

April 19, 2023 - Corbett School District Regular Board Meeting Minutes
Board Approved

Regular Board Meeting of the Board of Trustees of Corbett School District was held Wednesday, April 19, 2023, beginning at 7:00 PM in the MPB/Board Room and via ZOOM-Owl virtual platform. Board members present were: Michelle Vo, Chairman; Bob Buttke; Todd Redfern; Katey Kinnear (virtual) and David Granberg. Todd Mickalson, Board Vice Chair, had an excused absence and Board member Rebecca Bratton was absent. Also present were Administrators Derek Fialkiewicz, Ed.D., Superintendent; Brie Windust, Business Office Assistant/ZOOM moderator; Robin Lindeen-Blakeley, Deputy Clerk/HR Lead and Jeanne Swift, Assistant Superintendent/Student Services Director. Cindy Duley, Business Manager was present remotely. HS Student Representative, Anneliese Loveland was present. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. PRELIMINARY BUSINESS – There were approximately 4 attendees online and eight in person. The link below was used to join the webinar:

<https://us02web.zoom.us/j/86432510383>

Or iPhone one-tap :

US: +16699006833,,86432510383# or +12532158782,,86432510383#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 864 3251 0383

International numbers available: <https://us02web.zoom.us/j/86432510383>

1.1. Call to Order/Flag Salute

7:01 p.m.

Michelle Vo, Board Chair, called the meeting to order and led all in the Pledge of Allegiance to the Flag.

<https://policy.osba.org/corbett/1/INDB%20D1.PDF>

2. Review and Acceptance of Agenda

Michelle Vo, Board Chair

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

No changes were made to the agenda except a clerical error to include 4.97-23 to resolution items under 9. Consent agenda and additions under item 15. reflected in the minutes there.

3. Board Chair Report Information Item

Michelle Vo, Board Chair

- a. Board Retreat/Work Session – discussion held with Kristen Miles at OSBA for a possible mini spring session and then again later.
- b. Donation Receipt from CEF – as attached in the Board packet.

- c. OSBA Board Member vacancy – as attached in the Board packet.
https://policy.osba.org/corbett/AB/BD_BDA%20G1.PDF

Attachments: (3)

4. Approval of Minutes Action Item

Dave Granberg moved and Bob Buttke seconded:

RESOLUTION NO. 4.87-23-RESOLVED that the Board approved the minutes of the Regular Board meeting of March 8, 2023.

The vote of the Board was 5-0.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

Attachments: (1)

5. Introduction and Comments of Guests and Representatives

- a. no public comments or guests at this meeting.

<https://policy.osba.org/corbett/AB/BDDH%20D1.PDF>

6. Principal / Director / Supervisor Reports

7:15 p.m.

Derek Fialkiewicz, Ed.D. – Superintendent introduced the following reporter:

- a. Michelle Dawkins, GS Principal - Out of District Student Applications – See item 8.1
- b. Dr. Shelia Morgan Osborne, Director of Curriculum, Assessment, & School Improvement - ELD Curriculum – See Item 10.
- c. Helen Leedom – SBMH Director, reported that she attended the Professional Educator Fair on April 11. She has hired three out of the four social worker positions as of April 19 with staggered start dates and various experience.

Board discussion.

Dr. Fialkiewicz said a tour of the SBMH facility will be set up and that April 20 there will be a tour of the Woodard property if Board wants to go.

<https://policy.osba.org/corbett/AB/BG%20D1.PDF>

6.1. Student Representative to the Board Information Item

Anneliese Loveland reported that the student body has 1.5 months left of school. Prom is scheduled for April 29 with the theme of Midnight Masquerade. Robotics has an upcoming event with an informational tour of the CHS gym and shop on May 18 and an awards meeting closed for parents and students. The team placed third in District at the meet in Wilsonville.

