

SSAISD BOARD AGENDA - ITEM SUMMARY

MEETING DATE:	December 18, 2013
MEETING TYPE:	<input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> SPECIAL
ITEM TITLE:	Ready from Day One: School Leadership Consortium
PURPOSE:	<input type="checkbox"/> RECOGNITION <input checked="" type="checkbox"/> REPORT ONLY <input type="checkbox"/> DISCUSSION <input type="checkbox"/> ACTION
PRESENTER(S):	Dr. W. Sean Kearney
REQUESTED BY:	Dr. W. Sean Kearney

I. DESCRIPTION OF ITEM TO INCLUDE YOUR SPECIFIC REQUEST:

Texas A&M University is proposing a collaboration to train aspiring school leaders. The program is the Ready from Day One: School Leadership Consortium, which is comprised of 3 primary components (1: in-district location of coursework; 2: co-teach model of instruction; and 3: an open cohort model of continuing education).

II. BACKGROUND INFORMATION (DOCUMENTATION):

For more information on this program, feel free to view the following information video:

<http://www.youtube.com/watch?v=L4zEtFMegCQ&feature=youtu.be>

III. ALTERNATIVES CONSIDERED (IF APPLICABLE):

N/A

IV. RECOMMENDATION AND IMPACT:

We believe this program offers an opportunity for a “grow your own” future leadership model within the school district as courses will be co-taught by current in-district leaders.

V. DISTRICT GOAL AND CORRESPONDING DEPARTMENTAL INITIATIVE:

VI. FUNDING SOURCE-PROGRAM AND/OR BUDGET CODE:

N/A This project is fiscally neutral, and will require no contribution from South San ISD



TEXAS A&M UNIVERSITY-SAN ANTONIO
AGREEMENT 2014-2015

This AGREEMENT is made and entered into by and between TEXAS A&M UNIVERSITY-SAN ANTONIO (hereinafter referred to as "**University**"), a subdivision of the Texas A&M System of Universities, located at One University Way, San Antonio, Texas, as authorized by the laws of the State of Texas and the Higher Education Coordinating Board, and the **South San Independent School District** (hereinafter referred to as "**School District**"), a political subdivision of the State of Texas. "Parties" will be used to refer to both the **School District** and **University**.

RECITALS

Whereas, Texas A&M University-San Antonio has been designated as a campus within the Texas A&M University System of universities, and the **University** has been designated as a "stand alone" campus by the Higher Education Coordinating Board, and

Whereas, the **University** is authorized by the enabling legislation and the Board of Regents for the Texas A&M System of Universities to offer unduplicated, approved bachelor, masters, and doctorate degrees at the campus of the **University**; and

Whereas, the **School District** desires to assist in providing an avenue for its administrators and aspiring administrators to further their education and training in public education; and

Whereas, the **University** desires to assist in providing the avenue to meet the objectives of public school administrators and aspiring administrators in obtaining additional education and training in public education; and

Whereas, it is the intent of the **University** and **School District** to identify and agree to the commitments and obligations made by each in this Agreement (hereinafter referred to as the "Agreement") executed by the **School District** and **University**;

NOW THEREFORE, for and in consideration of the premises and in further consideration of the matters hereafter set forth, the **University** and the **School District** hereby stipulate and agree as follows:

