



UNITED INDEPENDENT SCHOOL DISTRICT

AGENDA ACTION ITEM

TOPIC: Consideration for Approval of Sale of Salvage Equipment

SUBMITTED BY: Mike Garza **OF:** Support Services

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: September 16, 2009

RECOMMENDATION:

It is the recommendation that the Board of Trustees approve the resolution to authorize the administration to sell surplus items by sealed bids, direct sale or to dispose of any property not sold.

RATIONALE:

Attached you will find a listing of items which are being requested for sale or other disposition.

BUDGETARY INFORMATION:

The current budget will not be impacted.

BOARD POLICY REFERENCE AND COMPLIANCE:




UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos
Superintendent

MEMORANDUM

TO: Board of Trustees

FROM: Mike Garza 
Director of Support Services

RE: Surplus Salvage Sale

Date: September 16, 2009

Attached is a list of salvage equipment and furniture that no longer is serviceable by the school district. These items were retrieved from different campuses / departments and declared damage, unsafe, and unusable. I have also provided memos from Food Service and Transportation departments who have submitted items for the auction of October 3, 2009.

RESOLUTION

WHEREAS, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

WHEREAS, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

WHEREAS, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

WHEREAS, be it further resolved that the Superintendent is directed to dispose of the said property, using one of the following methods:

1. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
2. By public auction after publication as described above;
3. The Superintendent or designee may reject all bids;
4. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

BE IT RESOLVED by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on September 16, 2009
Date

President, Board of Trustees

ATTEST:

Secretary, Board of Trustees

SURPLUS SALE OCT 3, 2009	
	TOTAL
14' CHAIRS	8
16' CHAIRS	117
18' CHAIRS	56
3M PROJECTOR	4
AC ADAPTER	4
AMBU RESUSCITATORS	1
AMNSWERING MACHINE	1
APC	18
ART STAND	1
ART TABLES	9
BACK-UP ALARM	1
BALLS	25
BASKETBALL RACKS	1
BATTERY BACK-UP FOR D.M.	1
BATTERY CASE	1
BELT SANDER	1
BENCH	2
BINDERS	21
BINDING MACHINE	2
BLACK BOARD	1
BLINDS	5
BLOCK BOXES	5
BOARDS	6
BOOK	79
BOOK CASE	6
BOOKSHELF	1
BUBBLE MAKER MACHINE	2
BUCKET	3
BULLETIN BOARD	2
CABINET	88
CABINET PANEL	13
CABINET SHELVES	30
CABLES (BOX)	16
CALCULATOR	10
CAMERA	15
CARPETS (KINDER)	9
CARTS	71
CASES	4
CASSETTE PLAYER	18
CASSETTE RECORDER	61
CD PLAYER	7
CHAIR RACK	1
CHAIRS	411
CHALK BOARD	3
CHART STAND	2
CLOCK	1
COMANDER MODULATOR	1
COMBOS	475

COMPUTER DESKS	24
COMPUTER HUB	1
COMPUTER STAND	41
COMPUTER TABLES	17
COPIER	2
COUNTER TOP	2
CPU	187
CUBBIES	4
CUSTODIAN CART	3
CYMBAL CASE	1
DAYTON 18" CIRC FAN	26
DESK	5
DESK TRAY RACK	1
DESK RETURN	1
DEWALT CHOPSAW	1
DEWALT CUT OFF MACHINE	1
DIAL-A-THERM GERMICIDE	5
DISC CHARGER	1
DISC DRIVE	7
DISC PLAYER	29
DISC RECORDER	13
DIVIDER SORTER	1
DLP PROJECTOR	3
DOLLY	2
DRILL	17
DRYER	2
EARPHONES	16
EIKI LANGUAGE MASTER	9
EIKI PROJECTOR	40
ELMO	19
EXERCISE BIKE	1
FAX MACHINE	5
FILING CABINET	33
FISH TANK	2
FLAME RETARDANT	1
FLOPPY DRIVE	8
FOLDERS	1
FREEZER	2
GENICOM	2
GRINDER	2
HAND TOWELS DISPENSERS	18
HANGERS	2
HARD DRIVES	2
HEADPHONES	51
HEATING PAD	1
HEATING STAT 24V	1
INDEX CARD STORAGE	1
IRON BOARD	1
KARAOKE	2
KEYBOARDS	45

