



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, May 24, 2021, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

1. CALL TO ORDER (Policy 2:220)

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

The meeting was called to order at 7:02 p.m. by President Egan.

Board members present: President Taylor Egan, Vice President Mike McCormick, Larry Cabeen, Dan Choi, Jackie Forbes, Tammie Meek, Policy Committee Chair Alicia Saxton. Late: None. Absent: None.

The President welcomed everyone and led them in the Pledge of Allegiance.

District staff present: Laura Sprague, Communications Coordinator; Mike Wilkes, Technology Director; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Dean Romano, Assistant Superintendent Business Services; Dr. Kent Mutchler, Superintendent.

Others present: Gillian McNamara, Emily Erickson, Katie McNamara, Gina Lee.

2. APPROVAL OF MINUTES (Policy 2:220)

1. Regular Session, May 10, 2021
2. Executive Session, May 10, 2021
3. Board Retreat, May 14, 2021
4. Executive Session, May 14, 2021

Motion by McCormick, second by Cabeen, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, seven (7), Cabeen, Choi, Forbes, McCormick, Meek, Saxton, Egan. Nays, none (0). Absent, none (0). Abstained, none (0).

3. Board Retreat, May 14, 2021
4. Executive Session, May 14, 2021

Motion by Forbes, second by Choi, to approve the above-listed minutes, items 2.3-2.4. On roll call, Ayes, seven (7), Cabeen, Choi, Forbes, McCormick, Meek, Saxton, Egan. Nays, none (0). Absent, none (0). Abstained, none (0).

5. Board Retreat, May 15, 2021
6. Executive Session, May 15, 2021

Motion by McCormick, second by Cabeen, to approve the above-listed minutes, items 2.5-2.6. On roll call, Ayes, seven (7), Cabeen, Choi, Forbes, McCormick, Meek, Saxton, Egan. Nays, none (0). Absent, none (0). Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

1. 2020-2021 Communications Update – Laura Sprague
Communications Coordinator Laura Sprague shared a communications update on what has

happened in the district over the past year. The goals for the Communications Committee were to engage stakeholders, promote the district's vision, and foster a culture of positive community relations. The focus areas were: Support for #BackTogether 304 Plans; Support for Families; Support for Staff, Support for Students; and Community Partners. The district continues to use social media to reach parents, students, and the community to monitor growth. Updates have been made to the district's website to make it easier to navigate, to engage, and increase parent and community involvement. Mobile accessibility and navigation have also been updated to understand mobile-friendly versus mobile-optimized. As we look ahead, we will be updating website templates and exploring additional areas where we can refresh the website based on user feedback.

Board comments, questions, concerns: How do you see the COVID dashboard changing as we go into the new school year? (We have talked about this, and it is currently for this school year. This has been a group project, and we do not know what this will look like for next year. We may make some changes, but we anticipate it staying the same.)

2. 2021-2022 Preliminary Education and O&M Fund Budgets (Policy 4:10)

Dr. Dean Romano gave an overview of the 2021-2022 Preliminary Education and O&M Fund Budgets. The Education Fund is projected to have \$70,748,324 in revenue and \$71,364,525 in expenses (1.98% over last year). Federal funding through FEMA and ESSER 1, 2, and 3 are not included, as they are not finalized. The O&M Fund is projected to have \$13,716,964 in revenue and \$13,716,964 (2.25% over last year) in expenses. As we move forward, we will continue to review projections, analyze impact to ending fund balances, adjust line-item allocations, update all budget line items, update all grants, and incorporate FEMA and ESSER grant funding. We will also monitor O&M funds for possible transfer of funds to the Capital Projects Fund.

Board comments, questions, concerns: When you said there was a balanced budget for O&M, did you mention where we are without ESSER funds? (We do have a deficit standing in the Education Fund; however, we have not entered the ESSER funds.) Are ESSER 1 & 2 roughly \$2.1 million? (Yes.) What about ESSER 3 funds? (Those funds are not known yet, and we have not yet been able to apply for the grant. It will open on July 1st.) With ESSER 1 & 2 are we expecting to have a balanced budget for the Ed Fund? (We are not finished yet, but it should be close.) We do not always aim to have a balanced budget, because sometimes we plan to spend down the Ed Fund.

