

# **December 15, 2025 Regular Meeting Minutes**

## **The Board of Trustees**

### **Manor Independent School District**

A Regular Meeting of the Board of Trustees of Manor Independent School District will be held December 15, 2025, beginning at 5:00 PM in the Central Administration Offices, Board Room, 10335 US Hwy 290E, Manor, Texas 78653.

***Present: PP, AC, CL, SH, FM, SRB, and MT***

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

#### ***1. Call to Order (1 MIN) 5:00 PM***

#### ***2. Adjourn to Closed Session (55 MIN) 5:01 PM***

1. Pursuant to Texas Government Code Sections 551.074, 551.071, 551.129, consideration of personnel matters, and possible consultation with legal counsel.
2. Pursuant to Texas Government Code Section 551.074, discussion of Team of Eight leadership and governance matters.
3. Pursuant to Texas Government Code Section 551.076, deliberation regarding security devices or security audits.
4. Pursuant to Texas Government Code sections 551.072, 551.071, and 551.129, discussion related to the purchase, exchange, lease, or value of real property.

#### ***3. Reconvene in Open Session (1 MIN) 6:19 PM***

#### ***4. Welcome/Pledge of Allegiance (2 MIN) 6:19 PM***

#### ***5. Vision and Mission Statement (1 MIN) 6:21 PM***

#### ***6. Recognition (10 MIN) 6:22 PM***

1. December Scholar Recognition ***6:22 PM***

Maritza Gallaga

2. December Staff of the Month ***6:22 PM***

Maritza Gallaga

#### ***7. Public Forum (12 MIN) 6:26 PM***

Fabian Martinez

It is the policy of the Board that, if members of the audience wish to address the Board, they must sign the form at the entrance before the meeting. Commentaries and/or questions are limited to the public forum section of the set (said) agenda as is provided in Board Policy (BED).

Pursuant to Manor ISD Board policy BED (Local), at regular meetings, the Board shall permit public

comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting. Anyone who wants to participate in this portion of the meeting must sign up before 5:45 pm on December 15, 2025, and indicate the topic they wish to address. The Board will take speakers in turn from the sign-up sheet. Please note that we will continue to observe a three-minute limitation on each individual's comments.

**8. Closed Session Action Item (10 MIN) 6:26 PM**

1. Consideration and Approval of Educator Chapter 21 Contract Abandonment - Destinye Clark Dr. Tamey Williams-Hill **6:26 PM**

*I move that the Board make a finding that there is not good cause to support Destinye Clark's resignation from their position at Manor ISD.*

Motion provided by PP

Motion seconded by FM

CL\_X\_ AC\_X\_ PP\_X\_ FM\_X\_ MT\_X\_ SH\_X\_ SRB\_X\_

Recommended Motion- Yes

Motion passes 7-0

2. Consideration and Approval for Hire - Director on Special Assignment: Targeted School Improvement Dr. Matthew Bentz **6:26 PM**

*I move that the Board approve the hire of JoLynn Ibarra as Director on Special Assignment: Target School Improvement.*

Motion provided by SRB

Motion seconded by CL

CL\_X\_ AC\_X\_ PP\_X\_ FM\_X\_ MT\_X\_ SH\_X\_ SRB\_X\_

Recommended Motion- Yes

Motion passes 7-0

3. Consideration and Approval for Hire - Director of Multilingual Services Dr. Matthew Bentz **6:27 PM**

*I move that the Board approve the hire of Dinorah De La Torre as Director of Multilingual Services.*

Motion provided by SH

Motion seconded by SRB

CL\_X\_ AC\_X\_ PP\_X\_ FM\_X\_ MT\_X\_ SH\_X\_ SRB\_X\_

Recommended Motion- Yes

Motion passes 7-0

**9. *Superintendent Update (10 MIN) 6:28 PM***

1. Student Safety Update **6:28 PM**

Dr. Robert Sormani

2. Points Of Pride **6:29 PM**

Dr. Robert Sormani

**10. *Information Item (30 MIN) 6:32 PM***

1. Monthly Financial Report **6:32 PM**

Moises Santiago

2. CPM 2 Board Monitoring Report **6:38 PM**

Moises Santiago

3. Bond 2019 - Funding for HVAC and Technology Devices **7:08 PM**

Joe Mendez

4. TASB Salary Study Equity Adjustments **7:19 PM**

Dr. Tamey Williams-Hill

5. 2026-2031 Strategic Planning Process **7:19 PM - 7:29 PM**

Dr. Tamey Williams-Hill

6. GKD (Local): Facilities **7:30 PM - 7:46 PM**

Dr. Robert Sormani

**11. *Consent Agenda (5 MIN) 7:29 PM***

1. Consideration and Approval of the Meeting Minutes

Cynthia Kelley

2. Consideration and Approval of the Staff Cost Tracker

Dr. Robert Sormani

3. Consideration and Approval — FY 2024-25 Annual Financial Audit

Moises Santiago

4. Consideration and Approval of TCAD Interlocal Agreement for Cost Sharing and Reimbursement

Moises Santiago

5. Consideration and Approval of Updated Board Operating Procedures

Dr. Robert Sormani

6. Consideration and Approval for New FTE for 25-26 SY

Dr. Tamey Williams-Hill

7. Consideration and Approval of Foreign Trade Zone Tax Equivalency and Contribution Agreement with Ultra Clean Technology Systems and Service, Inc.

Dr. Robert Sormani

***I move that the Board approve the consent agenda items 11.1 through 11.7 as presented.***

Motion provided by ***MT***

Motion seconded by ***PP***

CL\_X\_ AC\_X\_ PP\_X\_ FM\_X\_ MT\_X\_ SH\_X\_ SRB\_X\_

Recommended Motion- Yes

Motion passes ***7-0***

***12. Confirmation of Next Regular Board Meeting on January 26, 2025. 7:46 PM***

***13. Adjournment (1 MIN) 7:46 PM***

***I move to adjourn the meeting.***

Motion provided by ***MT***

Motion seconded by ***SH***

CL\_X\_ AC\_X\_ PP\_X\_ FM\_X\_ MT\_X\_ SH\_X\_ SRB\_X\_

Recommended Motion- Yes

Motion passes ***7-0***