LAB TIIMER	1
LADDER	6
LAMINATING MACHINE	6
LAMP	1
LAPTOP	97
LASER DISC PLAYERS	11
LAUNDRY COUNTER	1
LCD COMPUTER PROHECT PANEL	1
LEARNING SYSTEM	2
LOCKS (BOXES)	5
LOCKERS	5
MAGAZINE RACK	5
MANNEQUIN	1
MATS	7
METAL CUTTING MACHINE	1
MICRO MATIC	1
MICROWAVE OVEN	2
MIRROR	1
MONITORS	146
MOP BUCKET	6
MOP WRINGERS	5
MOUSE	4
OFFICE CHAIR	22
OTOSCOPE	1
OVEN	3
OVERHEAD PROJECTOR	96
PALLETS	8
PANELS	2
PANER SUPPLY	1
PATRIES	2
PC PARTS	2
PHONE	1
PHONE STAND	1
PITNEY BOWES CHECK SIGNING	1
PLAY FURNITURE	3
PODIUM	2
POLE LAMP	1
POPCORN MACHINE	1
PORTABLE CABLE AIR COM	4
POWER ADAPTERS	5
POWER WASHER	2
PRINTER	226
PRO IMAGE POSTER	1
PROJECTION SCANNER	1
PROJECTOR SCREEN	31
QUICK PADS	6
RACKS	16
RADIO	11
RANGE BLOWERS	2
RAPID FOLD	2

RECORD PLAYER	1
RECTANGULAR TABLES	27
REFRIGERATOR	14
ROUND TABLES	26
SAFE BOX	2
SAW	17
SCANNER	5
SCANTRON MACHINE	2
SCREEN	5
SEWING MACHINE TABLES	5
SEWING MACHINE	61
SHARPERNER	1
SHELF	66
SHREDDER	6
SINKS	2
SLIDE PROJECTOR	2
SOFA	2
SOFTWARE	2
SPEAKERS	10
SPHYGMOMANOMETERS	10
STAGE STAIRS	4
STAND	10
STARS	4
STEEL ITEMS (BOXES)	2
STETHOSCOPE	1
STOOLS	31
STOVE	12
STUDENT CHAIR	98
STUDENT DESK	254
STUDIO DISPLAY	1
SYPNOPTICS	2
T.V.	94
T.V. CART	21
T.V. STAND	2
TABLE	87
TAPE DECK	2
TEACHER CHAIR	53
TEACHER DESK	34
TELEPHONE	12
TELEVISION CONVERTER	9
THERMA BINDER	1
THERMOMETER	3
TITMUS MODEL	2
TRASH CAN	1
TRIPOD	5
TYPEWRITER	13
VACUUM	2
VCR	53
VCR MOUNTS	1
VIDEO EDITOR	1

VIEW FRAME	1
WALL CLOCK	5
WALL SCREEN	1
WASHER	2
WASHER (WOODEN)	1
WATER PUMP	1
WHEEL BARREL	1
WHEEL CHAIR	1
WOOD DESK FURNITURE	5
WOOD DRAWER	1
WOOD SQUARES	2
WORKSTATION	2
ZIP DRIVE	18
TOTAL ITEMS	4173



UNITED INDEPENDENT SCHOOL DISTRICT

Adalberto Ramirez
Director of Food Service

MEMORANDUM

TO : Mike Garza
Director of Support Services
United ISD

FROM : Adalberto Ramirez
Director of Food Service

SUBJECT : SURPLUS FOOD SERVICE EQUIPMENT

DATE : August 31, 2009

We have reviewed the surplus equipment at the Food Service Department. The following equipment is recommended to be sold as surplus. Items in the following list have been declared either damaged and/or no longer usable.

DESCRIPTION EQUIPMENT:	QUANTITY
Convection Ovens Double Stacked Vulcan - UISD # 501650, 501651, 501181, 501182, 501098, 501099, 501255, 501256, 500762, 500763, Garland – no # - S#'s 0007CJ0160, 0007CJ0157	12
Ice Maker Manitowac - UISD #005854	1
Warming Cabinets: Carter Hoffman – UISD# 501669, No #'s	2
Pass-through warming cabinet Vulcan-Hart UISD # 135365	1
Aluminum Ticket Rack No #	1
Metal Pan Rack No #	1
Aluminum pan racks UISD # 500617, 500618	2
Cafeteria Tables (missing top & some seats) UISD # 104998, # 103530	2