At 7:56 p.m., Dan Choi left the meeting.

At 7:57 p.m., Dan Choi joined the meeting.

4. PUBLIC COMMENTS

(PRESS Policy 2:230) *Per Board Policy 2:230, attendees wishing to formally address the Board during Public Comments must register their intention to participate in person by completing a **Public Comments Form** [at this link](#). Copies will also be made available and collected at the entrance.*

A community member shared with the Board concerns about Critical Race Theory and schools.

5. LEGISLATIVE UPDATES

Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."

The Superintendent shared that there is legislation for unstructured play for students as part of their school day and we have worked with the Large Unit District Association, School Administrators Association, and others to define that in terms of minutes at our elementary schools. Other legislation that has been passed, or is possibly being passed, will need to go to the Illinois School Board of Education to have guidelines and rules written for that, and we hope to be a part of this. We continue to wait and see what the legislature has done and will do in the future with education.

6. SUPERINTENDENT'S REPORT (Policy 3:40)

The Superintendent shared that this is the end of the year, and we are wrapping things up for this school year. There is no school on Monday, May 31, in honor of Memorial Day. That takes us into our final week of school, with Senior Awards Night on Tuesday evening, which will be held outside on Burgess Field. Our official last day of school is June 4. It was asked if this days schedule would be

the same throughout the district, and the answer is “no”. We would encourage parents to contact their principal if they are uncertain of the schedule. It may not vary just by grade levels, but also by buildings this year. The Cougar’s have been great to allow us to use Cougar’s Stadium, and the Chamber of Commerce has been great about prom and celebrating our graduating seniors. We have senior activities on Sunday, June 6 that will be prom like. There will be many things happening on Third Street that seniors can take part in, such as activities at local shops, food from local restaurants, and picture taking on the courthouse lawn. It should be a great day! Activities will end with graduation at Cougar’s Stadium on June 7 at 7:30 p.m. There will be a bus available to transport all Board members to and from graduation. One thing that was not mentioned during the legislative updates is the proclamation that next fall will be in-person learning.

7. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

1. Summer Programming, Booster Programming, and ESSER
Dr. Andy Barrett shared that we are planning to use some of the ESSER funds to address some student learning needs that could exist because of the pandemic. There are various approaches, depending on the level. We are in the process of working on a Boost Program that will happen during the school year next year in the district. We are asking for Board action on this item tonight.

Board comments, questions, concerns: How many students are you anticipating for this program? (We anticipate 15-30% at the elementary and middle school levels, and the high school we would have to get back to you.)

Motion by McCormick, second by Cabeen, to approve the above-listed, item 7.1. On roll call, Ayes, seven (7), Cabeen, Choi, Forbes, McCormick, Meek, Saxton, Egan. Nays, none (0). Absent, none (0). Abstained, none (0).

8. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

1. Policy Updates: First Reading – **Updated, Reviewed & New** (Policy 2:240)
Alicia Saxton gave a brief overview of this new policy and the changes that the district will be making to be compliant with the Student Online Personal Protection Act (SOPPA) That goes into effect July 1st.
1. Policy 7:345 – Use of Educational Technologies; Student Data Privacy and Security - **New**

9. INFORMATION

- 1. Board Meeting/Presentation Schedule
- 2. FOIA Requests (Policy 2:250)

10. CONSENT AGENDA

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

New Hires Certified Staff

Crum, Stephanie, GMSS, Project Lead the Way, 1.0 FTE, effective 8/16/21
Dupuis, Jennifer, HES/MCS, Social Worker, 1.0 FTE, effective 8/16/21
Galani, Stavroula Stacy, GMSN, Language Arts, 1.0 FTE, effective 8/16/21
Heiber, Jordan, MCS, Learning Behavior Specialist, 1.0 FTE, effective 8/16/21
Malanca, Morgan, HSS, Psychologist, 1.0 FTE, effective 8/16/21
Milligan, Audrey, GMSN, Social Worker, 1.0 FTE, effective 8/16/21
Samuelson, Nicole, GMSN, Language Arts, 1.0 FTE, effective 8/16/21