<https://policy.osba.org/corbett/AB/BCBA%20D1.PDF>

7. Financial Reports/Matters

7.1. Report Information Item

Ms. Duley pointed to the Board packet attachments for the numbers reflected at the end of March 31, with taxes for February and March of about \$50,000.00 yet to record. Auditors for 2021-22 still working furiously, but have assured it will be completed by April 30, 2023. TKW will report at the May 17 Board meeting and afterwards will be working on the single audit for 2021-22 for Federal funding over \$750,000.00 threshold. The next report packet will also include OSCIM and G.O. Bond Debt Fund. GF 01 EFB of \$1,405,432.00 should be BFB of \$3.6 million for 2022-23. PEFB for 2023-24

estimated at \$1,065,000.00. No SSF payments for January – April, 2023 due to audit incompleteness. At least 12 schools in the State still without audits done out of 197 school districts, about 5%. There will be more claiming to be done for Fund 03, including SBMH grant. The last page in the packet shows the month by month graphs for RV and XP based on 2021-22. No SSF in January and February of that year too. The bulk of the XP is payroll paid of 12 months. June does account for July.

7:20 p.m.

Board discussion.

Ms. Duley suggested RFP for audit services as TKW is in their third year with us and completed MESD and Portland Public's audits already. Will take into consideration our size when we write RFP.

<https://policy.osba.org/corbett/D/DIC%20D1.PDF>

Attachments: (1)

8. Superintendent Fialkiewicz Report Information Item

Goals for 2022-23

1. Aligning for Student Success

1. **ODE plan integrating six different ODE initiatives**
2. **Drive Corbett 5-year Plan**
3. **Include student, staff, family, community, and board input.**
4. **Complete by February 2023; Presented to the Board for vote March 2023**

2. #OneCorbett

1. **Bringing the Corbett community together through the schools.**
2. **Including the community in various district events**
3. **Aligning efforts K-12**
3. **Promote CSD in the community and beyond**
 1. **Use social media to promote the amazing things happening in classrooms, sports, activities, etc.**

2. Remind everyone what makes Corbett great.

<https://policy.osba.org/corbett/C/CBG%20G1.PDF>

Dr. Fialkiewicz is already thinking about '23-'24 goals and focusing on academics and starting to discuss with administrative team. ODE has goals for us to do and will consider basing alignment with those too.

8.1. Enrollment Numbers and Corbett SD Charter Non-Resident Admission Updates

Derek Fialkiewicz, Ed.D., Superintendent – reported that our enrollment is at 1053.

The Board packet has information regarding admittance through application process.

Dr. Fialkiewicz shared numbers on the screen. (Now attached in the Board packet.)

Currently enrolled 976 into next year, invited 94 equals 1070. This is eight students above the target, But we allow siblings, and as process goes they are coming in.

Invites are sent out and we are accepting seats, with an extensive wait list that is randomly ordered and gets invited from queue. There are very few siblings in later grades this time, as opposed to last year.

Board discussion.

Ms. Dawkins spoke to the Board about kindergarten numbers and that not a lot of them have siblings, as we are charting for better control and monitoring in district students too for better process. All of the buildings get together for accommodation, as we want families to come in. K, 6th and 9th Grades are general application bubbles. We have padded five to six in district students to walk through the doors in August.

Kathy Childess, Secondary Principal, added that the most influx at grade 7 and a bubble at grade 8.

Dr. Fialkiewicz spoke about last year in July looking at 1080 and now we have 1052.

<https://policy.osba.org/corbett/KL/LBE%20R%20D1.PDF>

<https://policy.osba.org/corbett/F/FBB%20D1.PDF>

<https://corbett.k12.or.us/non-resident-info>

Attachments: (2)

8.2. Corbett School Campus Upgrades and / or Grants

Derek Fialkiewicz, Ed.D., Superintendent – Since the beginning of the year working on door locks in the classrooms that don't lock from inside. We received permit the week of April 9 and quote for installation as soon as can be delivered for those that have a push button inside and lock with a key on the outside. Window coverings have been installed on all classrooms except for CAPS. Thanks to parent Amy Ciecko for making and donating to all main campus classrooms. Another parent is working on the CAPS window coverings. Safety for lockdowns is best in locked room with window coverings.

In Woodard property, pre-engineered building slab to be poured April 21st or 24th. Things are moving along.

