: None. Motion carried.

BOARD MEETING DATES FOR 2021

Moved by Commissioner Karschnick and supported by Commissioner Thomson to adopt the Full-Board meeting dates and times as presented, with meetings at 1:00 p.m. with three (3) meetings held at 5:30 p.m. specifically in March, July and November 2021, excluding Intergovernmental Council meetings. Motion carried.

2021 PER DIEM AND MILEAGE POLICY

Moved by Commissioner Karschnick and supported by Commissioner Thomson to adopt the 2021 Per Diem Policy as presented. Motion carried.

PAY PER DIEMS AND MILEAGE FOR 2021

Moved by Commissioner Thomson and supported by Commissioner Osbourne to pay per diem and mileage for all full board meetings for 2021. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYES: None. Motion carried.

2021 RULES OF ORDER

Moved by Commissioner Karschnick and supported by Commissioner Gilmet to adopt the Rules of Order for 2021 for the Board of Commissioners as presented. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYES: None. Motion carried.

2021 COUNTY DEPOSITORIES

Moved by Commissioner Thomson and supported by Commissioner Gilmet that the County depositories for 2021 be Huntington National Bank, PNC Financial Services Group, tcf Bank, mBank, Flagstar Bank, and PFM Asset Management LLC-GovMic, and that these depositories be authorized to accept deposits or withdrawals made by Treasurer Ludlow or her designated deputies in the case of investments, certificates of deposit, or savings accounts, also to accept deposits and withdrawals on demand accounts (checking) by Treasurer Ludlow or her designated deputies and Clerk Friedrichs or her designated deputies (two signatures required). Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYES: None. Motion carried.

RESOLUTION #21-01
Act 20 of the Public Acts of 1943
Treasurer

WHEREAS, Act 20 of the Public Acts of 1943, as amended, provides that the "... legislative or governing body of a county, city, village, township, or special assessment district, or an agency, board, or commission of a county, by resolutions, may authorize its Treasurer or other Chief Fiscal Officer to invest surplus funds belonging to and under the control of the political subdivision, special assessment district, or agency, board, or commission of a county per the Investment Policy for the County of Alpena as required by Public Act 20, of 1943 as amended.

WHEREAS, it is the intent of the County of Alpena to maximize its return on balances from time to time available in the various funds of the County of Alpena; and,

WHEREAS, it has been the past practice of the County of Alpena to have its Treasurer make immediate investment of available balances;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be authorized and is hereby directed to invest the balances from time to time available in the various funds of the County of Alpena in accordance with Act 20 of the Public Act of 1943, as amended; and,

BE IT FURTHER RESOLVED, that all such investments heretofore made are hereby ratified and validated.

Moved by Commissioner Peterson and supported by Commissioner Osbourne to adopt the above resolution. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYES: None. Motion carried.

2021 COUNTY FEE SCHEDULE

Moved by Commissioner Thomson and supported by Commissioner Peterson to adopt the 2021 fee schedule as presented. Roll call vote was taken: AYES: Commissioners Gilmet, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYES: None. Motion carried.

Discussion to present the suspended fax and email charges to the Finance Committee for recommendation to continue to suspend or to remove.

ANIMAL CONTROL FEE/ORDINANCE DISCUSSION

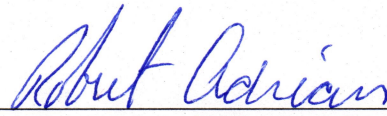
Chairman Adrian asked that the Animal Control Fee and Ordinance be looked at by the Animal Control Adhoc Committee.

PTO DISCUSSION

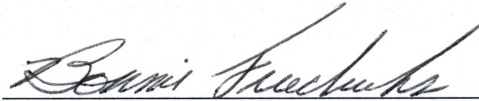
Commissioner Kozlowski requested that employees who may lose their PTO be considered for PTO carryover. It was a consensus that the Personnel Committee will meet on Thursday, January 7, 2021 for their recommendation and to POLL the board if need be.

ADJOURNMENT

Moved by Commissioner Gilmet and supported by Commissioner Osbourne to adjourn. Motion carried. Meeting adjourned at 1:39 p.m.



Robert Adrian, Chairman of the Board



Bonnie Friedrichs, County Clerk

llb