

# Ector County Independent School District Odessa, Texas

## Memorandum

**TO:** Board of Trustees  
**FROM:** Hector Mendez, Superintendent of Schools  
**SUBJECT:** HOME SCHOOL WRITTEN STATEMENT OF ASSURANCE UPDATE  
**DATE:** February 19, 2013

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Home School Written Statement of Assurance REGULATION FD (Exhibit A)

The TEA has specific guidelines that define the PEIMS documentation required when a 7<sup>th</sup> – 12<sup>th</sup> grade student leaves the district. To ensure consistency across the district, the Home School Written Statement of Assurance was created several years ago to provide a standard form on which secondary campuses collect the appropriate information from parents who withdraw their student from school for the purpose of home schooling the student.

This document has been updated to more clearly define the required fields for campus staff responsible for the collection of this documentation.

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This is an information item.

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Respectfully submitted,

**Hector Mendez**  
Superintendent of Schools

**H. T. Sánchez**  
Chief of Staff