Dr. Fialkiewicz met with solar engineers and looking for battery backup to cover CAPS, MPB and bathrooms for three days. Woodard to be used as community use center if power outage.

Multnomah County and PGE grants and possibly solar credits to cover costs. Multnomah County would also supply water and snacks for community center. We are replacing the lights in the back HS gym with LED for 40% off cost.

Board discussion.

Dr. Fialkiewicz will find out how much money for locks, and report back to the Board. It was in this year's budget.

9. Consent Agenda

Action Items

David Granberg moved and Bob Buttke seconded:

9.1RESOLUTION ITEMS NO. 4.88-23 through 4.97-23** Action Items**

13.2RESOLUTION NO. 4.88-23** - RESOLVED** that the Board confirmed the hire of Anna McNeely for the position of 1.00 FTE SBMH School Social Worker, contract effective July 1, 2023, with an estimated start date of August 17, 2023.

13.3 **RESOLUTION NO. 4.89-23 - RESOLVED** that the Board confirmed the hire of Holly Roach for the position of SBMH School Social Worker, effective start date of May 15, 2023.

13.4RESOLUTION NO. 4.90-23** - RESOLVED** that the Board confirmed the hire of Erica Salcedo Boykins for the position of 1.00 FTE SBMH School Social Worker, effective start date of April 17, 2023.

13.5RESOLUTION NO. 4.91-23** - RESOLVED** that the Board confirmed the hire of Morgan Weinstein for the position of 1.00 FTE GS Speech Language Pathologist, effective start date of August 17, 2023.

13.6RESOLUTION NO. 4.92-23** - RESOLVED** that the Board updated the February 15, 2023, actions and noted the change of statuses for Assistant Varsity Baseball coach Jeffrey Williams to volunteer and delete Amy Seven Chase as Assistant Varsity Softball Coach.

13.7RESOLUTION NO. 4.93-23** - RESOLVED** that the Board confirmed the resignation of Jennifer Radulesk, 1.00 FTE Secondary Teacher, effective March 27, 2023.

13.8RESOLUTION NO. 4.94-23** - RESOLVED** that the Board confirmed the updated CMS Activity Coordinators and their stipends for the 2022-23 school year as attached in the Board packet.

13.9RESOLUTION NO. 4.95-23** - RESOLVED** that the Board confirmed the hire of Temporary 1.00 FTE HS Counselor, Lisa Stiller, effective March 21, 2023.

13.10RESOLUTION NO. 4.96-23** - RESOLVED** that the Board confirmed the unpaid leave of absence for Allie Johnson from April 5, 2023 - May 25, 2023.

13.11RESOLUTION NO. 4.97-23** - RESOLVED** that the Board confirmed the OFLA/FMLA leave for Kasey Denson, effective April 17-June 9, 2023.

The vote of the Board was 5-0.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

Attachments: (1)

10. CURRICULUM

Dr. Morgan Osborne, Director of Curriculum, Assessment and School Improvement will be submitting and getting approval for State with Integrated Guidance Application (IGA) for Longitudinal Performance Growth Target (LGPT) metrics (five of them) and extrapolating for five years for goals reflecting on the "At A Glance" profile. It will be at a future board meeting.

Board discussion.

Dr. Fialkiewicz said that Dr. Morgan Osborne met with MESD regarding our graduation rate. We are light years away from the rest of the State. Attendance since COVID-19 has dropped pre-COVID rates because more students are staying home when sick or just staying home. He asked Ms. Loveland's opinion.

Ms. Loveland replied that she could see those numbers coming, with sickness or staying home to

work on assignments or mental health.

Ms. Dawkins and Ms. Goodloomis both working on 3rd grade ELA scores that are down using the "Letters" program to become more proficient at reading.

Dr. Fialkiewicz asked Dr. Morgan Osborne and Melissa Davis, ELD Coordinator, to talk about new ELD curriculum. They screen shared information regarding the ELD program at CSD. (now attached to BoardBook)

Ms. Davis assists any K-12 students with another language and pushes in support for them to be successful. There are 30 active students, 26 K-8th and four 9th-12th. The K-8th has a push in model and works with general education teacher. In high school have designated class period. Pilot program is "Perspectives" from National Geographic, recommended by State. It provides a lot of different domains - listening, writing, etc. and is accessible and with grade level content. Approximately five different languages spoken at CSD with most prevalent Romanian, Russian, then Spanish.

