

Date: November 27, 2013  
 To: School Board  
 From: Dr. Malone  
 RE: Meeting Notes, December 2, 2013

## 2A. Superintendent's Report

- i. Becker High School has been renewed as an Apple Distinguished School for 2013-15, a two-year designation. The award notes that "Becker High School [has] shown that they demonstrate the five best practices of an Apple Distinguished School: visionary leadership, innovative learning and teaching, ongoing professional learning, compelling evidence of success, and a flexible learning environment." A presentation by Apple will occur at an upcoming school board meeting.
- ii. All School Board members are registered for the MSBA Conference Thursday, January 16<sup>th</sup> and Friday, January 17<sup>th</sup>. This is an excellent professional development opportunity and I encourage board members to attend. If you cannot attend, please notify me by Friday, December 6<sup>th</sup> so that we can cancel your room at no charge to the district.
- iii. Preparation of the revised FY 14 and preliminary FY 15 budgets will begin this month and completed for the February 3<sup>rd</sup> meeting.
- iv. Enroll Out/Home School Survey. The slide shown below, from the FY 13 financial audit, prompted some discussion about open enrollment at the November board meeting. The audit shows WADM (weighted adjusted daily membership), which is different than enrollment. To calculate WADM, students are multiplied by the factors shown in the first row of the chart below.

### Resident Average Daily Membership and Pupil Units

Pupil Units Weighting						
	Early Childhood	Handicapped Kindergarten	Kindergarten	Elementary Grades 1-3	Elementary Grades 4-6	Secondary
2009 - 2013	1.250	1.000	0.612	1.115	1.060	1.300

Weighted/Adjusted ADM	2009	2010	2011	2012	2013*
Residents	3,122.47	3,071.06	3,056.42	2,974.28	2,964.36
Resident Loss	(102.22)	(133.27)	(121.47)	(121.94)	(149.85)
Nonresident Gain	126.37	179.46	210.42	281.93	337.08
<b>Total Weighted/Adjusted ADM</b>	<b>3,146.62</b>	<b>3,117.25</b>	<b>3,145.37</b>	<b>3,134.27</b>	<b>3,151.59</b>

\* Estimate

Reviewing the data as ADM (average daily membership) is a closer approximation to our student count as shown below.

	<b>Resident ADM</b>	<b>Enroll In</b>	<b>Enroll Out</b>	<b>Net Gain (Loss)</b>	<b>ADM Served</b>
2011-12	2,575	246	104	142	2,717
2012-13	2,550	304	123	181	2,731
2013-14*	2,556	337	125	212	2,768
*projected					

Per discussion at the November board meeting a survey was sent to families who enroll out or home school. The survey seeks to determine reasons why families choose to enroll out or home school. I will report the results to the board when the survey is completed.

3. Consent Agenda

**C. I recommend approving the personnel items as presented.**

**D. Policy 706 Acceptance Of Gifts permits the school board to accept donations or gifts under the terms of the policy. I recommend accepting the gifts as described on the enclosure.**

4. Truth and taxation information will be presented by Joe Prom, Director Of Business Services. School board action is not necessary.

5. Policy 223 Strategic Goals is the culmination of the school board’s strategic planning this past year for the 2014-15 school year. The first reading was last month. I recommend **adopting the policy.**

6. Stakeholder Input Planning: The Annual School Board Agenda, which will be adopted in January, traditionally schedules stakeholder input for the months of January, February, March, and April. The number of stakeholders invited and those who have attended is shown below:

<b>Year</b>	<b>Stakeholder Group</b>	<b>Invited</b>	<b>Attended</b>
2014	<i>Parents</i>	200	
2013	Parents	90	8
2012	Parents	60	6
2011	Parents	60	11
2014	<i>District Residents</i>	300	
2013	District Residents	125	4
2012	District Residents	100	6
2011	District Residents	80	5

<i>2014</i>	<i>Staff Members*</i>	<i>29</i>	
2013	Staff Members	25	9
2012	Staff Members	20	16
2011	Staff Members	20	18
<i>2014</i>	<i>Students</i>	<i>24</i>	
2013	Students	20	15
2012	Students	20	15
2011	Students	20	18

\*Teachers - 14  
 Local #284 – 14  
 Principal - 1  
 Transportation – 1  
 Food Service – 1  
 District Office - 1

It would benefit our stakeholder input process if we increased the number of attendees. Accordingly, I am planning to increase the number of invitations next year as shown in *italics* above.

I had considered using a stakeholder survey for a portion of the input process. However, I believe that offering invitees a survey option would discourage attendance because invitees would feel they have already provided input.

The changes recommended for the stakeholder input process (increase the number of invitations) can be discussed at the meeting. Alternatively, this item can be discussed at a special school board meeting/workshop at the discretion of the school board.

7. Mark Swanson has requested that the school board consider meeting with the boards of other governmental entities.

Please contact me with any questions or concerns.