

# **Livonia Public School**

***Director of Operations***

To: Andrea Oquist, Superintendent

From: Phillip Francis, Director of Operations

Date: July 19, 2017

Re: Recommendation to Purchase Maintenance Vans - General Fund

I would like to continue our discussion regarding the purchase of new maintenance vehicles at the next Committee of the Whole meeting on Monday, July 24, 2017. We are recommending the purchase of five (5) Ford T-150 Utility Vans from Gorno Ford at a cost of \$25,220.00 each for a total of \$126,100.00. The price of these vehicles was procured from the MI-Deal State of Michigan purchasing consortium.

Attached is a memo from Mr. Harry Lau, Administrator of Facilities and Operations, which includes examples of the current vans in our fleet that we plan to replace, along with the specifications sheet from Gorno Ford.

The Maintenance Department is in need of purchasing these vehicles in order to replace current vehicles that have been used beyond their reasonable life cycle. This purchase will be from the Maintenance Department budget from the general fund. Thank you.

PF/ko

c: Board of Education