



**Wharton County
Junior College**

**Proposed Agenda Item
Board of Trustees Meeting**

Complete this form and submit it to the Office of the President by 5:00 pm on the eleventh day before the following Tuesday meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: November 21, 2017 Date of This Proposal: November 7, 2017

SUBJECT:

Approve Financial Aid Services (FAS) to provide interim staffing in the financial aid office during the 2017-18 academic year.

RECOMMENDATION:

Approve Financial Aid Services (FAS) to provide interim staffing in the financial aid office during the 2017-18 academic year to assist with all aspects of financial aid processing and administration for a cost of \$140,000.00

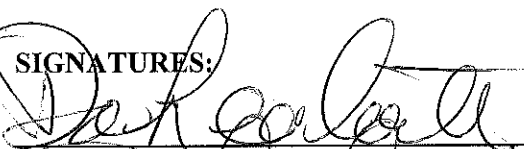

BACKGROUND/RATIONALE:

The Financial Aid Office is facing staffing challenges. The challenges resulted from staff members' health issues and then retirement. In order to continue to provide timely and accurate services to students, interim financial aid personnel who possess a high level of expertise and knowledge in the financial aid area were needed. This need will continue as we search for a new director and review office functions. Financial Aid Services (FAS) is able to provide the high quality interim staffing needed.

Estimated Cost and Budgetary Support: \$140,000.00 Funds from current operating expenses will be used.


RESOURCE PERSON(S) [name(s) and title(s)]:

SIGNATURES:


Originator

Cabinet-Level Supervisor

11-7-17
Date
11-7-17
Date

PRESIDENT'S APPROVAL:



11-17-17