

**Minutes of Regular Board Meeting  
November 12, 2024  
The Board of Education  
Unity School District**

A Regular Meeting of the Board of Education of Unity School District was held Tuesday, November 12, 2024 beginning at 5:30 PM in the Unity School District Board Room.

1. **5:30 PM** Call to Order/Notice of Meeting/Roll Call
  - Members Present:** Debbie Ince-Peterson, Ryan Peterson, Victoria Studtmann, Jeromy Cox, Mike Haroldson, Jeff Reed
  - Members Absent:** Andrea Jerrick
  - Admin. Team Present:** Supt. Zachary Fugate, Elizabeth Jorgensen, William DeWitt, Kara Holden, Nic Been, Shaun Fisher
  - Others Present:** Amanda Warner
2. Approval of the Agenda
  - Motion to Approve the Agenda by Victoria Studtmann.
  - Second by Ryan Peterson.
  - Motion carries by unanimous voice vote.
3. Community Survey Results Presentation to the Board - *Daren Sievers, School Perceptions*
4. Residents' Requests to Speak/Address the Board (Max. of 3 min. Items must be germane to the agenda. Any written comment must be submitted by email to [zfugate@unity.k12.wi.us](mailto:zfugate@unity.k12.wi.us) by NOON on Tuesday, November 12, 2024. Such comments will be provided to the Board of Education for consideration and review.) (Board Policy 187 - Public Participation at Board Meetings)
  - No comments were received.
5. Board of Education Member Update
  - a. Board Book Study (Chapters 5-7 Discussion and Dinner at Board Retreat)
6. **Information**
  - a. Submitted Reports
    - 1) Administrative Reports
      - a. Elementary Principal Report - *Dr. William DeWitt*
      - b. Middle School Principal Report - *Mr. Shaun Fisher*
      - c. High School Principal Report - *Mr. Nicolas Been*
      - d. Special Education Director Report - *Ms. Elizabeth Jorgensen*
    - b. District Administrator's Report - *Mr. Zachary Fugate*
      - 1) WASB State Convention
      - 2) Board Planning Retreat
      - 3) Local Referendum Update
7. **Consent Agenda**
  - a. Approval of Board of Education Meeting Minutes, October 8, 2024 - Regular Board Meeting
    - Motion to Approve the Board Minutes from October 8, 2024 by Ryan Peterson.
    - Second by Mike Haroldson.
    - Motion carried by unanimous voice vote.
  - b. Approval of Board of Education Meeting Minutes, October 16, 2024 - Budget and Finance Committee Meeting
  - c. Approval of Board of Education Meeting Minutes, October 21, 2024 - Special Meeting
  - d. Approval of Board of Education Meeting Minutes, October 28, 2024 - Levy Meeting
  - e. Approval of Board of Education Meeting Minutes, October 30, 2024 - Long-Range Planning and Building Committee Meeting
  - f. Approval of Board of Education Meeting Minutes, November 4, 2024 - Policy and Programming Committee Meeting

Motion to approve items 7.b-7.f by Ryan Peterson.

Second by Mike Haroldson.

Motion carried by unanimous voice vote.

- g. Approval of Elementary/Middle School/High School Activity Accounts  
Motion to Approve the October 2024 Activity Accounts by Ryan Peterson.  
Second by Jeff Reed.  
Motion carries by unanimous voice vote.
- h. Approval of Vouchers  
Motion to Approve the October 2024 Vouchers by Victoria Studtmann.  
Second by Mike Haroldson.  
Motion carries by unanimous voice vote. (Ryan Peterson abstained.)
- i. Acceptance of Bank Balances - *Ms. Kara Holden*  
Motion to Receive the October 2024 Financial Report by Jeff Reed.  
Second by Victoria Studtmann.  
Motion carries by unanimous voice vote.

j. Personnel

- 1) Consideration and Approval of Various Hires, Retirements, and Resignations, including but not limited to:

- a. Extra Duty New Hire - Dave Anderson, High School Girls Head Wrestling Coach
- b. Extra Duty New Hire - Lori Anderson, High School Girls Assistant Wrestling Coach
- c. Extra Duty New Hire - Carolyn Christensen, Middle School Softball Coach
- d. Extra Duty New Hire - Kevin Hikel, High School Assistant Drama Director
- e. Extra Duty New Hire - Kyle Peterson, High School Boys Basketball Assistant Coach
- f. Extra Duty New Hire - Tadd Peterson, High School Girls Assistant Basketball Coach

Motion to approve items 7.j.1.a-7.j.1.f by Ryan Peterson.

Second by Mike Haroldson.

Motion carried by unanimous voice vote.

8. **Action Agenda**

- a. LEAP Program Considerations - *Mr. Zachary Fugate*  
Motion by Jeromy Cox to grandfather in the existing children under 2 years old, including the three children on the waitlist, and turn child care focus to an early learning center model.  
Second by Mike Haroldson.  
Motion carried by unanimous voice vote.
- b. Resolution for the School District Authorizing a Taxable Tax and Revenue Anticipation Note (Authorization for Line of Credit Renewal) - *Ms. Kara Holden*  
Motion by Ryan Peterson to approve the Resolution for the School District Authorizing a Taxable Tax and Revenue Anticipation Note (Authorization for Line of Credit Renewal) of \$1,000,000 as proposed.  
Second by Jeromy Cox.  
Roll Call: Debbie Ince-Peterson(yes), Ryan Peterson(yes), Victoria Studtmann(yes), Jeromy Cox(yes), Mike Haroldson(yes), Jeff Reed(yes), Andrea Jerrick (absent)  
Motion carried by Roll Call Vote.
- c. Consideration and Approval of District Library Long-Range Plan - *Dr. William DeWitt*  
Motion by Ryan Peterson to take off the table the District Library Long-Range Plan.  
Second by Jeromy Cox.  
Motion carried by unanimous voice vote.  
Motion by Ryan Peterson to approve the District Library Long-Range Plan with the ability for Administration to make changes as needed.  
Second by Jeff Reed.  
Motion carried by unanimous voice vote.

- d. Consideration and Approval for Implementation of Neola Policy Support - *Mr. Zachary Fugate*  
Motion by Jeromy Cox to approve the Implementation of Neola Policy Support.  
Second by Mike Haroldson.  
Motion carried by unanimous voice vote.
  - e. Consideration and Approval of Board Policy 370 - *Mr. Zachary Fugate*  
Motion to approve changes to Board Policy 370 by Jeromy Cox.  
Second by Mike Haroldson.  
Motion carries by unanimous voice vote.
  - f. Consideration and Approval for the purchase of PreK Mathematics Curriculum Materials - *Mr. Zachary Fugate*  
Motion to approve the purchase of PreK Mathematics Curriculum Materials by Victoria Studtmann.  
Second by Jeff Reed.  
Motion carries by unanimous voice vote.
  - g. Consideration and Approval of Recommended HVAC Contract - *Mr. Zachary Fugate/Ms. Kara Holden*  
Motion by Ryan Peterson to approve HVAC Contract from Northland Refrigeration in the amount of \$513,762.92.  
Second by Jeromy Cox.  
Motion carries by unanimous voice vote.
9. Adjourn  
Motion to adjourn by Victoria Studtmann.  
Second by Ryan Peterson  
Motion carries by unanimous voice vote by 7:40 p.m.

Respectfully Submitted,  
Andrea Jerrick, School Board Clerk