

**LEWISTON-ALTURA SCHOOLS
DISTRICT #857**

LANE CHANGE APPLICATION

This is to notify you that I will have completed 4 credits to change my status from:

MA lane 13 step to

MA+10 lane 13 step.

This is in accordance with Article VI, Section 4, Subdivision 3 of the Master Agreement.

Subd. 3. Effective Date: Requests for changes in salary due to lane changes will require an official transcript as proof of successful completion of credit and must be submitted prior to February 1, and September 1. Approval of lane changes will be considered at the next regularly scheduled School Board meeting after the required official transcript of credit with final grade and a completed lane change application has been received by the Superintendent. Payment for the new lane change will be effective on February 1st, and September 1st if the request for the lane change is received prior to the respective date and the School Board approves the request even if the approval meeting comes after the designated date.

Teacher's name: Connie Sikkink Print or type

Teacher's Signature: Connie Sikkink Date: 8-10-22

Date Received in District Office: 8/11/2022

Signature of Person Receiving Application: Gwen Carman