



# Wharton County Junior College

## Proposed Agenda Item Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Monday of the week before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: February 16, 2021      Date of This Proposal: February 3, 2021

**SUBJECT:**

Approve the increase of the micro-purchase threshold from the current \$10,000.00 listed in the Code of Federal Acquisition Regulations to the maximum of \$50,000.00 allowed in the aggregate for informal procurement methods.

**RECOMMENDATION:**

Approve the increase of the micro-purchase threshold from the current \$10,000.00 listed in the Code of Federal Acquisition Regulations to the maximum of \$50,000.00 allowed in the aggregate for informal procurement methods used for purchases from qualifying Federal Grants.

**BACKGROUND/RATIONALE:**

Chapter 200.320 (iii) (iv) of the Code of Federal Regulations allows non-federal entities to self-certify their own micro purchase threshold up to \$50,000.00 in the aggregate each year by meeting certain criteria. The three items required are: qualification as a low risk auditee, completion of an annual institution risk assessment, and compliance with their own State's purchasing threshold. The College complies with all three of the requirements. The College also already has policies, procedures, and controls regarding purchases below this \$50,000. aggregate amount. In order to expedite some grant projects, and stay within the proposed timeline to provide approved services to our students, and also meet the objectives of these Federal Grants, it is critical to be able to quickly determine the company that provides the best overall value to the College and acquire needed equipment and services. For these reasons, it would be very beneficial for the College to have the \$50,000. threshold.

**Estimated Cost & Budgetary Support (how will this be paid for?):** \$0.00


**RESOURCE PERSON(S) [name(s) and title(s)]:**

Bryce Kocian, Vice President of Administrative Services  
Mike Feyen, Director of Facilities Management  
Philip Wuthrich, Director of Purchasing

**SIGNATURES:**

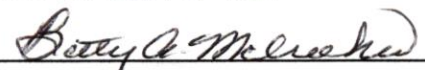
  
\_\_\_\_\_  
Originator

2-3-21    1/29/21  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Cabinet-Level Supervisor

02/04/2021  
\_\_\_\_\_  
Date

**PRESIDENT'S APPROVAL:**

  
\_\_\_\_\_

2-4-21  
\_\_\_\_\_  
Date