

ISD 877 BOARD OF EDUCATION MEETING  
Monday, February 24, 2014  
Phoenix Learning Center  
7:00 p.m.

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## MINUTES

Presentation by Phoenix staff and students. Themes of respect, responsibility and relationships are emphasized. Students shared information as to correlation between working at a job and attending Phoenix. Senior Project class is used to explore various career options, tour a college/technical institute, and assist with completing a college application.

1. CALL TO ORDER by Chair Sue Lee at 7:25 p.m. AND ROLL CALL  
Present: Sue Lee, Patti Pokorney, Melissa Brings, Jeff Trout, Ken Ogden  
Absent: Laurie Raymond, Dean Perry

2. PRELIMINARY ACTIONS

- A. Pledge of Allegiance
- B. Public Comment – none
- C. Approval of Agenda

Brings/Pokorney to approve with amendment to 3C

3. COMMUNICATIONS

- A. Student Council Update, Nicholas Swearingen  
Report on conference. Math Department is feature of the month.
- B. Proud of
  1. District Spelling Bee Winner - Maddy Bollingmo, 8th grader at BCMS. This is Maddy's third title in four years. Second place winner is Rachel Huss, 7th grader at BCMS.
- C. Board Calendar Dates
  1. Monday, March 10, 2014 - Board Workshop 4:30 p.m. Parkside Elementary
  2. Monday, March 24, 2014 - Board Meeting 7:00 p.m. Board Room
  3. Saturday, April 5, 2014 - ECFE Family Fair 10 a.m. - 1:00 p.m. Discovery

Add: Board Retreat on March 20 from 6-8 p.m., DO Conference Room

4. CONSENT AGENDA

- A. Personnel Consent Agenda

APPOINTMENTS - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Alexis Hanson-McNeil, Little KidKare Aide, effective February 10, 2013.
2. Christina Bruce, Special Education ESP at Parkside Elementary, effective February 3, 2014 and ending June 5, 2014.
3. Sara Mart, ESP at Buffalo Community Middle School, effective February 10, 2014 and ending June 5, 2014.
4. Nora Suttner, substitute 2<sup>nd</sup> Grade Teacher at Tatanka Elementary, effective on or about April 2, 2014 and ending June 6, 2014. This is a replacement for Alicia Job.
5. Dion Koltas, substitute 4<sup>th</sup> Grade Teacher at Tatanka Elementary, effective on or about March 5, 2014 and ending on or about April 30, 2014. This is a replacement for Carla Turner.
6. Karen Schultz, School Nurse at Buffalo High School, effective February 21, 2014. This is a replacement for Stephanie Gleason.
7. William Weiser, part-time Physical Education/Health Teacher at Buffalo High School, effective February 11, 2014 and ending June 6, 2014.

RESIGNATION/RETIREMENT – Approve the following resignations/retirements:

1. Vicki Haggemiller, resignation as Little KidKare Teacher, effective January 22, 2014.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfers/changes in assignment:

1. Jessica Hilk, Physical Education Health Teacher at Buffalo High School, from .688 to 1.0 FTE effective January 2, 2014.
2. Vicki Kobbe, additional assignment as District Child Find Facilitator, effective February 3, 2014 and ending June 15, 2014.
3. Bonnie Kolbinger, Special Education ESP at PRIDE, additional 2.0 hours/day as Transportation ESP, effective February 18, 2014 and ending June 4, 2014. This is a replacement for Linda Kennedy.

LEAVE OF ABSENCE - Approve the following request for leave of absence:

1. Lloyd Lenart, Custodian at Buffalo High School, extension of leave of absence to end on or about March 30, 2014.
2. Amanda Peterson, Physical Education Teacher at Buffalo Community Middle School, request for leave of absence effective on or about May 4, 2014 and ending on or about June 4, 2014.
3. Michelle Clark, Special Education ESP at Northwinds Elementary, request for leave of absence effective February 12, 2014 and ending March 6, 2014.

