

Livonia Public Schools

Business Services Office

Date: April 29, 2014

To: Randy Liepa, PhD., Superintendent

From: Lisa Abbey, Director of Business Services

Re: Discussion of Bids for Move Management Services

As part of the 2013 bond issue, we have submitted a Request for Bids (RFB) for Move Management Services. We would like to discuss this bid for the Bond Issue Program at the next Building and Site Committee meeting on Monday, May 5, 2014.

The RFB for Move Management Services was made available on April 21, 2014. Our Owner's Representative Plante Moran Cresa conducted a pre-bid conference on April 22 and April 25, 2014. The bid responses are due on May 6, 2014. Cresa will review the information after the bid opening. The process for evaluation will be in accordance with the criteria that were established previously.

Cresa will provide the bid information to the Board well in advance of the May 19, 2014 regular meeting. The bid responses will be available after May 6 in the Business Office conference room for any Board member that would like to look at the documents provided by the various firms.

On Monday, May 5, 2014 at the Building and Site Committee meeting Cresa will discuss the Move Management Services bid; please include this item on the agenda. As always, please let me know if there are any additional questions.

LA/kp

Attachments