

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 5/13/17



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 6/7/17

To: **John Rouse**
 Superintendent

From: Tony Wagner
Title: Director

Subject: Summer Ee Kah Ki Maht Program at Various sites

Description: I recommend hiring the following students for the 2017 Ee Kah Ki Maht Program to work at various sites. Students were selected though a competitive interview process and were required to do pre-employment drug screening.

Jeni HeavyRunner	\$1778.74
Domaneek CrossGuns	\$1778.74
Ryan Tall Whiteman	\$1778.74

Financial Impact: \$5,336.22

Funding Source (Budget/grant, etc.): 126.64.170.1340.120

Attachment(s): CSA's

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: May 15, 2017

Board Approval: _____

Contractor: Sample Contract Service Agreement

Phone: 470-0293

Address: P.O Box
P.O. Box or Street Address

Browning MT 59417
City State Zip

Type of Project/Service (be specific): Contractor will provide services for the Summer Ee Kah Ki Maht Summer School Camp/Recreation, Glenn Heavy Runner Pool, Mark Lanes Bowling, and Open Gym. They will have one full day of First Aid/CPR training on June 10th 2017. The camp will run June 12-July 31 from 10:00-5:15 for grades k-6 and one night at open gym. Schedule and times may change and will be adjusted according to what activities are that week. Contractor will be on time to all scheduled activities. Contractor will be in charge of several students and make sure they get to their events on time and as scheduled. Will do activities with them and always be engaged and willing to do physical fitness drills. Will be responsible for all gear that they are entrusted with and will be responsible for all lost and damaged gear. If they do not finish the season they will be responsible in paying for their work shirts out of their last check for the summer. They will need to turn in timesheets for themselves and student workers to Rae Tall Whiteman along with attendance rosters on a weekly basis. Will be under direct supervision of Rae Tall Whiteman and will be required to follow all standards for continued employment.

Contracted Dates: 6/12/17-7/31/17

Rate per hr/per day:	<u>\$8.15 per hr x 7.25 hrs/day x 4 dys x 7 wks + 2 dys</u>	=	<u>\$1778.74</u>
Per Diem/per day:	_____ x _____ # of Days	=	<u>N/A</u>
Mileage:	_____ miles @ _____ per mile	=	<u>N/A</u>
Other costs (explain):	<u>Not to exceed total \$ amount</u>	=	<u>N/A</u>
Total Project Cost		=	<u>\$1778.74</u>

Contract to be paid from:

126.64.170.1340.120
EE KAH KI MAHT GRANT

Independent Contractor:

☐ Submit invoice on completion
☐ Other _____

Employee:

☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Tony Wagner
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.