Long-Term Substitutes Certified Staff

Canalas, Cameron, GMSN, Language Arts, 1.0 FTE, effective 5/3/21-6/4/21

FMLA Certified Staff

Doutsos, Janie, GHS, Social Studies, effective 5/19/21-intermittent
Englehardt, Brenda, GMSN, Language Arts, effective 8/27/21-10/8/21
Keppel, Michelle, GES, Music, effective 10/28/21-1/14/22
McNally, Lindsay, HES, Grade 2, effective 9/7/21-11/2/21

Resignations Support Staff

Kenney, Bryan, GHS, Security, effective 5/22/21
 Baier, Theresa, WES, Kindergarten Assistant, effective 6/4/21
 Walker, Mark, All Buildings, Maintenance, effective 5/26/21
 Kmiecniak, William (Keith), Security, effective 5/19/21
 Haines, Maria, MCS, Special Education Assistant, effective 6/4/21
Terminations Support Staff
 Vomacka, Jennifer, GHS, Classroom Assistant, effective 4/27/21
Reclassification Support Staff
 Corngold, Angela, TRANS, Bus Driver to Routing and Planning Supervisor, effective 5/11/21
 O'Malley, Kate, CO, District Technician to Identity and Systems Administrator, effective 6/7/21
FMLA Support Staff
 Griffith, Ronnie, CO, Administrative Assistant, effective 5/17/21-intermittent
Summer Grounds Staff
 Erickson, Sam, New Hire, effective May/June-9/10/21
 Krieger, Richard, New Hire, effective May/June-9/10/21
 Matousek, Nick, New Hire, effective May/June-9/10/21
 2. Accounts Payable (Policy 4:50)
 3. Monthly Financial Report – April (Policy 4:50)
 4. Treasurer's Bond (Policies 2:110, 4:90)
 5. Northern Illinois Association Services Agreement
 Motion by Cabeen, second by Choi, to approve the above-listed, items 10.1-10.5. On roll call, Ayes, seven (7), Cabeen, Choi, Forbes, McCormick, Meek, Saxton, Egan. Nays, none (0). Absent, none (0). Abstained, none (0).

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

Board members are looking forward to the upcoming end-of-the-year events. If you have not attended Senior Awards Night, you should. It is great to see our student achievement and how our stakeholders, students and entities come together. It is great that we will have graduation this year, as this has been a tough year for all. A Board member visited Kaneland High School to see their solar installation. The Music Boosters met on May 19 where they discussed membership and how their fundraisers have been down; however, they announced that they were able to increase the wish list items for the music teachers throughout the district. They will be honoring all seniors across all the different ensembles on social media. Each senior was able to submit information and a picture. They are also looking for a President and a Treasurer, so if you know anyone that is interested, please have them reach out to the Music Boosters. The Geneva Academic Foundation met, and they are also looking for a President and Treasurer. They have made so many great changes over the years. They give four \$2,500 scholarships each year to our students, and they make sure that fundraising funds go back into the classrooms. Thank you to the Board and Dr. Mutchler for participating in the recent Board Retreat. It was a great experience, and we learned much about our different working styles. The GSSA negotiations have begun with the first meeting last week. There are three more meetings scheduled.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED [5 ILCS 120/2(c)(5)]; COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES, OR DELIBERATIONS CONCERNING THE SALARY FOR ONE OR MORE CLASSES OF EMPLOYEES [5ILCS 120/2(c)(2)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)

At 8:26 p.m., motion by McCormick, second by Forbes, to go into executive session to consider matters pertaining to purchase or lease of real property for the use of the public body, including

meetings held for the purpose of discussing whether a particular parcel should be acquired; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning the salary for one or more classes of employees.

At 8:46 p.m., the Board returned to open session.

14. ADJOURNMENT

At 8:46 p.m., motion by Forbes, second by Saxton and with unanimous consent, the meeting was adjourned.

APPROVED _____ PRESIDENT
(Date)

SECRETARY _____ RECORDING
SECRETARY