8:00 p.m.

Dr. Morgan Osborne said it is great curriculum introduced last year from Holly Elvins-Dearixon and Ms. Davis, and vetted through MESD. Domains also include speaking, reading, project based learning, critical thinking skills with Ted Talks and kids seem to like it. A video was presented to the Board. With approval of the curriculum an EL Legislative report needs to be posted on the website, which was done the week of April 10, titled English Learners in Oregon annual report '20-'21, done in June 2022.

Board discussion.

10.1. ELD Curriculum Action Item

Todd Redfern moved and David Granberg seconded:

RESOLUTION NO. 4.98-23 - RESOLVED that the Board approved the ELD curriculum as presented at the Board meeting.

The vote of the Board was 5-0.

Chair Vo thanked the team for their work.

Attachments: (1)

11. STUDENTS – Dr. Fialkiewicz announced the sports teams are strong in baseball at 17th in The State and a 2-5 record, Softball at 8th in State with a record of 8-2 and track team doing well despite not having a track here to train on. They have been using Oregon Trail's when they can. Springfest at CAPS on May 5. AP testing begins May 1. April 29 is the prom at Persimmon Country Club.

12. TRANSPORTATION, BUILDINGS AND MAINTENANCE

Derek Fialkiewicz, Ed.D., Superintendent – already touched on these subjects elsewhere in the meeting.

13. PERSONNEL

Derek Fialkiewicz, Ed.D., Superintendent announced:

13.1. Vacant Positions: Substitute Custodian, Substitute Bus Driver, .4 FTE Bus Driver, 1.00 FTE 8th-12th Grade HS Special Education Teacher 2023-24, 1.00 FTE SBMH School Social Worker, .5 FTE

SBMH Administrative Assistant and 1.00 FTE HS Counselor 2023-24.

13.2. See Consent Agenda items under 13.2 - 13.11

<https://policy.osba.org/corbett/G/GB%20D1.PDF>

14. POLICY

Derek Fialkiewicz, Ed.D., Superintendent talked about the slight adjustments to the school academic calendars. Next year's graduation date for May 29 should fit better with sports.

14.1. School Academic Calendar for 2023-2024 Action Item

David Granberg moved and Todd Redfern seconded:

RESOLUTION NO. 4.99-23 - RESOLVED that the Board reapproved the proposed school calendar for 2023-2024 as attached in the Board packet.

The vote of the Board was 5-0.

https://policy.osba.org/corbett/I/IC_ICA%20D1.PDF

Attachments: (1)

14.2. Re-approve School Calendar for 2022-23 Action Item

Derek Fialkiewicz, Ed.D. – Superintendent presented the decision from March to have no State waiver, so May 12 is now a Friday school day, June 5 is In-service, June 6 Assessment, and June 7 Preparation.

David Granberg moved and Bob Buttke seconded:

RESOLUTION NO. 4.100-23 - RESOLVED that the Board re-approved the school academic calendar for 2022-23 as attached in the Board packet.

The vote of the Board was 5-0.

Attachments: (1)

Stacy Michaelson, Government Affairs Administrator at MESD will present in May with a legislative update to the Board.

15. COMING EVENTS

8:14 p.m.

Michelle Vo, Board Chair, read aloud: Thursday, April 20 - Mid-Term

Wednesday, April 26 - Budget Committee Meeting 7:00 pm MPB/ZOOM-Owl

Wednesday, May 3 - Budget Committee Meeting 7:00 pm MPB/ZOOM-Owl if needed

Friday, May 12 - School Day

Tuesday, May 16 - Special District Election for Board members

Wednesday, May 17 - Regular School Board Meeting, MPB/ZOOM-Owl 7:00 p.m.

16. MATTERS FOR THE GOOD OF THE ORDER – none at this time in the meeting.

17. ADJOURNMENT – The Board adjourned at 8:16 p.m.