

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Regular Meeting
May 20, 2013**

President Johnson convened the meeting at 7:10 p.m. in the Board Room, 15125 Farmington Road, Livonia.

**Members
Present**

Tammy Bonifield, Colleen Burton, Mark Johnson, Dianne Laura, Julie Robinson, Randy Roulier

**Members
Absent**

Eileen McDonnell

**Art Gallery
Program –
Livonia Career
Technical
Center**

Mrs. Stacy Jenkins, administrator of communications, introduced Livonia Career Technical Center digital imaging and design students, and presented them with a certificate in recognition of their outstanding work. Students recognized included: Christine Calleja, Brooke Hitchcock, John Long, Shelby Seay, and Kristen Suzio.

**LPS Foundation
Update**

Mrs. Diane Policelli, president of the LPS Foundation, introduced Foundation Treasurer Ernie Natalini and Foundation Board member Steve Sciatto, and thanked them for their leadership. Mrs. Policelli shared information about the *Competitive Edge College Savings Program*, the new grant program, their assistance with the production and distribution of the LPS directory, the annual Foundation luncheon, and the annual Back-to-School event. She thanked the numerous volunteers who make these activities possible.

**Gifts to LPS
FIRST Robotics
Team**

It was moved by Mr. Roulier and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the generous donation of monetary and in-kind donations totaling more than \$5,000 from the following companies: AISIN Technical Center of America, DENSO International America, Inc., and BAE Systems; and monetary and in-kind donations totaling more than \$1,000 from the following: RCO Engineering, HM White, Guthrie Lumber, Alro Steel, Alpha Manufacturing, MSC Direct, ITT Institute of Technology, Alley Ray Productions, Promotional Concepts, Deliah Catering, and Tech F/X.

Ayes: Bonifield, Burton, Johnson, Laura, Robinson, Roulier

Nays: None

**Gift to
Randolph
Elementary
School**

It was moved by Mrs. Laura and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District accept the generous donations totaling \$9,750 from the Randolph Elementary PTA to Randolph Elementary School.

Ayes: Bonifield, Burton, Johnson, Laura, Robinson, Roulier
Nays: None

Recess

It was moved by Mrs. Burton and supported by Mr. Roulier that the Board take a five to ten minute recess to visit with guests.

Ayes: Bonifield, Burton, Johnson, Laura, Robinson, Roulier
Nays: None

The Board recessed at 7:44 p.m.

Reconvene

President Johnson reconvened the Board meeting at 7:55 p.m.

**Written
Communication**

None

**Audience
Communication**

Mr. Jay Blenkhorn addressed the Board on behalf of Wayne County Commissioner Richard LeBlanc, inviting the community to share any concerns or comments they have with the Commissioner.

**Response to
Prior Audience
Communication**

None

**Consent
Agenda**

It was moved by Mrs. Bonifield and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:

- IV.A. Minutes of the Regular Meeting of April 15, 2013
- IV.B. Minutes of the Special Meeting of May 15, 2013
- VI.A. Bills for Payment—May 21, 2013

Ayes: Bonifield, Burton, Johnson, Laura, Robinson, Roulier
Nays: None

**Adoption of
High School
Social Studies
Textbooks**

It was moved by Mrs. Robinson and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools District purchase the following textbooks for high school social studies courses:

- *World History and Geography*, 2014, for World History B at a cost of \$28,425.60
- *World History: Patterns of Interaction*, 2012, for World History & Accelerated World History at a cost of \$112,959.00
- *History Alive! Pursuing American Ideals*, 2013, for United States History & United States History B with a nine year subscription at a cost of \$130,515.00
- *America's History*, 8th edition, 2014, for AP United States History at a cost of \$68,281.69

The total cost for the textbooks for high school social studies courses is \$340,181.29.

Ayes: Bonifield, Burton, Johnson, Laura, Robinson, Roulier
Nays: None

**Wayne County
RESA 2013-
2014 Budget**

It was moved by Mrs. Burton and supported by Mrs. Laura that the Board of Education of the Livonia Public Schools School District adopt the resolution below for the Wayne County Regional Educational Service Agency ("RESA") General Fund Operating Budget for the 2013-2014 school year.

**Wayne County Regional Educational Service Agency
("Wayne RESA")
General Fund Operating Budget
RESOLUTION**

A regular meeting of the Board of Education of the Livonia Public Schools School District was held at the Board of Education Office on _____, at _____.

Members present were:

The following preamble and resolution were offered by Member _____ and seconded by Member _____.

