

LIVONIA PUBLIC SCHOOLS

Operations Department

Memorandum

TO: Andrea Oquist, Superintendent of Schools

FROM: Phillip Francis, Director of Operations

DATE: January 12, 2017

SUBJECT: Multi-Function Copiers and Printers Replacement - 2013 Bond

I would like to request adding an agenda item to the January 17, 2017 Committee of the Whole meeting. At that time, Matt Lindner of Plante Moran CRESA will present information to the Board on our proposal to replace multi-function copiers (MFC) and printers throughout the District. There will also be time for questions from the Board.

Our current MFCs, located in buildings and departments across the District and the Central Office complex, are 8-10 years old and are in need of replacing. The printers we propose to purchase will replace laser printers used in schools that are 18-20 years. The overall replacement plan proposes to slightly increase the number of MFCs throughout the District, while reducing the overall number of laser printers. At the same time we are reducing the number of printers, we will be increasing our printing efficiency and lowering our overall costs. Thank you.

pmf

Attachment

c: Board of Education