

School Board Meeting/Workshop:

January 13, 2020

Subject:

BCMS/BHS Course Proposals

Presenters:

**Pam Miller, Director
Teaching & Learning**

SUGGESTED SCHOOL BOARD ACTION:

No recommended action at this time. Action will be taken at the January 27 school board meeting.

DESCRIPTION:

New course proposals and course modifications have been solicited and developed for next school year. The district's course proposal process begins in October and ends with school board approval in January. Once approval for course changes are given, the course information is included in the registration and scheduling process for the middle school and the high school.

Overview of the Course Proposal Process

The course proposal process includes a series of steps to ensure that all perspectives of possible implications of the addition or modification of each proposed course have been considered. The following information is communicated to teachers as they consider submitting a proposal.

- A course outline will be required for all proposals by October 29, 2019.
- Course outlines shall be written under the guidance of the Department of Teaching & Learning.
- The Director of Teaching & Learning may reject or recommend redesign of a course proposal at any time in the process.
- Incomplete proposals will not be processed.
- Course proposal support is required from the following groups prior to School Board approval:

Department Chairperson
Site Principal

Department Chairs
District Teaching and Learning Council
Community Teaching and Learning Council

- Course approval does not guarantee implementation. Implementation is dependent on resources and scheduling considerations. Courses that do not receive sufficient student requests will not be offered next year, but may remain in the registration book as an option for the following school year. Feasibility of implementation is determined by the site principal.

The course proposals review process timeline for this year is as follows:

BHS Department Chairs on November 21, 2019
District Teaching & Learning Council on January 9, 2020
Community Teaching & Learning Council on January 10, 2020
School Board Workshop – Course Proposal Review on January 13, 2020
School Board Meeting – Course Proposal Approval on January 27, 2020

All course proposals recommended to move forward will be presented to the School Board for approval. Each individual or group was asked to use the following criteria in formulating a recommendation for each course.

Criteria to Consider

- *Evidence of student need or parent/community demand*
- *Graduation requirement impact*
- *District goals match*
- *Program rationale match*
- *Program standards alignment*
- *Post-secondary impact*
- *Cost and/or resource availability*
- *Overlap with other courses*
- *Match of content and course length*
- *Efficiency in utilization of space and personnel*

Secondary Course Proposals

Each of the proposals received were reviewed by the site principal and the Director of Teaching & Learning.

Of the course proposals received, 12 of those are being presented for your consideration; 1 new course is proposed as a course addition at BCMS; 3 new courses are proposed as course additions at BHS; 7 courses are proposed as course modifications of existing courses at BHS; and 1 course is proposed for deletion at BHS. The course names are listed below, and detailed course proposal information for each proposal is included as an additional attachment.

Department	Course Addition
Phy Ed	Online Fitness for Life
FCS	Baking & Pastry
Business	Apps for Presentations
Phy Ed	Inclusive PE (BCMS)

Department	Course Modification
<u>Eligibility Criteria</u>	
Business	Apps for College: Excel & Data Analysis
FCS	Culinary Foods 2

<u>Name Change</u>	
Tech Ed	CIS Competitive Engineering
World Languages	Introduction to World Languages

<u>Delivery Method</u>	
Business	Personal Finance (hybrid)
Business	CIS College Academic Prep - CAP (hybrid)
Business	Law and Order (hybrid)

Department	Course Deletion
Business	Work Preparation Program

At the January 27 board meeting, I will recommend approval for each course proposal presented, and for all approved new course proposals to be included as additional opportunities for students.

Each new course approved for implementation in 2020-2021 will be allotted curriculum development hours. These hours are under the direction of the Department of Teaching & Learning, and are completed mainly during the summer months.