

February 22, 2017

Dr. Salam Noor  
Deputy Superintendent of Public Instruction  
255 Capitol Street NE  
Salem, OR 97310

Attn: Vikki Pointer, Executive Assistant

**RE: Request for 14 hours of instructional time due to inclement weather**

Dr. Noor,

I am requesting permission to count the full 14 hours of instructional time toward the 2016/2017 instructional calendar for Three Rivers School District, Woodland Charter School and Sunny Wolf Charter School. Three Rivers School District, and our charter schools, missed five instructional days (six instructional days for Illinois Valley High School, Lorna Byrne Middle School and Evergreen Elementary School) between January 2nd and January 6th. This request was approved by the Three Rivers School District Board of Directors on February 21, 2017.

If we are granted permission to apply the 14 hours toward our instructional time for the year, and we change an April 20th professional development day to an instructional day, we will be above the minimum number of hours prescribed by the State Board of Education.

On behalf of Three Rivers School District, and our charter schools, I would like to thank you and the State Board of Education for recognizing the hardship that this weather event has placed on school districts across the state. This flexibility and willingness to be responsive to all of our needs is very much appreciated.

Respectfully,

Dave Valenzuela