

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 08/28/2024



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 08-07-2024

To: **Rebecca Rappold**
 Superintendent

From: Wayne Bull Calf
Title: Transportation Supervisor

Subject: **CSA: 1st Aid/CPR Training 2024-2025**

Description: Request to approve a contract service agreement for Brenda Guardipee to provide BPS bus drivers with 1st Aid/CPR training. 1st Aid and CPR training is required to stay in compliance with State laws.

Financial Impact: \$840.00

Funding Source (Budget/grant, etc.): 110/210-96-167-2700-330

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: 08-28-2024

Board Approval: 8/28/24

Contractor: Brenda Guardipee

Phone: (406) 229-0949

Address: P.O. BOX 1342
P.O. Box or Street Address,

Browning, Mt 59417
City, State, Zip

Type of Project/Service (be specific): Provide 1st Aid/CPR for driver's required to drive school bus

Contracted Dates: 8-29-2024

Rate per hour/per day: \$50.00/person x Cards \$20 x 12 staff = \$840.00

Per Diem/per day: _____ x _____ # of Days = _____

Mileage: _____ miles @ _____ per mile = _____

Other costs (explain) = _____

Total Project Cost = \$840.00

Contract to be paid from:

110 / 210-96-167-2700-330

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Brenda Guardipee
Contractor's Signature

Francis Wayne Bull Calf
Principal/Supervisor

Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

08-07-2024

Mr. Wayne Bull Calf
Browning Public Schools
Transportation Department
Browning, MT 59417

Dear Mr. Bull Calf

Re: First Aid CPR AED Course 08/29/2024

Thank you for selecting me to put on a First Aid CPR AED course on August 21, 2024 at the Transportation Dept. beginning 8:30.

The following is a detail of the invoice for the course:

12 students @ \$50.00 each	\$600.00
12 cards @ \$20.00 each	\$240.00
Total	<hr/> \$ 840.00

Please let me know if there are any changes.

Thank You,

Brenda Guardipee
Instructor