1.0 Responsibilities of University and the School District

- 1.1 The School District and the University will work collaboratively to implement the TAMU-SA School Leadership Consortium ("SLC") initiative. The School District and University will partner to provide excellent leadership training to all SLC participants including aspiring administrators who elect to enroll for graduate credit, aspiring administrators who elect not to enroll for graduate credit, school district personnel who desire program growth credits, and in the event that enrollment in any course in the University is fewer than 20, enrollment will be open to aspiring administrators from outside of the School District as well.**
- 1.2 Aspiring administrators will be selected by the School District to participate in the third cohort of the SLC. Those selected to participate in the SLC academy and who also choose to enroll in the University's master's degree program in educational administration will be eligible to apply for the "book loan" program covering the cost of textbooks for up to 6 courses in the SLC.**
- 1.3 The University and the School District will collaborate in the assignment of professors from the University and the District's administrators who will serve as co-teachers of each class offered through the SLC that is offered during the spring and fall semester and is a part of the core curriculum leading to the master's degree in Educational Administration.**
- 1.4 Each co-teacher will be recommended by the School District in collaboration with the University faculty member who will be teaching the course. The University will pay an adjunct salary to the Co-teacher/administrator for their role in co- planning and co-teaching the SLC class.**
- 1.5 Implementation of the SLC will begin through mutual agreement between the Parties:**
 - 1.5.1 Co-teacher/Administrator and the University Professor will collaborate actively to guide, monitor, and evaluate the performance of the Aspiring Leader. If a grade is to be issued, issuance of grade will be the discretion of the University Professor serving officially as Professor of Record.**
 - 1.5.2 The Co-teacher/Administrator and the University Professor will collaborate actively to monitor and evaluate the performance of the SLC participant. The formative evaluation of the SLC participant will be documented by the University professor and/or the University staff assigned to the campus/classroom. In specific instances of substandard**

performance of the SLC participant, the **University** will work with the **School District** to recommend and support the best action needed.

- 1.5.3 The **School District** will collaborate with **University** faculty to provide a technology-equipped Teaching and Learning Classroom/Lab for use one class day during the semester for a period not to exceed 3 ½ hours per **SLC** school day, beginning at 5:00p.m. **University** facilities may be used in the event it is more convenient and available to the **SLC** students, professors and co-teachers.
- 1.5.4 Staff development will be offered and provided to the **School District** and its campuses, at no cost to the **School District**, when topics covered in a **SLC** class meet professional development needs of the **School District**, as determined by the **School District**.
- 1.5.5 Through collaboration between the **School District** and the **University** Professor, mutually agreed-upon items needed to facilitate instruction of the cohort of participants enrolled in the **SLC** classroom/Lab, will be fiscally neutral.
- 1.5.6 Compensation for co-teach services will be made directly to the Co-teacher of any course. Co-teachers will have to complete application processes required by the **University's** Resources department.
- 1.5.7 If advance consent of **SLC** participants is provided, the **School District** will provide to the **University**, upon request, identified, hired **SLC** graduates data that assists in determining the effectiveness of the **SLC** program and its impact on student achievement. In accordance with applicable law, the **School District** will provide to the **University**, upon request, non-identifiable data of students enrolled in classes instructed by **SLC** graduates, such data relevant to determining the effectiveness of the **SLC** program and its impact on student achievement. The foregoing data will be available for publication and **SLC** program enhancement.
- 1.5.8 **School District** or **University** procedures such as parking, sign-in documents, and other similar operating procedures will be maintained for each Party's respective property. Fellows and **University** staff will adhere to existing practices and procedures used at each campus.

2.0 RESPONSIBILITIES OF UNIVERSITY

- 2.1 The **University** will coordinate enrollment of each cohort of Future Administrators and provide the professor and the adjunct salary for the co-teach administrator from each school district.
- 2.2 As set forth in section 1.5.3 above, the **University** staff and cohort of future administrators will be located at the **University** or at a **School District** site provided by the **School District**
- 2.3 The role of the **University** Professor assigned to the **School District** will be as follows: a) Oversee the **University**-enrolled Future administrators' cohort; b) Plan, coordinate, and teach coursework in collaboration with the Co-teacher/administrator; and c) Coordinate supervision and evaluation of **SLC** participants with Co-teacher/Administrator.
- 2.4 Insurance requirements are the responsibility of each Co-teacher/Administrator, **SLC** Participant, and the University Professor in accordance with existing **University** and **School District** policies.
 - 2.4.1 The **University** agrees to waive subrogation against the **School District**, its Board of Education, officers, agents and employees for injuries, including death, property damage, or any other loss to the extent same may be covered by the proceeds of insurance.

3.0 TERMS OF AGREEMENT

- 3.1 This Agreement will be effective on the date stated herein above and shall continue in full force and effect until the end of the Spring 2016 academic session, unless terminated earlier in accordance with the terms and conditions of the following section on Termination of This Agreement. Renewal of the Agreement may be sought for the next academic year.
- 3.2 This Agreement is entered by both Parties in good faith for a mutually beneficial, long term relationship to collaborate actively on teaching and learning strategies so that the **SLC** initiative impacts positively the preparation of new educators and the overall quality of the educators employed by the **School District**.
- 3.3 Each party agrees to permit the other Party to use its official school logo on promotional materials to be used in co-branding joint efforts to train and educate future administrators.