B. Check Disbursements

Payroll checks # 198907 through 199080 and 182968 through 184576 amounting to \$2,828,767.04. P-card disbursement checks 35916 to 36279, totaling \$96,485.45. Handwritten checks 160335 through 160340. Bill-pay wires 36280 through 36283. Employee reimbursement checks 90006276 through 90006384,

and Accounts Payable checks 162053 through 162417, for the period of January 27 – February 19 as follows:

01	GENERAL FUND	1,623,641.35
02	FOOD SERVICE	124,342.21
04	COMMUNITY SERVICE	41,189.37
05	CAPITAL OUTLAY	133,625.80
06	NEW BUILDING	.00
07	DEBT SERVICE	.00
09	ACTIVITY FUND	70,312.34
16	BUILDING CONSTRUCTION	21,680.00
45	POST EMP BENEFITS IRREV TRU	.00
47	DEBT REDEMPTION	.00
	TOTAL	\$2,014,791.07

C. Electronic Fund Transfers

A list of the electronic fund transfers occurring in the official depositories (for the period of Jan. 1 – Jan. 31) is as follows:

Date	Vendor & Purpose	Amount
1/02/14	District #877 Employees – Employee Reimbursement	3,336.17
1/03/14	BMO Corporate MasterCard – P-Card	96,485.45
1/07/14	Delta Dental – Dental Insurance	9,006.33
1/09/14	Xcel Energy – Utility	1,426.77
1/15/14	Delta Dental – Dental Insurance	13,200.05
1/15/14	Chicago USA Tax Pmt – Federal Taxes	306,021.21
1/15/14	District #877 Employees – Employee Payroll	837,129.93
1/15/14	District #877 Employees – Employee Reimbursement	3,442.15
1/16/14	MN Dept. of Revenue – State Taxes	49,156.05
1/16/14	Educators Benefit Consultants – Deferred Annuities	34,317.12
1/16/14	MN Dept. of Revenue – Sales Taxes	535.00
1/23/14	Delta Dental – Dental Insurance	10,312.71
1/24/14	Xcel Energy – Utility	320.34
1/29/14	Bond Trust – \$9,100,000 2005 G.O. Bond	3,231,550.00
1/29/14	US Bank – \$42,400,000 2003 G.O. Bond	257,606.25
1/29/14	Bond Trust – \$20,340,000 2008 G.O. Bond	2,086,400.00
1/29/14	Bond Trust – \$10,845,000 2009 G.O. Bond	246,993.75
1/29/14	Delta Dental – Dental Insurance	11,258.91
1/29/14	District #877 Employees – Employee Reimbursement	3,085.54
1/30/14	Chicago USA Tax Pmt – Federal Taxes	320,914.62
1/30/14	District #877 Employees – Employee Payroll	891,955.98
1/31/14	Xcel Energy – Utility	977.91
1/31/14	MN Dept. of Revenue – State Taxes	51,574.33
1/31/14	Educators Benefit Consultants – Deferred Annuities	34,652.12
	Total	8,501,658.69

D. Minutes - January 27, 2014 Regular Meeting

E. Donations/Grants totaling \$2498.59

Pokorney/Brings to approve  
Motion carried 5-0

## 5. ACTION ITEMS

A. Technology Lease/Credit Approval, Gary Kawlewski

Resolution to finance replacement of the main core servers. Equipment installation will take place during spring break. Will greatly improve the network speed between all buildings. The first two years of the lease purchase will be paid out of the capital set aside reserves which are already included in the budget. The remaining year will be paid out of our operating capital dollars. The lease purchase is with Key Government Financing and is a 3-year, 0% interest lease. The total of the lease is \$398,400.95 which has equal annual installments.

Ogden/Pokorney to approve Resolution Relating To a Lease-Purchase Financing; Authorizing the Execution and Delivery of a Master Tax-Exempt Lease/Purchase Agreement and That Certain Property Schedule No. 1 Executed Pursuant Thereto; and Approving And Authorizing Execution of Related Documents  
Motion carried 5-0

## 6. REPORTS

A. Preliminary Capital Outlay, John Heltunen

Visited with principals and head engineers at each site and reviewed requests. BHS main priority is the roof. Looking at repairing two sections (\$310,000) at this time. Other priorities are security cameras and parking lot. At BCMS, the main area needing attention is the pool. Another need is playground repairs at each elementary site. This would be done on a rotation basis.

Discussion: Prioritizing takes place with input from principals. PRIDE Transitions location is being reviewed. Lease is reviewed on an annual basis.

B. 2nd Semester Class Size Report, Anita Underberg

Class sizes have remained stable since the October 2013 report. Elementary – 23.82, Middle School – 30.42, High School – 29.75

## 7. COMMITTEE REPORTS

PP – SPED Advisory Council

MB – Core Planning Team for Strategic Plan, Teacher Negotiations

SL – WTC teacher negotiations, Teacher negotiations

8. SUPERINTENDENT'S REPORT

Will present information to administrators regarding World's Best Work Force

9. OTHER

Ogden/Brings to adjourn at 8:05 p.m.

Respectfully submitted,

Patti Pokorney, Clerk  
ISD 877 Board of Education