

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 12/17/24



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 12/5/24

To: Rebecca Rappold
 Superintendent

From: Sandi Campbell
Title: Principal

Subject: In State Travel: Montana Principal Conference 2024-2025

Description: Request travel for Kari McKay to attend the Montana Principal Conference in Helena, MT, to be recognized by during the Montana Principals Conference on January 26 - January 28, 2025.

Financial Impact: \$852.04

Funding Source (Budget/grant, etc.): 226-90-161-1000-582

Attachment(s): Hotel Confirmation, Vehicle request, Registration

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

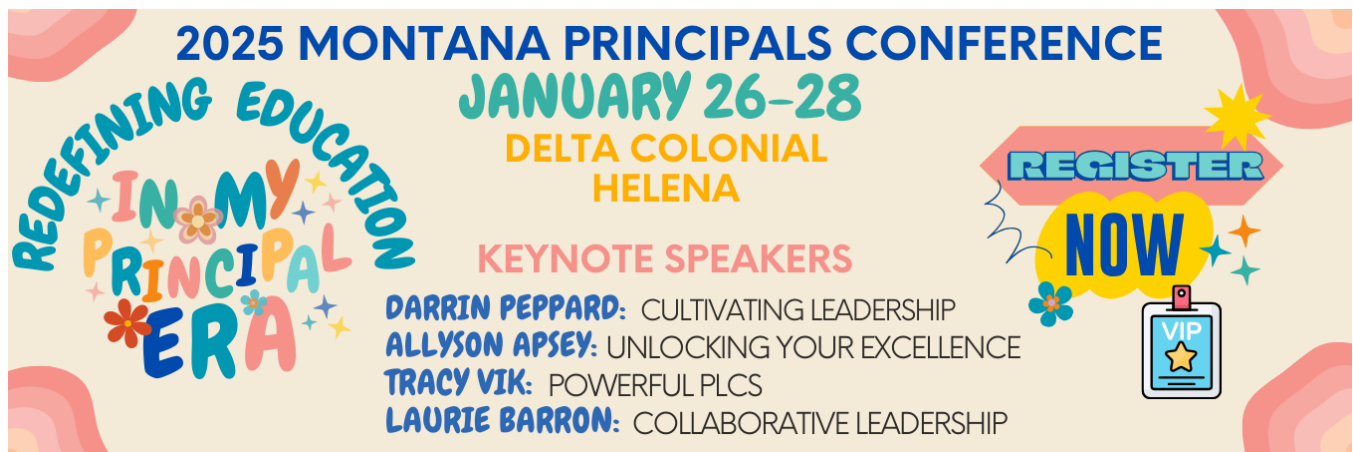
Board Action: N/A (Info) Approved Denied Tabled to: _____

Kim Scofield

Hi Keri,

Nov 25, 2024

Congratulations on being chosen as the 2024-25 MASSP Assistant Principal of the Year! I heard you had a great surprise on Friday! You will also be recognized during the awards celebration during the [Montana Principals Conference](#) January 26-28 in Helena. We hope you can make it.



Redefining Education: In My Principal Era

Principals are shaping the future of education like never before! Whether you're sparking innovation, fostering inclusivity, or championing resilience, every principal has the power to lead with purpose. Join us for keynote presentations, breakout sessions, interactive events, and fun activities that will inspire you to lead your school into its next era.

Keynote Presenters:

- [Allyson Apsey](#) - a dedicated school leader for nearly two decades, is known for helping educators and students thrive by building on strengths and fostering positive relationships. A Certified Trauma Practitioner in Education, Allyson is

dedicated to supporting trauma-affected students and creating wellness-centered environments. Now with Creative Leadership Solutions, she works with schools nationwide, inspiring audiences as an author, speaker, and coach with her #SerendipityEDU message.

- [Darrin Peppard](#) - an experienced educator and former Wyoming Secondary School Principal of the Year, is an expert in school culture, leadership development, and coaching emerging leaders. Known for his culture-first approach and dynamic personality, Darrin shares insights from over 25 years in education to help leaders thrive. Recently inducted into the Jostens Renaissance Hall of Fame, he inspires audiences to lead with purpose and impact.
- [Tracy Vik](#) has been principal of Sonia Sotomayor Elementary School for the past six years. Vik and her staff worked tirelessly to ensure that lessons are consistent with district standards and collaborated with national consultants to make sure that the Spanish language instruction is of the highest caliber. Vik works exceptionally hard to make the school a place where each and every visitor feels welcomed and valued. At the crux of Vik's educational values is a belief in community wellness, and she strives to bring awareness to global issues.
- [Laurie Barron](#) is superintendent of the Evergreen School District in Kalispell, Montana, and was named 2021 Montana Superintendent of the Year. A National Board-certified teacher, she was 2012 Georgia Principal of the Year and 2013 MetLife/NASSP National Middle Level Principal of the Year. Barron is a coauthor of the books *What Parents Need to Know About Common Core and Other College- and Career-Ready Standards* and *Middle School: A Place to Belong and Become* and has authored numerous articles. She is also a speaker who provides motivation and professional learning to teachers and administrators throughout the United States.

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Kari McKay
Building Browning High School

Employee # _____
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>1/26/25-1/28/25</u>	<u>16 hrs</u>	<u>SR</u>
_____	_____	_____

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Montana Principals Conference (Attach Brochure/Agenda)

Location Helena, MT

Departure Date 1/26/25

Return Date 1/28/25

Departure Time 7:30am

Return Time 5:00pm

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage _____ = 0
Per Diem 2d @\$51+\$14B+\$17L=\$133.00

Registration PO# _____ = \$350.00
 Hotel PO# _____ = \$369.04
 Other PO# _____ = 0
 Other PO# _____ = 0

To be reimbursed: shuttle/taxi/parking upon return of receipts Sub Total \$852.04

Budget 226-90-161-1000-5822 (100 %) \$133.00

Check Total \$133.00

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____