

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 11/09/21



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 11/03/21

To School board Members

From: Corrina Guardipee-Hall ED.S.
Title: Superintendent

Subject: CSA: Wellness Coach 2021-2022

Description: The following wellness coaches will be hired, for each school building, to help staff and students with physical/emotional/social/spiritual and cultural aspects of wellness as approved in the 8/14/21 board meeting. Each coach will also help with addressing the needs of the rural schools and the departments in our district.

👤 Melanie Magee, Wellness Coach – BMS

Financial Impact: \$2000.00 (per Temporary Compensated Agreement)

Funding Source (Budget/grant, etc.): ESSER III

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 11/3/21

Board Approval: 11/9/21

Contractor: Melanie Magee

Phone: _____

Address: _____ Browning, MT 59417
P.O. Box or Street Address City, State, Zip

Type of Project/Service (be specific): Contractor help staff and students with physical/emotional/social, spiritual and cultural aspects of wellness.

Contracted Dates: 11/10/21 to 6/3/21

Rate per hour/per day: _____ x _____ # of Days = NA

Per Diem/per day: _____ x _____ # of Days = NA

Mileage: _____ miles @ _____ per mile = NA

Other costs (explain): \$2,000.00 per AY (not to exceed) = \$2,000.00

Total Project Cost = \$2,000.00

Contract to be paid from:

Independent Contractor:

☐ Submit invoice on completion

☐ Other _____

Employee:

☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Corrina Guardipee-Hall
Principal/Supervisor

Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.