

**MEMORANDUM OF AGREEMENT  
between the University of Minnesota Duluth  
and Independent School District 709**

By this agreement, the Univ. of Minnesota Duluth, College in the Schools (CITS) and the Duluth Public Schools (ISD 709) agree to partner in the delivery of UMD approved coursework to qualified junior and senior students.

The Duluth Public Schools will:

- Provide the UMD approved curriculum, instruction, textbooks, and facilities for the courses, and pay all expenses involved in instruction of the courses;
- Coordinate student records and class rosters with UMD Continuing Education administration;
- Advise students in the program and coordinate CITS program curriculum and courses with UMD Continuing Education administration; and
- Agree to partner with UMD CITS for academic year 2012-2013.

With the coordination of the Continuing Education department and CITS program staff, UMD will:

- Provide NACEP accredited UMD College in the Schools program and UMD CITS course offerings to the Duluth Public School's qualified junior and senior students for UMD credit taught by UMD approved teaching specialists;
- Coordinate CITS registration, provide assistance to CITS students and teachers to access UMD resources, and provide academic oversight of the program; and
- Facilitate all internal UMD administrative/academic duties, including program assessment and evaluation.
- Select and support CITS faculty mentors who provide professional development to and collaborate with UMD CITS teaching specialists;
- Facilitate access to UMD student/faculty benefits and services, including: Internet/email/ePortfolio, UMD Library services, UCard, and others; and
- Share CITS survey and research information.

Both parties will agree to perform within the requirements of the Minnesota Data Practices Act, Minnesota Statutes, Chapter 13, in handling all data relative to this agreement.

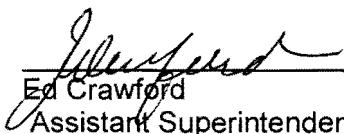
UMD will charge an agreed upon fee of \$52,000 for courses provided fall 2012 through spring 2013 (see Addendum A for course listing), plus ISD 709 will provide up to \$5,500 to support CITS teacher participation in CITS professional development programs. UMD will bill ISD 709 twice yearly, in December and April.

CITS courses offered in the Duluth Public Schools may be amended and/or expanded in each succeeding year. Each consecutive year, a new rate may be negotiated taking into consideration the number of courses offered.

**UMD**

\_\_\_\_\_ Date \_\_\_\_\_  
Lynn Burbank  
Continuing Education Interim Director

**ISD 709**

 \_\_\_\_\_ Date 10-17-12  
Ed Crawford  
Assistant Superintendent

\_\_\_\_\_ Date \_\_\_\_\_  
William Gronseth  
Superintendent

\_\_\_\_\_ Date \_\_\_\_\_  
Ann Wasson  
School Board Chair



**ADDENDUM A**  
**2012-2013 List of UMD CITS Courses**  
**To Be Offered in ISD 709**

<b>Course Title</b>	<b>Course #</b>	<b>Credit</b>	<b>CITS Teachers</b>
Economics and Society	ECON 1003	3	Gayle Franckowiak Joe Vukelich
Introduction to Literature	ENGL 1907	3	Michele Helbacka Greg Jones
Calculus I (All-year)	MATH 1296	5	Tom Van Hornweder Tim White
Weight Training	PE 1616	1	Brian Rud TBD*
Introduction to Sociology	SOC 1101	4	Adair Ballavance Catherine Nachbar
Intermediate Spanish I	SPAN 1201	4	Rebecca Alm-Foix LaDonna Bergman
Intermediate Spanish II	SPAN 1202	4	Rebecca Alm-Foix LaDonna Bergman
College Writing	WRIT 1120	3	Joe Schingen Stuart Sorenson
	<b>Total</b>	<b>27</b>	

\*Pending applicant approval

# Duluth School District #709 UMD CITS Statistics

May 24, 2012

## FY12

Enrollments are duplicated			UMD CITS Fall 2011		
	Total Final Enrollment	Total Sections	Student Credit Hrs	MOA Billing	Savings to Students
Denfeld	167	8	536	*	\$233,406.56
East	287	11	1098	*	\$478,135.08
				\$26,000	\$711,541.64

Two High Schools: Denfeld, East  
2011-2012 Undergraduate Tuition  
\$435.46 per credit

Enrollments are duplicated			UMD CITS Spring 2012		
	Total Final Enrollment	Total Sections	Student Credit Hrs	MOA Billing	Savings to Students
Denfeld	75	4	221	*	\$96,236.66
East	169	6	566	*	\$246,470.36
				\$26,000	\$342,707.02

<b>Grand Total</b>	<b>698</b>	<b>29</b>	<b>2421</b>	<b>\$52,000</b>	<b>\$1,054,248.66</b>
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## FY11

Enrollments are duplicated			UMD CITS Fall 2010		
	Total Final Enrollment	Total Sections	Student Credit Hrs	MOA Billing	Savings to Students
D Central	221	10	693	*	\$252,737.10
D East	264	10	980	*	\$357,406.00
				\$26,000	\$610,143.10

First year Duluth two high schools  
2010-2011 Undergraduate Tuition  
\$364.70 per credit

Enrollments are duplicated			UMD CITS Spring 2011		
	Total Final Enrollment	Total Sections	Student Credit Hrs	MOA Billing	Savings to Students
D Central	57	3	201	*	\$73,304.70
D East	186	7	591	*	\$215,537.70
				\$26,000	\$288,842.40

<b>Grand Total</b>	<b>728</b>	<b>30</b>	<b>2465</b>	<b>\$52,000</b>	<b>\$898,985.50</b>
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### Minnesota Department of Education Concurrent Enrollment 2010-2011 Aid Calculation

- o State reimbursement for concurrent enrollment 2010-2011 was \$37.50 /student /course.
- o Total reimbursement for I.S.D. #709 was \$68,362.50 for 1,823 concurrent enrollments (all providers).
- o ISD #709 UMD College in the Schools total enrollment for 2010-2011 was 728.
  - o Total reimbursed for UMD CITS courses (728 x 37.50) \$27,300.00
  - o Fees paid to UMD as per MOA 2010-2011 \$52,000.00
- o 2010-2011 cost to ISD #709 as per MOA was \$33.93 per student per course.