

**MINUTES OF THE BOARD OF REGENTS
FACILITIES COMMITTEE MEETING
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-202 – Moody Hall
November 11, 2013
5:30 p.m.**

At the Galveston Community College District Board of Regents Facilities Committee Meeting, duly held on Monday, November 11, 2013, in Room M-202 of Moody Hall, commencing at 5:30 p.m., the following Facilities Committee members were present: Paul J. Cunningham, M.D., Chairperson, Mr. Armin Cantini, Ms. Karen F. Flowers, Mr. Florentino “Tino” F. Gonzalez, and Mr. Raymond Lewis, Jr. Other Regents present included Mr. George F. Black, Board Chairperson, Mr. Fred D. Raschke, and Mr. Carroll G. Sunseri.

Staff present included Dr. W. Myles Shelton, President, Ms. Carla Biggers, Dr. Gaynelle Hayes, and Dr. Cissy Matthews.

- I. **CALL TO ORDER:** Chairperson Cunningham opened the meeting at 5:30 p.m. in Room M-202 of Moody Hall and determined a quorum was present.
- II. **CERTIFICATION OF POSTING NOTICE OF FACILITIES COMMITTEE MEETING:** Dr. Shelton confirmed that the notice of the Facilities Committee Meeting had been properly posted on November 8, 2013.
- III. **CONSIDER APPROVAL OF MINUTES FROM OCTOBER 28, 2013 MEETING:** A reading of the minutes for the October 28, 2013 meeting was waived. Ms. Flowers moved to approve the minutes as presented; Mr. Lewis seconded. The motion passed unanimously.
- IV. **REVIEW AND DISCUSS CONTRACT BETWEEN GALVESTON COLLEGE AND VLK ARCHITECTS, INC. FOR ARCHITECTURAL/ENGINEERING SERVICES FOR RENOVATION OF CLASSROOMS TO COMPLETE THE STEM SUCCESS CENTER (YEAR TWO):** Dr. Shelton reminded the Regents that VLK Architects, Inc. (VLK) had been selected for recommendation to the Board to provide architectural/engineering services for the STEM Success Center classroom renovations. He presented the proposed contract between the College and VLK for this work. It was a standard AIA Document B104 – 2007 that had been reviewed by the College’s attorney. Changes recommended by the attorney were incorporated in the agreement. Dr. Shelton referred the Regents to Article 11 of the document for details regarding compensation. VLK would provide services at a rate of 10 percent for construction cost less than \$2.0 million. He estimated that the renovations to the chemistry lab would be about \$200,000 to \$300,000. Mr. Steve Aloway with VLK attended the meeting and was available to answer questions.

- V. DETERMINE COMMITTEE RECOMMENDATION TO BOARD OF REGENTS REGARDING CONTRACT BETWEEN GALVESTON COLLEGE AND VLK ARCHITECTS, INC. FOR ARCHITECTURAL/ENGINEERING SERVICES FOR RENOVATION OF CLASSROOMS TO COMPLETE THE STEM SUCCESS CENTER (YEAR TWO):** Ms. Flowers moved to recommend to the Board the acceptance of the contract as presented with the revisions; Mr. Lewis seconded. The motion passed unanimously. Dr. Shelton stated that with Board approval Wednesday, the architects could begin this project and have plans no later than February, then request bids from contractors to start renovations, and complete the work by the start of the Fall 2014 semester.
- VI. REVIEW AND DISCUSS RESPONSES TO REQUEST FOR QUALIFICATIONS FOR ARCHITECTURAL/ENGINEERING SERVICES FOR STUDENT LIFE / STUDENT RECREATION CENTER CONSTRUCTION PROJECT:** Dr. Shelton reported that eight respondents submitted their qualifications for architectural/engineering services for the student life / student recreation center construction project. After discussions at the last meeting of the Facilities Committee with regard to the proximity of the site selection of the theater/performing arts center and considering the continuity in planning and firms for both projects, it was staff's recommendation to negotiate with WHR Architects, Inc. (WHR) for the project. Ms. Marie Hoke and Mr. John Smith with WHR attended the meeting and made a presentation to the Regents. Components of the facility were discussed including a swimming pool and an approximate 10,000 square foot expansion of the current fitness center and fine arts buildings.
- VII. DETERMINE COMMITTEE RECOMMENDATION TO BOARD OF REGENTS REGARDING RESPONSES TO REQUEST FOR QUALIFICATIONS FOR ARCHITECTURAL/ENGINEERING SERVICES FOR STUDENT LIFE / STUDENT RECREATION CENTER CONSTRUCTION PROJECT:** Mr. Lewis moved to recommend to the Board of Regents the selection of WHR Architects, Inc. as the architect for the student life / student recreation center construction project which authorizes staff to negotiate a contract for consideration by the Committee; Ms. Flowers seconded. The motion passed unanimously.
- VIII. DISCUSS FUTURE FACILITY RELATED PROJECTS:** Dr. Shelton provided the Regents with a list of 16 proposed facilities refresh projects for 2013-2014. Most included an estimated cost. He noted one was the removal of houses along 39th Street and Avenue R and another to restore the site by landscaping or with parking. Since this is public property, the legal way to dispose of the property would be to advertise a request for proposals to purchase and relocate the houses and stage when each would be available. With the removal of the structures on these lots, the College would save insurance and maintenance costs. Dr. Shelton explained that several other items on the list were cosmetic to refresh the campus prior to the reaccreditation visit next fall. Funding for the first 10 items was budgeted. He anticipates funds for the remaining projects would be available by the summer. Items will be submitted to the Board for approval as needed. There was no action requested at this time.

IX. ADJOURNMENT: There being no further business to come before the Facilities Committee, the meeting adjourned at 6:30 p.m.

Carla D. Biggers, Clerk

APPROVED AS CORRECT:

Paul J. Cunningham, M.D., Chairperson