

NEAH-KAH-NIE SCHOOL DISTRICT NO. 56

Executive Session 6:00 PM

Regular Board Meeting 6:30 PM

January 13, 2025

Neah-Kah-Nie District Office Board Room

504 N. Third Ave.

Rockaway Beach, OR 97136

Present

PRESENT

Board Members

Sandy Tyrer, Chair
Renaë Scalabrin, Vice Chair
Michele Aeder
Mike Wantland
Marisa Bayouth-Real
Joe Carr
Dr. Randy Schultz (virtual)

District Office Staff

Dr. Tyler Reed, Superintendent
Kari Fleisher, Business Manager
Kathie Sellars, Administrative Assistant

Student Representative

Yukon Norris-Rivera

EXECUTIVE SESSION

Executive Session

Ms. Tyrer called the executive session to order at 6:01 p.m. pursuant to ORS 192.660(2)(i) to complete the evaluation of the superintendent. Executive session was adjourned at 6:04 p.m.

Official Minutes

OFFICIAL MINUTES

CALL TO ORDER

Call to Order

The regular meeting of the Board of Directors of the Neah-Kah-Nie School District was called to order at 6:30 p.m. by Chair Tyrer. Ms. Tyrer welcomed staff and patrons of the District. All present stood for the flag salute.

APPROVE AGENDA

Approve Agenda

M-Scalabrin/2nd Bayouth-Real to approve the agenda as presented. Motion carried unanimously.

Motion to Approve

VOLUNTEER OF THE MONTH

Volunteer of the Month

Jodi Rice, Nominated by Nehalem Elementary School

Ms. Mills read her prepared statement nominating Jodie Rice as the volunteer of the month from Nehalem Elementary School. Ms. Rice was presented with a certificate from the District and a gift from Nehalem Elementary School.

CONSENT AGENDA

Consent Agenda

Approve the Minutes from the December 9, 2024, Regular Board Meeting

Approve the 2024-2025 Budget Committee

Approve the Out of State Travel for the Neah-Kah-Nie High School Wrestling Team to Ilwaco, WA on February 2.

Ms. Scalabrin asked about the out of state travel, when and when does it not have to be approved by the Board. Discussion occurred. Dr. Reed stated that school sponsored, out of state travel must be approved by the Board, per board policy.

Ms. Scalabrin also asked about the process for nominating the budget committee. It was explained that we put out the information, it was like pulling teeth, so we went out and found people and that is how we arrived with the budget committee that has been presented to the board. Ms. Tyrer added that we had to have people from different zones this time.

PERSONNEL

Personnel

Hiring – Advisor

Emily Sargent as Neah-Kah-Nie Middle School Yearbook Advisor

Caitlin Whitfield as Neah-Kah-Nie High School Student Government Advisor

Hiring – Tutors

Katie Green as Neah-Kah-Nie Middle School Math Tutor

Kim Gores, Shawn Lehr and Stephanie Gomez as Neah-Kah-Nie High School After School Tutors

Consent Agenda –
Personnel Continued

Retirement

Kathie Sellars as Neah-Kah-Nie School District Administrative Assistant, Effective June 30.

Resignations – Coach

Jenni Stinnett as Neah-Kah-Nie High School Head Softball Coach

NON LICENSED PERSONNEL INFORMATION - Informational Only

Hiring

Alexis Fuell as Neah-Kah-Nie School District, District-wide Sp. Ed. IA

Classified Resignations

Tricia Benard as Nehalem Elementary Sp. Ed. IA

M-Aeder/2nd Wantland to approve the consent agenda as presented. Motion carried unanimously

Motion to Approve

COMMUNICATIONS

Communication
Oral Communications

Oral Communication

Public Input

Public Input

Tim Borman

Mr. Borman thanked the Board for approving his participation on the budget committee. He also stated that he is the chair of the Inclusion Alliance committee right now, and it worked out that he is now also a budget committee member which fulfills the requirement of SB 732, which states that a member of the Inclusion Alliance Committee is a member of the budget committee. So that worked out fairly well. He thanked the board members that recently retired from the Inclusion Alliance for their involvement and dedication and especially to Ms. Aeder for being the driver and cheerleader of such a wonderful committee.

Marlene Acker, who was online wanted the Board to make the public aware of the Lion's Club Pancake Breakfast on Sunday, January 19th from 9:00 a.m. to 1:00 p.m. The proceeds will go to fund scholarships for Neah-Kah-Nie High School students.

Student Input

Student Input

Nehalem Elementary Student Update, Kristi Mills

Ms. Mills provided the Nehalem Elementary School update. She shared some of the things that Nehalem Elementary is doing for students, families, and staff. Ms. Mills presentation is attached to these minutes.

Written Communications

Written
Communications

Ms. Tyrer reviewed the following written communications.

