

Minutes of Regular Meeting August 26, 2025

Board of Trustees Collin County Community College District

Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, August 26, 2025, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Jay Saad presiding. Trustees in attendance were Mr. Justin Adcock, Ms. Cathie Alexander, Dr. Robert Collins, Mr. Andrew Hardin, Dr. Raj Menon, Mr. Jim Orr, Ms. Megan Wallace, and Ms. Staci Weaver.

WORK SESSION

With a quorum of the Board of Trustees present, Chair Saad called the Work Session to order at 5:37 p.m. in Board Conference Room 135 at CHEC.

DISCUSSION ITEMS

1. SB37 Implementation Roadmap - Mary McClure, Chief of Staff

CONVENE REGULAR MONTHLY MEETING: 6:10 p.m., Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chair Saad adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 6:11 p.m.

Section 551.071 Consultation with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality

Section 551.072 Deliberation Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around existing college campuses and financing of potential future campus projects in the college's service area

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, discipline, or responsibilities of college employees

RECONVENE REGULAR MEETING: 7:04 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

WELCOME STUDENT VISITORS

PUBLIC COMMENT

The following individual made a public comment: Beckett Floyd.

Approval of the August 26, 2025 Consent Agenda Items

2025-08-3-C1 Approval of the Minutes of the August 8, 2025 Regular Meeting

2025-08-3-C2 Consideration of Approval of an Interlocal Jail Services Agreement with Collin County

2025-08-3-C3 Consideration of Approval of an Interagency Cooperation Contract with Lamar Institute of Technology for Purchasing Ellucian Annual Software Licenses and Maintenance for the Banner Software System

2025-08-3-C4 Consideration of Approval of Course Fee Modification Requests for Fall 2025

On motion of Trustee Menon, and second of Trustee Collins, the August 26, 2025 Consent Agenda was approved by a vote of 9-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2025-08-3-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies: *CF (Local) Purchasing and Acquisition – Revision; EGC (Local) Academic Achievement – Graduation (ADD)*

This being a first reading of local board policies, no action is required.

2025-08-3-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policy: *BGC (Local) Administrative Organization – Councils and Faculty Senates*

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board Policy.

The motion was approved 9-0 as presented.

2025-08-3-3 Consideration of Approval of Appointments to Faculty Council and Ratification of Faculty Council for Academic Year 2025-2026

On motion of Trustee Menon, and second of Trustee Alexander, this item was approved by a vote of 9-0.

2025-08-3-4 Report Out of the Finance and Audit Committee and Consideration of Approval of the 2025-2026 Budget

Discussion: Trustee Adcock, Member of the Finance and Audit Committee, brought forth the Committee's recommendation to approve the 2025-2026 Budget. Because there was no quorum at the Committee meeting, this item needed a motion and a second. On motion of Trustee Wallace, and second of Trustee Menon, this item was approved by a vote of 9-0.

A budget presentation was ready but was not presented before the vote. On motion of Trustee Menon, and second of Trustee Weaver, it was approved by a vote of 9-0 to

include the presentation in the August 26, 2025 meeting minutes. Presentation is attached.

2025-08-3-5 Consideration of Approval for FY2025-2026 Salary Increases

On motion of Trustee Menon, and second of Trustee Adcock, this item was approved by a vote of 8-0. Trustee Orr abstained from voting. Presentation is attached.

2025-08-3-6 Report Out of the Finance and Audit Committee and Consideration of Approval of the Participation in the First Day® Complete Program with Barnes & Noble

Discussion: Trustee Adcock, Member of the Finance and Audit Committee, brought forth the Committee's recommendation to approve participation in the First Day® Complete Program with Barnes & Noble. Because there was no quorum at the Committee meeting, this item needed a motion and a second. On motion of Trustee Adcock, and second of Trustee Collins, this item was approved by a vote of 9-0.

2025-08-3-7 Consideration of Approval of a Resolution Setting the 2025 Tax Rate

On motion of Trustee Menon, and second of Trustee Wallace, this item was approved by a vote of 9-0.

2025-08-3-8 Consideration of Approval of a Resolution Designating the Collin County Tax Assessor Collector as the Officer to Calculate the Tax Rate

On motion of Trustee Hardin, and second of Trustee Orr, this item was approved by a vote of 9-0.

2025-08-3-9 Consideration of Approval of a New Associate of Applied Science Degree Program and Certificates in Law Enforcement, Public Administration, and Supervision

On motion of Trustee Orr, and second of Trustee Menon, this item was approved by a vote of 9-0.

2025-08-3-10 Consideration of Approval of a New Associate of Applied Science Degree Program and Certificates in Cosmetology

On motion of Trustee Menon, and second of Trustee Adcock, this item was approved by a vote of 8-0. Trustee Orr voted against.

2025-08-3-11 Consideration of Approval for Travel and Attendance at the 2025 Association of Community College Trustees (ACCT) Leadership Congress for Trustee Adcock, Trustee Alexander, and Trustee Weaver

On motion of Trustee Menon, and second of Trustee Wallace, this item was approved by a vote of 9-0.

2025-08-3-12 Consideration of Approval of the Bid Report for August 26, 2025

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for August 26, 2025, which included one new solicitation, one statutory exemption, one purchasing cooperative, and one contract revision:

New Solicitation	
Purchase Request #1	\$ 330,000
Printing Services for Brochures and Booklets	
Total of New Solicitation	<u>330,000</u>
Statutory Exemption	
Purchase Request #2	40,890,000
Statutory Exemptions	
Total of Statutory Exemption	<u>40,890,000</u>
Purchasing Cooperative	
Purchase Request #3	0
Purchasing Cooperatives	
Purchasing Cooperative	<u>0</u>
Contract Revision	
Purchase Request #4	10,000
Master Planning Services	
Total for Contract Revisions	<u>10,000</u>
Grand Total	\$ <u><u>41,230,000</u></u>

On motion of Trustee Orr, and second of Trustee Collins, this item was approved by a vote of 8-0. Trustee Menon abstained from voting.

PUBLIC COMMENT

There was no additional public comment.

INFORMATION REPORTS

Follow Up to Trustee Question: Summer Camp Offerings
Trustee Travel Expense Summary FY2024-2025
Personnel Report for August 26, 2025
Revenues and Expenses as of June 30, 2025
Statement of Net Position as of June 30, 2025
Monthly Investment Report as of June 30, 2025
AECOM Monthly Report for June 2025

PRESIDENT’S AND BOARD ANNOUNCEMENTS

Comments on: workshops, seminars, and conferences taking place at the College;
awards received; accomplishments and appointments at the local, state, and national
level; published articles and newspaper reports; upcoming events; and recent news.

ADJOURNMENT

Chair Saad adjourned the meeting of the Board of Trustees of Collin County Community
College District at 8:49 p.m.