

GREENBUSH MIDDLE RIVER SCHOOL
INDEPENDENT SCHOOL DISTRICT 2683
REGULAR MEETING
June 19, 2017
7:30 PM (Greenbush)

1. Call to Order at 7:37 P.M.
2. Roll Call
 2. 1. Roll Call: Carrie Jo Howard, Shane Kilen, Brandon Kuznia, Jeff Nelson, Kurt Stenberg, Laurie Stromsodt
Absent: Joseph Melby
 2. 2. Administration: Tom Jerome, Sharon Schultz
Other Attendees: Cooky Kujava, Janice Wolin, Ryan Bergeron, Cory Wimpfheimer, Tom Pittman, Abbie Pittman, Terry Howard, Arlette Pearson, Cathy Schenkey, Neil Lund, Debra Koebernick
3. Approval of Agenda
 3. 1. A motion was made by Jeff Nelson, seconded by Kurt Stenberg and UC that, BE IT RESOLVED that the Board of Education approve the agenda of the June 19th, 2017 Regular Board Meeting as presented.
4. Minutes
 4. 1. A motion was made by Carrie Jo Howard, seconded by Brandon Kuznia and UC that, BE IT RESOLVED that the Board of Education approve the minutes of the preceding regular meeting of May 15th, 2017.
5. Business Services
 5. 1. A motion was made by Carrie Jo Howard, seconded by Shane Kilen and UC that, BE IT RESOLVED that the Board of Education approves the payment of bills check #33663 through check #33765 for a total of \$142,799.93 and Purchasing Card electronic payments dated May 5th, 2017 and Electronic Funds Transfers as submitted.
 5. 2. Treasurer's Report
6. Reports
 6. 1. Listening Session
NOTHING TO REPORT
7. Communications
 7. 1. Superintendent
 7. 1. a. Buildings and Grounds
 - Repairs to locker rooms at Greenbush site are nearly complete
 - Bids are being obtained for roof repairs at Greenbush site

7. 1. b. Greenbush Middle River School District Budget to Actual expenditure report

- As requested by board member, document will be provided on monthly basis.
- Budget consists of 5 fund balances:
 - o 01 General Fund
 - o 02 Food Service
 - o 04 Community Services
 - o 07 Debt Redemption
 - o 08 Scholarships
 - o 09 Student Activities
- *see attached

7. 1. c. Greenbush Middle River School District Staffing

- Recommendation is for Mrs. Schultz to assume position of Activities Director.
- Recommendation is to assign part time Dean of Students position to Mrs. Dawn Ellis.
- The Greenbush Middle River School District continues to seek applicants for Special Education teaching positions.

7. 1. d. Northwest Service Cooperative Proposal

- *see attached

7. 1. e. 2017 - 2018 Projected Budget

- Expenditures and Revenues have been reviewed and projected
- Budget details will be presented during board meeting
- *see attached

7. 1. f. Greenbush Middle River School District Insurance

- Currently in the process of reviewing insurance policies (property/automobile) as it relates to coverage, premiums, values, etc....

7. 1. g. Greenbush Swimming Pool

- Greenbush Middle River School District has traditionally contributed \$5,000.00 to operating expense of swimming pool. (1992)
- Funds utilized for general operating expenses (swimming lessons, instructors, etc.)
- *Greenbush Middle River School District has traditionally covered expenses related to Middle River youth summer baseball

activities.

7. 1. h. Greenbush Middle River School District Annual Audit

- Eide Bailly is scheduled to conduct annually district audit during the month of August pending board approval for Fiscal Year 2017
- Eide Bailly has conducted district audits for the past four years.
- *see attached document

7. 1. i. Greenbush Middle River School District Call for Bread and Milk Bid

- Annually the Greenbush Middle River School District for Bread and Milk
- Bids will be reviewed and approved during the July or August Board Meeting.

7. 1. j. Minnesota Rural Education Association

- Greenbush Middle River School District is currently a member of the Minnesota Rural Education Association
- MREA advocates exclusively for Greater Minnesota School Districts
- MREA provides guidance and information relating to best practice within education, professional development opportunities as well as legislative policy.
- MREA provides a voice at the Minnesota Legislature advocating for policy, testifying before committees as well as informing legislators on the issues that impact rural education.
- Annual board approval is required to renew membership in the Minnesota Rural Education Association.

7. 1. k. Review of Meal Prices

7. 1. l. Proposed Master Contract for Certified Staff 2017 - 2018 / 2018 - 2019

- Committee consisted of Board Members Nelson, Howard and Melby as well as Superintendent Jerome
- key points to be discussed/reviewed at board meeting by committee members

7. 1. m. School Vandalism

- Vandalism occurred recently in 2nd floor classroom at Greenbush site

8. Principal Report

8. 1. Principal Schultz

- Spring Sports
- GB Women of Today working on food donations for weekend meals for students.
- Sports Board

9. Proposed Resolutions June 19th, 2017

9. 1. A motion was made by Laurie Stromsodt, seconded by Brandon Kuznia, and UC that, BE IT RESOLVED the Board of Education of District 2683 approves the hiring of Sharon Schultz as Activities Director.
9. 2. A motion was made by Carrie Jo Howard, seconded by Kurt Stenberg, and UC that, BE IT RESOLVED the Board of Education of District 2683 approves the resignation of Mrs. Jan Wollin as Community Education support staff.
9. 3. A motion was made by Brandon Kuznia, seconded by Laurie Stromsodt, and UC that, BE IT RESOLVED the Board of Education of District 2683 approves the resignation of Andrea Blanton as evening cleaner.
9. 4. A motion was made by Jeff Nelson, seconded by Carrie Jo Howard, and UC that, BE IT RESOLVED the Board of Education of District 2683 approves the Master Contract for Certified Teaching Staff as presented for the 2017 - 2018 and 2018 - 2019 academic years.
9. 5. A motion was made by Carrie Jo Howard, seconded by Laurie Stromsodt, and UC that, BE IT RESOLVED the Board of Education of District 2683 to renew annual membership with the Minnesota Rural Education Association.
9. 6. Greenbush Middle River School Board approve NWSC Health and Safety proposal as presented.
Motion Kurt Stenberg Second Brandon Kuznia
9. 7. A motion was made by Laurie Stromsodt, seconded by Brandon Kuznia, and UC that, BE IT RESOLVED the Board of Education of District 2683 call for bids for milk and bread to be purchased during the 2017 - 2018 academic year.
9. 8. A motion was made by Carrie Jo Howard, seconded by Kurt Stenberg, and UC that, BE IT RESOLVED the Board of Education of District 2683 approve Eide Bailly to conduct annual district audit.
9. 9. A motion was made by Carrie Jo Howard, seconded by Brandon Kuznia, and UC that, BE IT RESOLVED the Board of Education of District 2683 approves contribution of \$5,000 for general operating cost of swimming pool.
9. 10. A motion was made by Kurt Stenberg, seconded by Shane Kilen, and UC that, BE IT RESOLVED that the Board of Education of District 2683 accept the

following donation(s).

- Al and Brenda Sather to Gator Robotics \$20.0

9.11. A motion was made by Shane Kilen, seconded by Kurt Stenberg and UC that, BE IT RESOLVED that the Board of Education of District 2683 to hire Dawn Ellis as Part Time Dean of Students at the Middle River location.

10. Adjournment

Motion: Carrie Jo Howard

Second: Brandon Kuznia

11. Communications

- Regular School Board Meeting - July 17th, 7:30 p.m. at Middle River