WHEREAS:

This Board received the Wayne RESA General Fund Operating Budget on or before May 1, 2013; and

WHEREAS:

In accordance with Section 380.624 of the Revised School Code, this Board must now adopt a resolution expressing its support or disapproval of the proposed Wayne RESA budget, and must submit to the Wayne RESA Board any specific objections and/or proposed changes the Board may have to the budget prior to June 1, 2013.

THEREFORE, BE IT RESOLVED THAT:

Please check one of the following options:

- ☐ The Wayne RESA General Fund Operating budget for the 2013-2014 school year be supported, and that the Secretary of the Board is hereby directed to submit a copy of this resolution to the Secretary of the Wayne RESA Board of Education, along with comments.

OR

- ☐ The Wayne RESA General Fund Operating budget for the 2013-2014 school year be disapproved (for reasons attached hereto), and that the Secretary of the Board is hereby directed to submit a copy of this resolution to the Secretary of the Wayne RESA Board of Education, along with any specific objections or proposed changes to the budget.

The undersigned duly qualified and acting Secretary of the Board of Education of Livonia Public Schools School District, Michigan hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on May 20, 2013, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Signed:

Dianne Laura
Secretary, Board of Education

Ayes: Bonifield, Burton, Johnson, Laura, Robinson, Roulier

Nays: None

**Approval of
2013-2014
Cooperative
Educational
Program
Agreements**

It was moved by Mr. Roulier and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve the renewal of the Cooperative Agreements for the 2013-2014 school year as follows:

Northville Public Schools

- Career Technical Education (Northville students coming to LCTC)

Plymouth-Canton Community Schools

- Career Technical Education (Plymouth-Canton students coming to LCTC)

Crestwood Public Schools

- Career Technical Education (Crestwood students coming to LCTC)

Wayne Westland Community Schools

- Career Technical Education Exchange (Wayne-Westland students coming to LCTC and LPS students going to William D. Ford Career Technical Center)
- Alternative Education (LPS students going to Tinkham Center)

Ayes: Bonifield, Burton, Johnson, Laura, Robinson, Roulier

Nays: None

**Schools of
Choice for
Franklin IB
Program**

It was moved by Mrs. Bonifield and supported by Mrs. Robinson that the Board of Education of the Livonia Public Schools School District approve the acceptance of non-resident students, through the state's Section 105 Schools of Choice program, to attend the Franklin High School International Baccalaureate Program.

Students must meet the entrance criteria established for the program. The number of nonresident students accepted into the program will be established annually such that the number of Livonia Public Schools' students and non-resident students accepted in the program is not more than 23 students per grade level. The school district administration will follow all state rules as it relates to allowing non-residents to attend this program under Schools of Choice.

Ayes: Bonifield, Burton, Johnson, Laura, Robinson, Roulier
Nays: None

**Bid Results for
Gymnasium
Lighting Project
At Buchanan,
Garfield, Hoover,
Kennedy,
Randolph,
Maintenance,
Warehouse**

It was moved by Mrs. Laura and supported by Mr. Roulier that the Board of Education, based upon the recommendation of the Director of Business Services Lisa Abbey, authorize the District Engineer James McMuldach to prepare the contracts for Livonia Public Schools School District for a base bid of \$175,904. Also move that upon receipt of the contracts, approved payment and performance bonds, Lisa Abbey is authorized to sign said contracts on behalf of Livonia Public Schools' Board of Education.

Ayes: Bonifield, Burton, Johnson, Laura, Robinson, Roulier
Nays: None

**Bid Results for
Stevenson High
School
Asbestos
Abatement**

It was moved by Mrs. Burton and supported by Mrs. Bonifield that the Board of Education, based upon the recommendation of the Director of Business Services Lisa Abbey, authorize the District Engineer James McMuldach to prepare the contracts for Livonia Public Schools School District, for a base bid of \$63,600. Also move that upon receipt of the contracts, approved payment and performance bonds, Lisa Abbey is authorized to sign said contracts on behalf of Livonia Public Schools' Board of Education.

Ayes: Bonifield, Burton, Johnson, Laura, Robinson, Roulier
Nays: None

**Bid Results for
Gymnasium
Wall Repair at
Roosevelt and
McKinley**

It was moved by Mrs. Robinson and supported by Mr. Roulier that the Board of Education, based upon the recommendation of the Construction Manager, George W. Auch & Company, authorize the Construction Manager to prepare the contracts for Livonia Public Schools School District for an amount of \$61,184 with total costs including general conditions and fees of \$99,234. Also move that upon receipt of the contracts executed by the contractors and approved payment and performance bonds, Lisa Abbey, Director of Business Services is authorized to sign said contracts on behalf of Livonia Public Schools' Board of Education.

