

BOARD OF TRUSTEES AGENDA

☐

WORKSHOP

☒

REGULAR

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SPECIAL

(A) ☐ Report Only☐ Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

(B) ☒ Action Item

Presenter(s): **Samuel Mijares, Assistant Superintendent for Curriculum & Instruction**
Ana Laura Castellón, Career & Technical Education Director

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN EAGLE PASS ISD AND SWTJC WORKFORCE AND TRAINING DEVELOPMENT TO PROVIDE THE EPHS AND CCWHS HEALTH SCIENCE STUDENTS THE OPPORTUNITY TO OBTAIN THEIR CERTIFICATION FOR CERTIFIED NURSE'S AIDE.

(C) Funding source: Identify the source of funds if any are required.

(244) Carl Perkins Grant

(D) Clarification: Explain any questions or issues that might be raised regarding this item.

Memo

To: Gilberto Gonzalez, Superintendent
From: Ana Laura Castellón, Career & Technical Education Director
Date: July 24, 2014
Re: (Certified Nurse Aide) Memorandum of Understanding between
EPISD and SWTJC Workforce and Training Development



Attached is the renewal for school year 2014 – 2015 Memorandum of Understanding between Eagle Pass ISD and SWTJC Workforce and Training Development to provide training for the Certified Nurse Aide (CNA) program.

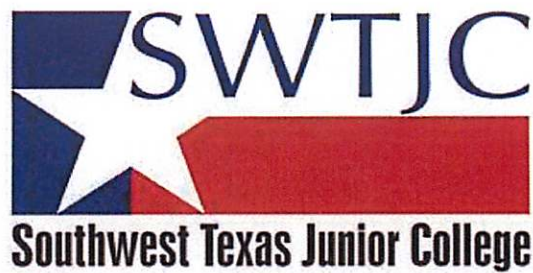
The Health Science students from both EPHS and CCWHS will be able to obtain a Certified Nurse Aide (CNA) certification. This certification allows students to obtain employment with different medial entities like; the hospital, nursing homes or doctors' office.

I respectfully request that this item be presented to the EPISD Board of Trustees at the next regularly scheduled meeting for approval.

Please call me if you have any questions.

Approved by: _____

Samuel Mijares, Asst. Superintendent for Curriculum & Instruction



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into between the Eagle Pass Independent School District and Southwest Texas Junior College Workforce Training and Development Division, for the purpose of establishing a collaboration and coordination for the provision of the following training services.

1. NURA 1001-Nurse Aide for Healthcare

Enrollment Requirements

- Current TB-Skin Test
- Complete Hepatitis-B Series
- Valid photo identification
- Social Security card
- Signed medical release
- Proof of medical insurance
- CPR certified

Tentative Schedule: January 5, 2015 to June 3, 2015
Monday thru Friday, 8:30am-11:00am
Clinicals will be held at Maverick Nursing and Rehabilitation on weekends (48 hours, 10 students maximum per clinical instructor)
(State Exam schedule pending)

Eagle Pass Independent School District will:

- Adhere to Southwest Texas Junior College refund policy;
- Provide a Letter of Commitment for all students to be enrolled in the program prior to the start of the class;
- Enforce adherence to admission requirements as well as program policies and procedures, specifically regarding attendance to meet the minimum 60 clock hours of classroom instruction and 40 clock hours of clinical experience, as specified in the Texas Department of Aging and Disability Services Nurse Aide Training Requirements;
- Facilitate student participation in training/clinical site during the school day and provide transportation;
- Inform students of course schedule;
- Provide paperwork of all enrollment requirements listed above within 30 days after the course start date. Any student that does not provide **all** paperwork will be officially dropped from the course.
- Provide the CPR certification for all students enrolled in the program;
- Pay the Nurse Aide State Exam fee for each student enrolled in the program;
- Pay for retesting fees, if necessary;
- Inform of and enforce uniform requirement for clinical rotations;
- Provide student textbooks, equipment, and consumable supplies;

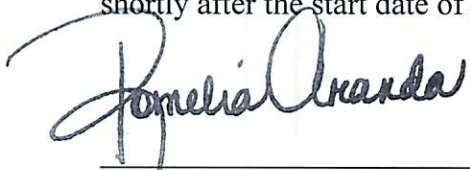
- Be responsible for any photocopies needed;
- Provide a fax machine in the EPISD Nurse Aide classroom for State testing as required;
- Provide access to the Frank Chisum Regional Technical Center on weekends as necessary for instructional or State exam purposes;
- Provide our instructor an assistant if there are 15 students or more enrolled in the program.

Southwest Texas Junior College Workforce Training and Development Division will:

- Provide qualified instructor(s) and state-approved Program Director for each instructional component;
- Facilitate curriculum for applicable components;
- Be responsible for scheduling the Nurse Aide State Exam;
- Oversee and submit the necessary paperwork for the Nurse Aide State Exam;
- Pay the Program Director fee;
- Facilitate student re-tests, if necessary;
- Conduct a criminal history and Nurse Aide Registry check of each student in the program as required by the Texas Department of Aging and Disability Services;
- Provide student identification badges for clinicals;
- Provide student performance updates/grades upon request;
- Provide certificates issuing Continuing Education Units upon successful completion of program.

Cost: \$21,050.00 for up to 10 students, \$1,500.00 for each additional student
(20 students maximum)

Eagle Pass Independent School District is in agreement to make payment in the amount of \$21,050.00 for up to 10 students, \$1,500.00 each additional. An invoice will be generated by Southwest Texas Junior College on behalf of the Southwest Texas Junior College Workforce Training and Development Division and submitted to Eagle Pass Independent School District shortly after the start date of January 5, 2015.



Romelia Aranda, Dean
Workforce Education
Southwest Texas Junior College



Ana Laura Castillon, Director
Career & Technical Education
Eagle Pass Independent School District



Dr. Mark Underwood, Vice-President
Academic Affairs
Southwest Texas Junior College

Gilbert Gonzalez, Superintendent
Eagle Pass Independent School District