



Public School Registration Form

To be completed and signed by the person authorized to oversee fundraising activities for the public school (e.g. Principal, Superintendent, School Administrator, Development Officer).

If your school has a PTO, PTA or Foundation with an active 501c3 status- the form below is not required. You should already be listed on GiveMN.org. Please follow this link to sign up as a nonprofit: http://givemn.razoo.com/p/for_nonprofits.

REGISTRATION INSTRUCTIONS

(1) Sign up for a GiveMN.org user account.

In order to setup your school on GiveMN.org, we need to give you administrative access to log in to your school's fundraising page. First, you need a GiveMN.org account. Navigate to www.givemn.org and click "Sign up" in the top right corner. In order to link your GiveMN.org account to your school, please tell us

your GiveMN.org account email address: ksmith@bellevillain.k12.mn.us

(2) Register your school to receive donations.

All grant checks will be mailed to the address below.

Name of School: BELLE PLAIN PUBLIC SCHOOLS

Contact Name / Title: SUPT. KELLY SMITH

Contact Email Address: ksmith@bellevillain.k12.mn.us

Address: 130 S. WILLOW ST

City / State / Zip: BELLE PLAIN, MN 56011

Phone: 952-873-2400

Website (if applicable): www.bellevillain.k12.mn.us

NCES Schools ID: 2704050

We use this to verify your school's status. Visit <http://nces.ed.gov/ccd/schoolsearch/> to search for your school's NCES ID.

I certify that I, KELLY DAVID SMITH (full name), as SUPERINTENDENT (title) of BELLE PLAIN PUBLIC SCHOOLS (school name), am authorized to oversee and conduct fundraising activities.

Please email or fax completed form to support@razoo.com or 866-322-1722.
For assistance or questions please email support@razoo.com or call 866-437-1952.



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I confirm the following:

- ☒ I will, to the best of my ability, use funds in accordance with donor advisements.
- ☒ I understand that the school will have a donations webpage on GiveMN.org, through which donors can make tax-deductible contributions to GiveMN.org's partner, the Razoo Foundation.
- ☒ I understand that any funds donated through GiveMN.org are received and receipted by Razoo Foundation, a 501(c)(3) public charity that operates a donor-advised fund to fulfill donor advisements.
- ☒ I understand it is Razoo Foundation's normal practice to regrant 97.1% of a donor-advised contribution to the qualifying organization or school advised by the donor, and to retain 2.9% for Razoo Foundation's expenses (including credit card transaction costs).
- ☒ I understand that disbursements by Razoo Foundation are made on or around the 10th of the month for advisements made in the previous month.
- ☒ I have read and agree to the GiveMN.org Terms of Use at givemn.razoo.com/p/terms

Signature: Kelly D. Smith Date: 09

(3) Designate additional persons to have access to the school's fundraising page and access donations report (if applicable). Persons will be invited to create user accounts on GiveMN.org after registration authorization has been received.

Name	Title/ Role	Email Address
CHUCK KELLER	BUSINESS MANAGER	ckeller@helkeylaine.k12.mn.us

(Use separate sheet for additional users)

(4) Please email or fax completed form to support@razoo.com or 866-322-1722.

After you have signed up for a user account and submitted your registration form, you will be given a link to your school fundraising page. Your registration application will be processed within 1-2 business days. Thank you again and we look forward to working with you on this exciting new venture!

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