

# **C**ustom **E**ducational **C**onsulting

## **Memorandum of Understanding** **Comprehensive School Support Grant**

Browning Public Schools

and

Custom Educational Consulting

**August 1, 2019**

This Memorandum of Understanding (MOU) sets the terms and understanding between Browning Public Schools and Custom Educational Consulting (CEC) to meet requirements of the Comprehensive School Support Grant under the direction of the Montana Office of Public Instruction (MT OPI).

### **Background**

Browning High School, Browning Middle School, Buffalo Hide Academy, Napi Elementary, Browning Elementary, and K. W. Bergan/Vina Chattin (combined), part of the Browning Public School system, are participating in the Comprehensive School Support Grant. Part of that grant requires educational consulting to assist in improving math learning outcomes for students in the participating schools. CEC is a Montana OPI-approved Comprehensive School Support Grant consultant provider.

## Purpose

The purpose of the relationship between Browning Public Schools and CEC is to establish instructional protocols that can improve math learning outcomes for Browning High School, Buffalo Hide Academy, Browning Middle School, Napi Elementary, Browning Elementary, and Bergan/Chattin Elementary (combined).

For the academic year 2019-2020, CEC will provide a total of twenty-four (24) days of on-site consulting in BPS. (Though Bergan/Chattin are two different schools, they will be sharing a consulting allotment. Therefore, for the purposes of this MOU, they are considered as one entity.) This consulting work will be one day per quarter at each of the six schools. This consulting will be with designated classroom teachers, classroom assistants or paraprofessionals, school leadership, and school coach(es) to implement math instructional strategies that support the goals stipulated in each school's Comprehensive School Support Grant application and aligns with the latest in educational research and best practices.

Also, Browning Public Schools will receive funding for the participation of Ms. Mary Buck in up to four (4) MCLP/Comprehensive Statewide Meetings Days.

Below is the assigned CEC consultant and the subject area receiving consulting for each school:

School	CEC Consultant	Subject Area	Consulting Days per Quarter	Total # of Consulting Days in 2019-2020
Browning High School	Mary Buck	Math	1	4
Buffalo Hide Academy	Mary Buck	Math	1	4
Browning Middle School	Mary Buck	Math	1	4
Napi Elementary School	Mary Buck	Math	1	4
Browning Elementary	Mary Buck	Math	1	4
Bergan/Chattin (combined)	Mary Buck	Math	1	4
Statewide Meeting Days	Mary Buck	Meetings	n/a	4
Total Days in 2019-2020				28

The consultant's work will include, but is not limited to, the following: modeling best instructional practices; modeling delivery of curriculum; guiding data analysis and using that information for instruction; aligning instruction with the Montana Common Core Standards; and collaborating with school principals and leadership teams, as well as MT OPI Comprehensive School Support personnel, for improved student learning outcomes.

## **Reporting**

Ms. Mary Buck will provide reports as required by MT OPI after each visit and will debrief school and district administrators as requested.

## **Funding**

Though this MOU is not a commitment of funds, the agreed daily compensation to CEC from Browning Public Schools is \$2,500 per on-site consulting day for all 6 schools. This rate is inclusive of consultant fee and consultant travel expenses. The cost for the 24 on-site consulting days is \$60,000.

MT OPI will send funds for Ms. Buck's attendance for up to four (4) days at the MCLP/Comprehensive Statewide Meetings. The total cost for these 4 Statewide Meeting days is \$10,000.

The total cost for Ms. Buck's on-site days and Statewide Meeting days is \$70,000 (28 x \$2,500).

## **Duration**

This MOU is at-will and may be modified by mutual consent of authorized officials from Browning Public Schools or CEC. This MOU shall become effective upon signature by the authorized officials from Browning Public Schools and CEC and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from Browning Public Schools and CEC, this MOU shall end on June 30, 2020.

## Contact Information

Browning Public Schools  
Jeri Matt, Curriculum Coordinator  
P. O. Box 610  
Browning, MT 59417  
406-338-2715, ext. 4224  
[jerim@bps.k12.mt.us](mailto:jerim@bps.k12.mt.us)

Custom Educational Consulting  
Marilyn Wade Masters, President  
2123 Old Spartanburg Road, #250  
Greer, South Carolina 29650  
303-594-7821  
marty@customedconsult.com

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Jeri Matt  
Browning Public Schools, Curriculum Coordinator

Date: \_\_\_\_\_



Marilyn Wade Masters  
Custom Educational Consulting, President

Date: August 1, 2019