



Geneva Community Unit School District 304

Donna V. Oberg - Assistant Superintendent - Business Services

227 North Fourth Street, Geneva, IL 60134

Phone: (630) 463-3030 Fax: (630) 463-3031

E-mail - doberg@geneva304.org

Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education
From: Donna Oberg, Assistant Superintendent – Business Services
Date: May 14, 2012
Re: Gifts, Grants and Bequests

In accordance with policy 7230, all gifts, grants or bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

The following are PTO purchases for Mill Creek Elementary School.

- Cross County Skis \$6,784.70
- Wireless Presenter with Laser Pointers \$634.40
- Social Skills Kits for Grades 2 and 5 \$564.96
- Grade Level Classroom Books \$584.87

Please ask the Board of Education at its regularly scheduled meeting on Monday, May 14, 2012, to accept this donation from the Mill Creek PTO Organization.