

Browning Public Schools
Board Agenda Request
Meeting To Be Held: July 29, 2025



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide
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Date: 07/15/25

To: Rebecca Rappold
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Family & Consumer Science Teacher, BMS 2025-2026

Description: John Salois is recommending the following hire for 2025-2026 SY:

👤 Kaitlyn Sharp; BMS Family & Consumer Science Teacher (BA/1)

Financial Impact: \$47,062.00; BA/1

Funding Sources: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled: _____



Browning Public Schools Hiring Selection Report

Position FCS Teacher		Applicant Recommended Kaitlyn Sharp	
Department/Location BMS		Supervisor John Salois	
Type of Position Certified	Starting Date 08/18/25	Term 187 Days	

Recruiting. Date Posted:05/01/24 Re-advertised: 05/02/25 Closing Date:

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Tamika Guardipee	06/11/25	Yes	06/17/25
	Kaitlyn sharp	06/06/25	Yes	06/17/25

Interview Committee	Title	Name	Title
Jessica Racine	Principal		
Sicily Bird	Principal		
Charmaine Arcand	HR Admin		

Recommendation: Kaitlyn's post-secondary education makes her uniquely qualified for the FCS position at BMS. She has a BS in Health Science, with a focus on Healthy Lifestyles. She is currently pursuing her masters in Healthcare Innovation and is adding a plan of study to obtain a teaching degree. She is willing to learn, empathetic and motivated.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	06/25/25	YES	OK
State & Federal Criminal background check	06/25/25	YES	OK
Tribal Background check	07/16/25	YES	OK

Salary: \$47,062.00	Placement: BA/1	Contract Days: 187 Days
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Prepared by: Bev Sinclair Date 07/16/25 Approved by: _____ Date: _____