



Brownsville Independent School District

Agenda Category: Board Agenda Request Board of Education Meeting: 10/07/2025

Item Title: RFQ for Board Attorney X Action
(Board Agenda Request Carlos Elizondo) Information
Discussion

BACKGROUND:

Discussion, consideration and possible action regarding the RFQ approved by the Board for Board Attorney.

Board Agenda Request: Carlos Elizondo

Board Support: Neida Ruth Grantland

Approved for Submission to Board of Education:

Dr. Jesus H. Chavez

Prepared by: Superintendent

Recommended by: Superintendent

Board Member Request

Dr. Jesus H. Chavez
Superintendent

Approved by: Superintendent

When Necessary, Additional Background May Follow This.

Minerva Almanza

From: Minerva Almanza
Sent: Wednesday, September 17, 2025 6:26 PM
To: Minerva Almanza
Subject: FW: Request for Update on RFQ for Board Attorney & Procurement Action

Board Agenda Request: Carlos Elizondo

From: Carlos Elizondo <celizondo2@bisd.us>
Sent: Tuesday, September 16, 2025 10:16 AM
To: Dr. Jesus H. Chavez <jhchavez@bisd.us>
Subject: Request for Update on RFQ for Board Attorney & Procurement Action

Dear Dr. Chávez,

I am requesting an update and schedule regarding the RFQ that was approved by the Board for Board Attorney. Please provide the current status, including timelines for review, evaluation, and expected Board presentation.

Additionally, I have been informed that the Procurement Department has extended the purchase order for O'Hanlon in the amount of \$200,000.00 without Board approval. As you are aware, Board Policy CH (Local) requires that all contracts and purchase orders exceeding the procurement threshold, or any amendments/extensions that materially change the value of such contracts, be brought before the Board for approval. Extending this purchase order without Board authorization raises compliance concerns with our adopted policies and with applicable state law governing school district procurement.

To ensure transparency and accountability, I am requesting that all supporting documents be provided, including but not limited to:

The RFQ file and related communications.

The purchase order extension paperwork.

Procurement department correspondence or approvals related to this matter.

I am also requesting that this item be placed on the next Board agenda for discussion and review in order to ensure compliance with Board Policy CH (Local), CH (Legal), and any applicable provisions under the Texas Education Code relating to procurement and Board oversight.

Sincerely,
Carlos Elizondo
BISD Board Trustee, Place 1

Minerva Almanza

From: Patricia Perez
Sent: Thursday, September 18, 2025 10:41 AM
To: Minerva Almanza
Subject: Fwd: Agenda item request by Carlos Elizondo

Sent from my iPhone

Begin forwarded message:

From: Neida Ruth Soto-Grantland <nrsoto-grantland@bisd.us>
Date: September 17, 2025 at 7:32:17 PM AKDT
To: Patricia Perez <pperez@bisd.us>
Subject: Agenda item request by Carlos Elizondo

Dear Pat,
I support Trustee Carlos Elizondo's board agenda request.

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