

## MEMORANDUM

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**TO:** NWABSD Board of Education

**DATE:** September 20, 2023

**NUMBER:** 24-042

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Human Resources

**ABSTRACT:**

Each month various Human Resources actions occur which require Board action or cognizance.

**ISSUE:**

At issue is the approval of Human Resources actions.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and new or revised job descriptions. In addition, the administration informs the Board of resignations, transfers, and terminations throughout the district.

**ALTERNATIVES:**

1. Approve the Human Resources actions as presented;
2. Disapprove the Human Resources actions as presented;
3. Take no final action.

**ADMINISTRATION RECOMMENDATION:**

The administration recommends the Board approve the Human Resources actions as presented.

**Human Resources  
September 2023**

I. The administration recommends approval of the following action items:

- a) Certified new hires FY24
- b) Classified new hires FY24

a) The administration recommends approval of the following FY24 Certified New Hires:

LOCATION&DATE	NAME	POSITION
<b><u>JNES</u></b>		
08/2023	Jerry Hayes	PreK Teacher
<b><u>KMHS</u></b>		
09/2023	Alyosha Monson	Teacher HS/SS
09/2023	Michael Sanchez	Teacher CTE
<b><u>KOBUK</u></b>		
09/2023	Roland Posada	Teacher LA/SS
08/2023	Jacqueline McManus	Teacher K/1/2
<b><u>NOORVIK</u></b>		
07/2023	Michael Zibell	Principal

b) The administration recommends approval of the following FY24 Classified New Hires:

LOCATION&DATE	NAME	POSITION
<b><u>DO</u></b>		
09/2023	Qutan Lambert	HR Assistant Officer
<b><u>MAINTENANCE</u></b>		
08/2023	Vernon Nelson	Journ. Carpenter
<b><u>DEERING</u></b>		
08/2023	James Cleveland	SPED Aide
08/2023	Samuel Gavin	Bilingual Instructor
<b><u>JNES</u></b>		
08/2023	Tiffany Garoutte	SPED Aide
08/2023	Chaylen Goodrow	SPED Aide
<b><u>Selawik</u></b>		
08/2023	Sarah Black Ruis	SPED Aide
08/2023	Kathy Riley	Instructional Aide

II The administration reports the following non-action items:

- a. Classified Resignations
- b. Certified Transfers
- c. Certified Open Positions
- d. Classified Open Positions

a) The administration reports on the following classified resignations:

LOCATION & DATE	NAME	POSITION
<b><u>DO</u></b>		
09/2023	April Jorgensen	HR Asst. Officer
10/2023	Jazmine Camp	Executive Assistant

b) The administration reports on the following certified transfer requests:

<u>LOCATION&amp;DATE</u>	<u>NAME</u>	<u>POSITION</u>
<b><u>JNES</u></b> 08/2023	Katie Hansen	Teacher 5
<b><u>SELAWIK</u></b> 09/2023	Chelsea Goodwin	Dean of Students
09/2023	Jacob Ray	Teacher 2

c) The administration reports on the following certified openings:

LOCATION&POSITION

<b><u>DO</u></b> 2 Reading Specialist Staff Development Specialist	<b><u>KMHS</u></b> 2 Teachers
<b><u>AMBLER</u></b> 1 Teacher	<b><u>KOBUK</u></b> 1 Teachers
<b><u>BUCKLAND</u></b> 3 Teachers	<b><u>NOATAK</u></b> 4 Teachers
<b><u>JNES</u></b> 1 Teachers	<b><u>NOORVIK</u></b> 3 Teachers
<b><u>KIANA</u></b> 1 Teacher	<b><u>SHUNGNAK</u></b> 1 Teacher
<b><u>KIVALINA</u></b> 2 Teachers	<b><u>SELAWIK</u></b> 1 Teachers

d) The administration reports on the following classified openings:

LOCATION&POSITION

<b><u>ATC</u></b> Dorm Attendant Secretary	<b><u>KIANA</u></b> Title I Aide	<b><u>KOBUK</u></b> SpEd Aide
<b><u>STAR OF THE NORTH</u></b> 2 Dorm Attendants	<b><u>DO</u></b> Executive Assistant	<b><u>SELAWIK</u></b> Bilingual Instructor
<b><u>BUCKLAND</u></b> SPED Aide	<b><u>KIVALINA</u></b> 2 Bus Drivers Maintenance	<b><u>MAINTENANCE</u></b> Journeyman Elect. Maintenance Kotz Mechanic Journeyman Plumber Journeyman Carpenter Heating Controls Technician
<b><u>JNES</u></b> Migrant Aide Bus Driver	<b><u>KMHS</u></b> Migrant Ed Aide	