4.0 TERMINATION OF THIS AGREEMENT

- 4.1 The **School District** may terminate this Agreement, in whole or in part for a specific **School District** campus, for convenience within the first six (6) months from the effective date of this Agreement. The effective date of termination hereunder will be at the end of the current semester. The intent of this section is to provide the assurance of ease in terminating the commitment to the implementation of the **SLC**.
- 4.2 The **School District** or **University** may terminate this Agreement when the other Party materially breaches this Agreement, provided the **School District** or **University** first provides a written notice to the breaching Party of the breach and an opportunity to cure within (10) days of receipt of the notice. If the breaching Party fails to completely cure the breach in a timely manner, the termination will be effective upon expiration of the curing period.
- 4.3 The **University**, with approval of its President, may terminate this Agreement, in whole or in part for a specific **School District** campus, for convenience within the first six (6) months from the effective date of this Agreement. The effective date of termination hereunder will be at the end of the current semester. The intent of this section is to provide the assurance of ease in terminating its commitment to a **School District**.
- 4.4 The **School District** or the **University** that does not wholly terminate this Agreement within the first six (6) months from the effective date of this Agreement may terminate participation in the implementation of the **SLC** by sending a written notice to the **University** by a date not less than twelve (12) months prior to the effective MOU date of termination.
- 4.5 The termination of any individual **School District** campus participating in the **School Leadership Consortium** initiative does not terminate this Agreement. Policies and procedures needing to be addressed will be cooperatively developed by the **University** and the **School District**, and these policies will be approved, as needed, by the **School District** and the **University**.

5.0 Notices and Communications

5.1 All notices and communications stipulated in this Agreement will be sent by way of personal delivery or U.S. Certified Mail, return receipt requested and postage prepaid. Notice is given upon actual receipt.

5.1.1 **School District:** If the notice is sent to the **School District**, the notice shall be addressed to the Superintendent of Schools 5622 Ray Ellison Drive, San Antonio, TX 78242

5.1.2 **University:** If the notice is sent to **Texas A&M University-San Antonio**, the notice shall be addressed to the Office of the President, One University Way, San Antonio, Texas 78224.

6.0 Miscellaneous

This Agreement supersedes all prior agreements, written or oral, between **School District** and **University** and will constitute the entire agreement and understanding between the Parties with respect to the subject matter hereof. This Agreement and each of its provisions will be binding upon the Parties and may not be waived, modified, amended or altered except by a subsequent writing signed by authorized representatives for **School District** and **University**.

No delay or omission by either of the parties hereto in exercising any right or power accruing upon the non-compliance or failure of performance by the other party hereto of any of the provisions of this Agreement will impair any such right or power or be construed to be a waiver thereof. A waiver by either of the parties hereto of any of the commitments or agreements hereof to be performed by the other party hereto will not be construed to be a waiver of any subsequent breach thereof or of any other commitment or agreement herein contained.

The Parties recognize that neither is engaged as an independent contractor of the other party and acknowledges that neither will have any responsibility to provide the other party or its employees with transportation, insurance or other fringe benefits normally associated with employee status. The Parties do not intend to create a joint enterprise for purposes of determining liability.

By entering this Agreement and performing hereunder, **School District** does not intend, and this Agreement will not be construed, to waive any immunities, defenses or limits of liability to which Owner is entitled under law.

Except as expressly set forth herein, this Agreement is intended solely to benefit the parties executing same, and is not intended to provide or create, either directly or indirectly, any right or benefit for any person or entity not a party to this Agreement.

This Agreement and the obligations hereunder will be governed by the laws of the State of Texas and by applicable federal law. This Agreement is fully performable in Bexar County, Texas.

TEXAS A&M UNIVERSITY-SAN ANTONIO

SOUTH SAN INDEPENDENT SCHOOL DISTRICT

By 
Dr. Maria Hernandez Ferrier, President

By _____
Ms. Mourette Hodge, Superintendent

Date: 12-6-13

Date: _____