December 2024, Enrollment Report

January 2025 Nehalem Nugget

January 2025 Neah-Kah-Nie Middle School Newsletter

January Garibaldi Grade School Howler

The Pirate Press - December 6, 2024

The Pirate Press, December 13, 2024

The Pirate Press, December 21, 2024 - January 6, 2025

Thank You Letter from Ashley Carr to Bay City United Methodist Church

Thank You Letter from Ashley Carr to Troy & The Eugene Schmuck Foundation

Thank You Letter from Ashley Carr to The Hope Chest

Thank You Letter from Ashley Carr to Family Fund Meals for Seniors
Thank You Letter from Ashley Carr to Coast Kids
Thank You Letter from Kari Fleisher to Rick Stiggins

Written
Communications
Continued

Ms. Tyrer shared a letter from the Port of Nehalem who has presented the District with a \$5,000 check to fund two \$2,500 scholarships for Neah-Kah-Nie High School students.

REPORTS

Reports
2023-2024 Annual
Audit

2023-24 Neah-Kah-Nie Annual Audit

Ms. Fleisher shared that the audit has been successfully completed and filed with the Secretary of State. The audit was broken out into two sections, the financial report and the audit summary. You all have the full audit in front of you.

Corrective Action Plan

Corrective Action Plan for June 30, 2024 Audit Findings

Ms. Fleisher mentioned that there were two deficiencies noted in the audit. Neither were very substantial, but she developed a corrective action plan to address them in the future. One was that we had deficit fund balances at the year-end in our Federal Project funds as well as our Food Service fund. It was more a timing issue rather than a deficit spending. To correct this issue she will be watching fund balances closely and recommend transfers as needed.

The second one was a lack of proper documentation with regard to Public Contracting Rules. We had a missing bid for the intercom system at the high school. It was handled by a high school principal who is now retired and we could only produce two of the three required bids. We know we had the bid, but we could not produce it. Ms. Fleisher explained that going forward the Business Manager will be copied on all bids gathered by administrators for capital projects and a project file will be maintained.

M-Aeder/2nd Carr to approve the corrective action plan. Motion carried unanimously.

Motion to Approve

UNFINISHED BUSINESS

None at this time.

Unfinished Business

NEW BUSINESS

None at this time.

New Business

FISCAL

Payment of Bills

December 2024, Check Register

No board member raised an issue with the December check register.

Fiscal
Payment of Bills

Fiscal Summary Sheet

December 2024, Fiscal Summary Sheet

Ms. Fleisher shared that we just received a portion of the County school fund this month. It came in at about \$300,000 about half of what we budgeted. She did receive an auspicious email from the Treasurer on forest funding. So more to come on that. Next month she will have a budget request having to do with the tornado damage and unexpected insurance monies to be received.

Fiscal Summary Sheet

SUGGESTIONS AND COMMENTS

Dr. Reed shared the following:

- ♦ We are back in the board room, and the pole barn has been demolished
- ♦ It is Board appreciation month, he thanked the Board for all that they do. It is hard to open the paper right now and find good news, there are a lot of horror stories out there
- ♦ He spent the weekend in Hillsboro at a Robotics competition. In our region we have top teams in the

Suggestions &
Comments
Superintendent

world

- ♦ He mentioned the thank you letter from Ms. Fleisher to Rick Stiggins who is a world renowned author. Mr. Stiggins has donated funds to purchase every teacher his latest book "Give Our Students the Gift of Confidence: It's Essential for Learning Success." The book is about building kids confidence and by doing that we can improve student success on state tests. He also thanked Dick Streedain. He thanked all our staff who went through the Literacy initiative that the District went through approximately 15 years ago and how much better our data is because of it. We are going to go on another adventure with Rick and Dick. Dr. Reed would like to have a work session later in the year, he has ordered Rick's latest book for each board member
- ♦ Inclusion Alliance update, they are going through a lot of administrative work, such as how to become a member, what does it mean to be a member. One of the things they have done is to create a Land Acknowledgement statement
- ♦ He thanked the board for all they do

Board Secretary

Board Secretary

Ms. Sellars reminded the board that we have three board members up for election in May. She notified the board of the first filing date, which is February 8, and the last date to file, which is March 20th. There is a \$10 filing fee. She stated that you can find the application on the County Clerks website. If a board member cannot find it, let her know and she will send it to them.

Board

Board

Dr. Schultz shared that he had a wonderful time at the Haiku Death match, what struck him was how well prepared the kids were and courteous they were of each other.

Yukon Norris Rivera shared that Winter Formal was this past weekend, they lowered the price of the ticket which allowed more students to attend. A lot of people said it was their best dance ever. They have a new advisor, Caitlin Whitfield. She shared that she missed the Robotics tournament because of the dance. The high school is approaching districts in Robotics, Speech and Debate and Future Natural Resource Leaders (FNRL).

Ms. Scalabrin thanked Ms. Sellars for all her years of service, she also thanked Garibaldi Grade School for her t-shirt. She shared that she has been a Nehalem parent for a long time, but attended the winter concert at Garibaldi and loved it. She also mentioned the increasing need for Special Ed support and wants to make sure that we keep having conversations about how best to support our programs.

Ms. Bayouth-Real stated that she is excited to see what the Inclusion Alliance is coming up with. There is a lot of new energy in that group. She would like to see trimester updates on the Bias Incident report forms. She was able to judge the speech portion of the FNRL competition. She was really impressed and suggested that some of these students could participate in Speech and Debate and win. She also mentioned that she volunteered at the Haiku Death match behind the scenes arranging judges. She reported on the swim challenge stating that it was amazing and spoke about one student who, three years ago would not put his head under water, and how well he performed. As Ms. Mills said school is not just about academics, it is about all the experiences we provide to students and families.

