



AGENDA ITEM: 26-11
DATE OF MEETING: March 11, 2026
ACTION:
INFORMATION:

**APPROVE CONTRACT WITH NAVA PBC
FOR FORM-FILLING AGENT PILOT – OPERATIONS AND EVALUATION AND
ACKNOWLEDGEMENT OF ACTIVE NO-COST DATA SHARING MOU CF26112
FROM MARCH 15, 2026 – OCTOBER 31, 2026 (CONTRACT NO. CF26125)
[\$175,000 – PROP 10 FUNDS]**

SUMMARY OF REQUEST

Approve Contract CF26125 with Nava PBC in an amount not to exceed \$175,000 for the period March 15, 2026, through October 31, 2026, to continue the Form-filling Assistant pilot in production, provide operational support, and complete a structured evaluation and final deliverables; and acknowledge the existing Data Sharing MOU with Nava PBC (CF26122).

BACKGROUND

Since late 2025, First 5 Riverside County (F5RC) and Nava PBC have collaborated to develop and pilot an AI-powered Form-filling Assistant that supports benefits intake by drafting application entries in real time during caseworker–client conversations under human supervision. The early pilot, funded through a Google.org grant, has produced strong staff-reported preference and early indications of workflow value, and F5RC seeks to extend the pilot through a defined operational period with structured measurement and evaluation to inform future adoption and implementation decisions.

RECOMMENDED ACTION:

That the Commission:

1. Approve Contract No. CF26125 with Nava PBC for an amount not to exceed \$175,000, effective March 15, 2026 – October 31, 2026, to continue the Form-filling Assistant pilot in production, provide operational support, and complete a structured evaluation and final deliverables, and authorize the Executive Director to sign the contract on behalf of the Commission, subject to County Counsel approval as to form; and
2. Acknowledge that the existing no-cost Data Sharing MOU with Nava PBC (CF26112), effective October 1, 2025, through June 30, 2026, remains active and continues to govern data access, confidentiality, and data transfer obligations for the pilot; and
3. Authorize the Executive Director, based on the availability of fiscal funding and as approved by County Counsel, to sign amendments that exercise the options of Contract No. CF26125, on behalf of the Commission including modifications of the scope of work that stay within the intent of said contract without requiring further action from the Commission.

BUDGET IMPACT

Adequate appropriation is included in the approved budget for Fiscal Year 2025/2026 and will be included in the recommended budget for Fiscal Year 2026/2027.
(525440-25800-938001-92960)

STRATEGIC PLAN RELEVANCE

Goal Area 3 – Resilient Families

POTENTIAL CONFLICTS OF INTEREST

None Known

ATTACHMENTS

1. 26-11 Attachment 1: CF26125 Nava PBC
2. 26-11 Attachment 2: CF26122 Nava PBC