Ayes: Bonifield, Burton, Johnson, Laura, Robinson, Roulier
Nays: None

**Recall of
Teacher**

It was moved by Mrs. Laura and supported by Mrs. Robinson that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and recall to district employment as a teacher for the 2012-2013 school year the person listed below:

Name

Carol Klun

Assignment

(1.0) Occupational Therapist

Ayes: Bonifield, Burton, Johnson, Laura, Robinson, Roulier
Nays: None

Resignations

The Board was informed of the resignations of the following staff members, effective June 30, 2013:

Jennifer Grills
Sarah Lindsay
Christina McNally
Jennifer Prouty
Melanie Reynolds

Retirements

It was moved by Mrs. Bonifield and supported by Mrs. Robinson that the Board of Education of the Livonia Public Schools School District adopt resolutions of appreciation for services rendered by:

Christine Hawthorne who will retire from the district on June 30, 2013, and will have devoted 18 years of dedicated, loyal, and outstanding service to the students of Grant Elementary School and Johnson Upper Elementary School as a special education teacher.

Marjorie Moore who will retire from the district on June 30, 2013, and will have devoted 25 years of dedicated, loyal, and outstanding service to the students of Marshall Elementary School and Cass Elementary School as a teacher; and at Washington Elementary School and Buchanan Elementary School as a principal.

Frances Niemiec who will retire from the district on June 12, 2013, and will have devoted 17 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a special education paraprofessional at Roosevelt Elementary School, Bentley Preschool Program, and Perrinville Early Childhood Center.

Christine Price who will retire from the district on June 30, 2013, and will have devoted 21 years of dedicated, loyal, and outstanding service to the students of Cass Elementary School and Emerson Middle School as a teacher.

Donna Sobier who will retire from the district on June 13, 2013, and will have devoted 24 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a Title I paraprofessional at Cleveland Elementary School.

Peggy Sund who will retire from the district on June 30, 2013, and will have devoted 17 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a special education paraprofessional at Roosevelt Elementary School, Tyler Elementary School, Cass Elementary School, and Webster Elementary School.

Becky Sutherland who will retire from the district on May 31, 2013, and will have devoted 28.6 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a bookkeeper and secretary at Holmes Middle School, Churchill High School, Curriculum Department, Academic Services, and Stevenson High School.

Mary Tomassi who will retire from the district on June 30, 2013, and will have devoted 18 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a special education paraprofessional at Roosevelt Elementary School, Tyler Elementary School, and Cass Elementary School.

Suzanne Waring who will retire from the district on June 30, 2013, and will have devoted 27 years of dedicated, loyal, and outstanding service to the students of Franklin High School, Johnson Elementary School, Coolidge Elementary School, Nankin Mills Elementary School, Churchill High School, and Emerson Middle School as a teacher.

Kathryn Wilson who will retire from the district on June 30, 2013, and will have devoted 11 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional at Franklin High School.

Catharine Wisniewski who will retire from the district on June 30, 2013, and will have devoted 14.4 years of dedicated, loyal, and outstanding service to the students of Cleveland Elementary School and Garfield Elementary School as a teacher; and as a teacher consultant with the Student Services Department.

Ayes: Bonifield, Burton, Johnson, Laura, McDonnell, Robinson, Roulier

Nays: None

**Resolution
Designating
Local District's
Election
Representative
for the June 3,
2013 Wayne
RESA Biennial
Election**

It was moved by Mr. Roulier and supported by Mrs. Robinson that the Board of Education of the Livonia Public Schools School District adopt the resolution below designating the local district's Wayne RESA election representative and the candidates for whom that representative should cast a vote at the June 3, 2013 Wayne RESA Biennial Election.

**MODEL RESOLUTION DESIGNATING LOCAL DISTRICT'S
WAYNE RESA ELECTION REPRESENTATIVE**

A _____ meeting of the Board of Education of Livonia Public Schools in Livonia, Michigan (the Board), was held at 15125 Farmington Road, Livonia, Michigan, on the _____ day of _____, 2013, at _____ in the evening.

The meeting was called to order by _____, President.

