

**Collin County Community College District Board of Trustees**

2022-08-2-X

August 23, 2022

Resource: Kim Davison  
Chief of Staff

**AGENDA ITEM:**

Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies

- **CIA (Local)** Equipment and Supplies Management – Records Management
- **DHA (Local)** Employee Standards of Conduct – Searches and Alcohol/Drug Testing (RENAMED)
- **DHB (Local)** Child Abuse and Neglect Reporting (RENAMED and REVISED)

**DISCUSSION:**

As a part of the College's comprehensive review of all policies and with updates and recommendations from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for review as a first reading.

- **CIA (Local)** Equipment and Supplies Management – Records Management – Adds section for the development of retention procedures for electronic documents.
- **DHA (Local)** Employee Standards of Conduct – Searches and Alcohol/Drug Testing (RENAMED) – Renamed policy without any revisions.
- **DHB (Local)** Child Abuse and Neglect Reporting (RENAMED and REVISED) – Renamed policy with updates required by law for child abuse and neglect reporting obligations.

**SUGGESTED MOTION:**

This being a first reading of local board policies, no action is required.