

**Technology Committee Minutes**  
**3-9-21**

Meeting was called to order at 5:30pm at the Pana High School Library by Bauer, Seconded by Anderson.

Members present: Kyle Anderson, Craig Deere

Members absent: Dr. Beyers, Doug Kirkbride

Superintendent Present: Yes

Visitors: Scott Savage, Jason Bauer, Amanda Skinner

The committee discussed the following:

1. Approval of the Minutes from 10-14-20 Motion by Mr. Bauer seconded by Anderson

1. 1:1 Chromebook Program

A. Program 2020-2021

i. TRA Mandatory Repair Program

The repair program has been working well. Devices are being shipped to TRA most of the time for repairs. We have a good number of loaners available at Jr. High/HS.

B. Roadmap Document Update

Device update schedule is proceeding as normal. The PEF contribution is going to remain at the reduced level of approximately 12k per year.

i. 1:1 Financing

Cares II will have until 2023 and Cares III will be additional funding, this will be explored for use in paying for chromebooks.

2. FY21 Computer Assisted Budget Update

Presenter: Scott Savage

A. E-rate

1. Paperwork

Category 1 paperwork is on autopilot - Bandwidth is being paid for via the state. Physical circuits are in the middle of existing multi-year contract.

2. Project

Category 2 contract up for consideration is for 1 more year of firewall support and wifi support at Jr. High/HS.

3. E-rate contracts

a. Approval

E-Rate Category 2 contract for FY21-22 approved 5:48pm, motion made by Anderson seconded by Deere

4. Category 2 Project Update

Last years category 2 e-rate is under appeal. Mr. Savage is working with the state E-Rate coordinator. If appeals are not successful the project will be paid from the technology budget in full.

5. PHS STEM labs / ICE box Update

A. Program 2020-2021

Ms. Skinner talked about all the new things being done with the stem labs at the high school. They are using tinkercad and 3d printing at the high school. The HS science teachers are helping the students print existing objects and brand new objects from scratch. Mr. Shelter has been using the green screen for his unit on masterpiece theater. More classes are coming in and utilizing the space.

B. Showcase in Stem Lab: Room 222

Ms. Skinner showed the board committee members the new HS Room 222 stem lab.

6. Technology Integration Update

A. 3-Year Technology Plan Revisited/New 3-Year Plan

Ms. Skinner spoke about the 3 year plan having been achieved. Right now plans are being formed to continue a new plan.

7. Apptegy Update

Ms. Skinner spoke about the update to the version 2 of the website. The website has been updated in minor ways. The bar at the top has useful shortcuts to the SIS, employment, etc. The mobile version of the website has also been improved - it's not been deployed yet but is coming soon.

8. Upcoming Technology Events

A. Annual Technology Showcase - Discussions at next PEF Meeting

9. SOPPA Compliance

Mr. Savage spoke about the upcoming soppa law that will come into force July 1st 2021. He shared a broad overview of what will be required to comply with the law. The district will be required to sign privacy contracts with any vendors who collect personally identifying information of students, then post those contracts and the types of data they collect to the district website.

A. Press Policy/SOPPA

Mr. Bauer relayed that all required press policy in relation to soppa has been adopted.

B. Uniform Data Privacy Agreement Adoption

The default privacy contract will be adopted at the upcoming board meeting.

C. Proposal of Data Privacy Officer

The DPO will be designated at the upcoming board meeting.

D. Designation of Policy Signees

The Policy Signees will be designated at the upcoming board meeting.

E. Approval of Education Framework Service

The contract will be approved at the following board meeting.

10. Miscellaneous

11. Other Tech Considerations

**13. Next Meeting Date** – The tentative date for the next full tech committee meeting will be 10/19/21 at 5:30pm at the Pana Unit Office.

Meeting was adjourned on 3-9-21 at 6:22pm, motion by Anderson, Seconded by Deere.

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Member

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Member