Steam Table Stainless No tubs, incomplete, UISD # 501659	1
Stainless Steel Sink No #'s	1
Steam Kettle Groen UISD # 500669	1
Microwave ovens No #'s	5
Plastic storage racks brown W/ Stacking rods	39
Compressors – Refrigeration	2
Condensers – Refrigeration	2
Refrigerator – Push-Through Victory – UISD # 006033 Other # 160098	1
Aluminum Exhausts Fan Casing without motor No #'s	1
Blower W/ Casing (green) No #'s	1
Desk UISD # 035674	1
Office Chairs W/ Casters No #	3
File Cabinet No #	1
Ice Chests (collapsible portable cooler) W/out inserts	378

Please do not hesitate to contact me if you have any questions.

xc: Mr. Eduardo Zuñiga, Associate Superintendent
Mrs. Consuelo Gonzalez, Director of Fixed Assets



UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos
Superintendent

Inter-Department Memorandum

TO: Mike Garza, Director of Support Services
Connie Gonzalez, Fixed Assets Director
FROM: Joe E. Aranda, Director of Transportation
DATE: September 1, 2009
SUBJECT: SURPLUS SALVAGE SALE

The following school buses and vehicles have been identified by this department as no longer usable and are disposable equipment occupying valuable yard parking space. Please proceed to include these listed items in the next surplus salvage sale.

<u>YEAR</u>	<u>MAKE</u>	<u>BODY</u>	<u>VIN #</u>	<u>MILEAGE</u>
1990	Chevrolet	Bus (Regular)	1GBM6P1P9LV110710	131,598
1992	International	Bus (Regular)	1HVBAZRN6NH403329	121,893
1992	International	Bus (Regular)	1HVBAZRN4NH403328	262,890
1992	International	Bus (Regular)	1HVBAZRN9NH403325	121,742
1994	GMC	Bus (Regular)	1GDM7T1P7PJ519539	243,911
1994	GMC	Bus (Regular)	1GDM7T1P0PJ519608	196,353
1995	International	Bus (Regular)	1GDM7T1P9RJ521313	212,474
1995	International	Bus (Sp. Ed.)	1HVBBABM7SH200932	222,027
	International	Bus (Regular)	Body (Shell) Only	

All of these buses have engines and/or transmissions that are unrepairable, the major usable parts have been removed and tires are worn out and dried up.

Other automotive & heavy equipment parts that have been identified as unusable or obsolete are listed on the attached tally sheet.

Transportation Department
Joe E. Aranda, Executive Director of Transportation
501 Eden Lane - Laredo, Texas 78045 - (956) 473-6437 - Fax (956) 473-6260

Part	Qty.	Part	Qty.	Part	Qty.
Fuse	482	A/F Tester	2	Hazard Kit	13
Grommets	620	Bracket Assy	73	Belts	102
Switch	124	Rim	4	Wiper Arm	47
Valve	23	Stud	155	Shocks	18
Bulb	96	Latch	78	Drill	1
Hose	428	Sanding Paper	20	Fan	3
Filters	88	Gear	8	Carburator	1
Gaskets	292	Catch H	5	Reservior	5
Brake Chamber	24	Springs	116	Relay	35
Brake Pads	5	Support	3	Nozzle	2
Brake Drum	9	Fittings	274	Insulator	1
Pumps	18	Addapter	17	ez grip	6
Hanger	3	Pointer	7	Mounts	42
Sensor	36	Keys	40	Tee	30
Cir Braker	7	Retainer	13	Gauges	24
Bolt	271	Yoke	2	Cable tie	15
Lugs	22	Pulley	20	Thermostat	24
Rotor	19	Washers	4	Tape	4
Coil	7	Dowel	2	Reflector	4
Cap	46	Clutch	7	Lifters	45
Condenser	1	Clamps	13	Starter	1
Point set	2	Lamps	154	Antenna	1
Capacitor	1	Bushings	35	Kits	35
Ballast Res	2	Modulator	2	Governer	1
Socket	3	Pedal	13	Fan Motor	14
Regulator	7	Dip sticks	3	Window	2
Solenoid	13	Tube	26	Float	1
Injector	6	Mirror	40	Hammerset	20
Modulator	1	Diafragment	53	Dryer	1
Nuts	139	Blowers	10	Visor	1
Plug	71	Cushion	17	Knucle	1
Cable	37	Lock R	78	Swivel	2
Manifold	1	Pad	1	Screen	2