Ms. Aeder thanked Ms. Mills for sharing everything that the kids have been doing. We as board members have our specialties, the things that we pay attention to. She read the Land Acknowledgement developed by the Inclusion Alliance. She also mentioned the vote that was taken last month on the three OSBA resolutions and how they did not pass state-wide.

Mr. Wantland also thanked Ms. Sellars. He liked the fact that the board had time to talk tonight, he would like to see more of that. Mr. Wantland stated that he will not be running for his position again. It has been an honor to be a part of this Board, it has been a great experience. He will be needed in Portland more often.

Mr. Carr also thanked Ms. Sellars for her service and thanked Ms. Mills for her presentation. He appreciates the movement on Special Ed.

Suggestions &
Comments Board
Continued

Ms. Tyrer also thanked Ms. Sellars for her service, and thanked Ms. Mills for her report, it was enjoyable. We have a great board, she has served on boards before. We each bring different things to the board. She enjoys this work. We all have the same passion for kids. She thanked her fellow board members for their kindness and thoughtfulness.

ADJOURN

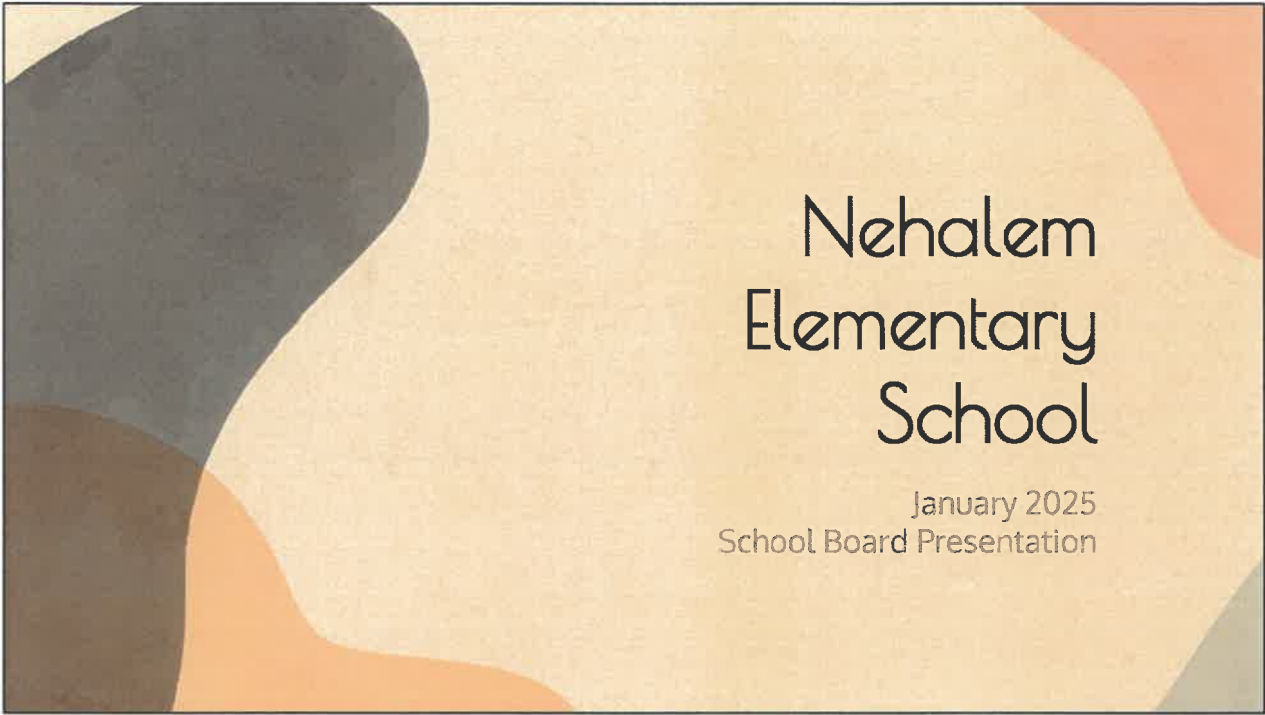
Hearing nothing more to come before the Board, the meeting adjourned at 7:49 p.m.

Adjourn

NEXT MEETING

February 10, 2025

Next Meeting



Structured Math Interventions

Mentoring Days-for new teachers

Student Attendance

Special Ed Life Skills & Behavior Programs




Instructional Coaching for all Classroom Teachers with Nicole Smith

Fall Staff Survey

Math Curriculum Piloting, Math Committee

LETRS Training- two cohorts (9 staff)

Staff



Holiday Shoppe

NES Fall Pajama Storytime Hour

Book Fair Family Night & Cookie Decorating

Winter Concert

Student Attendance

NES Seaside Cinemas Takeover

OMSI Science Night-Jan. 14th 5:30pm-7:30pm

Parent Council

Fall Survey

Families

