



NYE COUNTY SCHOOL DISTRICT

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MEMORANDUM

TO: NCSD Board of Trustees

FROM: Michelle "Chelle" Wright, Director of Human Resources

DATE: December 11, 2025

RE: Employee Referral Program Report

Please allow this memorandum to serve as an official report to the BOT of the number of employees who have taken advantage of the employee referral bonus for the 2025-2026 school year compared to the 2024-2025 school year.

During the 2025-2026 school year, we have paid out \$9,000 in referral bonuses to NCSD employees. This is \$1,000 more than we paid out in the 2024-2025 school year. The breakdown for the types of positions referred by NCSD employees, and subsequently hired is as follows:

1 - Administrator
1 - Custodian/Bus Driver
13 - Teachers

Human Resources sends out reminders to all employees via email. Within these reminders, we stress that the applicant must include the referring person's name and title in the Employee Referral Program section of the NCSD application, so we are able to verify the referral.

Thank you for your continued support of this program. We continue to receive many qualified applicant referrals from our current employees.