Present: Members:

Absent: Members:

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. The biennial election of the Board of the Wayne County Regional Educational Service Agency ("WRESA") will be held on Monday, June 3, 2013; and
2. The members of the WRESA Board will be elected by an electoral body composed of one (1) person designated by the Board of each of the constituent school districts; and
3. In accordance with Section 380.614(2) of the Revised School Code, this Board must now adopt a resolution which designates its representative to the electoral body and directs said representative to vote on behalf of this school Board for the specific candidate this Board supports for each position to be filled on the WRESA Board, at least on the first ballot taken by the electoral body.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board does hereby approve the designation of _____ as the representative of this Board for the electoral body, and _____ as an alternate in the event the designated representative is unable to attend, which body will elect two (2) candidates to the vacancies on the WRESA Board on Monday, June 3, 2013.
2. The designated representative is further directed to cast a vote on the first ballot on behalf of the Board for candidate _____, and for candidate _____.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of the

resolution be and the same are hereby rescinded.

Ayes: Members:

Nays: Members:

Motion declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Livonia Public Schools, Michigan hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a _____ meeting held on _____, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

Ayes: Bonifield, Burton, Johnson, Laura, Robinson, Roulier

Nays: None

**First Reading of
Board Policy
BHA – Code of
Ethics**

Mrs. Burton, chairperson for the Policy Committee, reported that the Policy Committee reviewed the revised language for the policy below. She noted that this policy will replace the current Board Policy BHA as well as the three Exhibits (BHA 1, 2, and 3). This policy will be brought to the next regular Board meeting for second reading and possible adoption.

**BOARD POLICY
BOARD OPERATIONS
CODE OF ETHICS**

BHA

DATE _____

As members of the Livonia Public Schools Board of Education, we shall promote the best interests of the school district as a whole, and will make decisions that place student learning and the success of all students first by adhering to the following educational and ethical standards:

As a Board member,

- I will review and evaluate existing policies and procedures, and will work to make desired changes through legal and ethical policies and procedures.
- I will make decisions in terms of the educational welfare of children, and will seek to develop and maintain schools that meet the individual needs of all children regardless of their race, color, national origin, age, religion, sex, height, weight, marital status or handicap/disability.
- I will focus Board action on policy making, strategic planning, and designating and evaluating the superintendent.
- I will recognize that the role of the Board is to govern and oversee the management of the District. I will delegate authority to the Superintendent for the day to day operations of the District, and will not seek to participate in the day-to-day operations.
- I will understand that I have not only the right, but the duty to express my views and opinions and ask questions at the Board table, and will make a good faith effort to understand the views of others.
- I will come to Board meetings prepared to discuss and take action on all agenda items. I will study the material in the Board packet and send requests for additional information to the Superintendent or his/her designee prior to each Board meeting.
- I will give the Superintendent or Board President notification of my concerns prior to the Board

meetings, so that the concerns can be properly addressed.

- I will recognize that the Board must make decisions as a whole in public. I will render all decisions based on the available facts and my independent judgment and refuse to surrender that judgment to individuals or special interest groups.
- I will respect the decision and the implementation of the consensus of the Board once a decision has been made.
- I will exercise caution when communicating between and among Board members via electronic communication, and will abide by the Open Meetings Act.
- I will recognize that while I am free to express my personal views, the Board President is the spokesperson for the Board and the Superintendent is the spokesperson for the District.
- I will be respectful and listen to all ideas presented to the Board, be it from parents, staff, students, community members or other stakeholders.
- I will listen and then refer to appropriate personnel any employee, parent, student or other community member/stakeholder who may contact me with an issue.
- I will hold confidential all matters that, if disclosed, would needlessly injure individuals, schools, or the district. I will respect the confidentiality of information that is privileged under applicable law, including closed session discussions.
- I will take no private action that will compromise the Board, the Administration, or the District.
- I will communicate to other Board members and the Superintendent expression of public reaction to Board policies and school programs.
- I will avoid being placed in a position of conflict of interest, and, if such a conflict is unavoidable, I will disclose such interest to Board members and the Superintendent and abstain from voting on such matters.
- I will refrain from using my Board position for personal or partisan gain.
- I will take MASB CBA 101, Introduction to School Board Service, within the first six months of my Board service.
- I will become MASB Board certified within one year of my Board service in order to educate myself to make the best decisions for the District.
- I will stay informed about current educational issues.
- I will disseminate pertinent information gathered at training workshops and conventions with the Superintendent and fellow Board members.
- I will support the employment of those persons best qualified to serve as District staff.
- I will support and protect District personnel in the proper performance of their duties.
- I will, along with my fellow Board members, review, revise (if appropriate) and sign this Code of Ethics at the January Organization Meeting.

Adjournment

President Johnson adjourned the meeting at 8:57 p.m.

Off/Supt/jw