

## LIVONIA PUBLIC SCHOOLS

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*Sheila A. Alles, Chief Academic Officer      Academic Services Department*

DATE:            December 2, 2015  
TO:                Andrea Oquist  
                      Interim Superintendent  
FROM:            Sheila A. Alles

**SUBJECT:    Change Order Recommendation for Inacomp TSG Contract – 2013 Bond**

Last Spring, the Board of Education approved awarding a contract to Inacomp Technical Services Group for the purchase of desktop computers to replace existing teacher and lab computers in our schools. Recently, it became apparent the mini-labs in our K-4 elementary schools need to be converted to full computer labs in order to accommodate the amount of online testing that is occurring in our schools. Also, we need to purchase additional desktop computers for some of our Student Services Providers. Thus, we need to purchase of additional desktop computers beyond those included in the original award.

We would like an opportunity to discuss with the Board of Education a change order to the Inacomp contract for additional desktop computers. Please consider including this item on the Finance portion of the agenda for the Committee of the Whole Board Meeting on Monday, December 7, 2015.

Please let me know if you have any questions or need additional information on this topic.

Attachments