



## GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304 227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS POLICY COMMITTEE MINUTES

The Board of Education Policy Committee met at 6:15 p.m. on Monday, August 22, 2016, at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

### 1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Committee Chair Juby.

Committee members present: Leslie Juby, Mike McCormick, Mary Stith.

District staff present: Anne Giarrante, Director of Student Services; Shonette Sims, Director Teaching & Learning; Dr. Andy Barrett, Assistant Superintendent Teaching & Learning; Dr. Kent Mutchler, Superintendent.

### 2. PUBLIC COMMENT

None.

### 3. APPROVAL OF MINUTES

3.1 June 27, 2016

Motion by McCormick, second by Stith, the minutes were approved as presented with a policy number change as noted.

### 4. DISCUSSION / POSSIBLE FUTURE CONSIDERATION

4.1 Policy 2431.01, Concussions and Head Injuries: Students, **Revised**

Ms. Giarrante noted that this policy had been cleaned up since it was taken to the whole Board, and since she had emailed the changes to the policy committee members, she noted that this was a return-to-learn and return-to-play policy. All of the necessary information and also the training is posted and available on the internet for coaches, physical education and other teachers.

Comments, questions, concerns: There was a question over the oversight team. (State has guidelines on this by position, not by name.) State statute lists who needs to be on the committee. Who provides the training? (Illinois High School Athletic Association online.) In the last paragraph, it states students should watch a video, so how do we ensure that students take this seriously? (They watch the video in class in middle school and in high school health classes. The videos are discussed by staff and students.) Concern was expressed that perhaps students may not take the video seriously, so we need to ensure that this is done. (We think this is done in the classroom discussions.) There is a request to have paragraph 2 changed by breaking up the rambling sentence into smaller sentences to make it easier to read. There was a suggestion that in paragraph 3 that the words "in addition" or "additionally" be inserted between "physician, the" in the sentence in red so that it reads "working under the supervision of a physician, in addition a student has met all statutory requirements". It was agreed that the wording would be looked at and adjusted.

Motion by Stith, second by McCormick, and with unanimous consent, Policy 2431.01 with recommended changes, will be moved to the full Board for consideration.

4.2 Policy 5136, Student Use of Personal Wireless Communication Devices, **Revised**  
Dr. Barrett indicated that this is an effort to bring the policy up-to-date with up-to-date terminology.

Comments, questions, concerns: The rewording is in a positive fashion which is a good thing. There was a suggestion to make bold the statement on page 11 of this document, which is page 3 of the policy, where it begins “students are personally and solely responsible” in the hopes that making that paragraph bold would reinforce the student responsibility in using these devices.

Motion by McCormick, second by Stith, Policy 5136, with recommended changes will be moved to the full Board for consideration.

**4.3 Policy 5200, Attendance, Revised**

Dr. Barrett explained that the comments made by the committee were moved into the language in this policy to make it reflect more what we need in our district and to correspond better with blended learning and Senate Bill 100.

Motion by Stith, second by McCormick, Policy 5200 with recommended changes, will be moved to the full Board for consideration.

**4.4 Policy 5610, Suspension and Expulsion of Nondisabled Students, Revised**

Ms. Giarrante explained that the changes in this policy are more compliant with Senate Bill 100.

Committee members liked the policy and that these changes were part of the discussion by a State committee. Can it be that a student is punished as written in paragraph 2 in an activity but then out-of-school? (That could be the case.) Did they give examples of gross misconduct? (Our attorney has provided examples of gross misconduct in the training for our administrators.) There was a question about the 20 consecutive or non-consecutive school days. (Non-consecutive.) There was a question about setting the day that make-up work is completed referenced in the last paragraph in blue on page 3 of the four-page policy. (According to the class syllabus.)

Motion by McCormick, second by Stith, Policy 5610, will be moved to the full Board for consideration.

**4.5 Policy 5611, Due Process Rights, Revised**

Ms. Giarrante explained that the changes would bring our district into compliance by spelling out due process for students.

Motion by Stith, second by McCormick, Policy 5611, will be moved to the full Board for consideration.

**5. INFORMATION**

**6. OUTSTANDING POLICY CLEANUP & REVIEW**

6.1 Series 4000 Support Staff – Policies 4213 through 4430.07

<http://www.neola.com/genevacusd-il/search/policies/po4000.htm>

Relating to policies 4213 and 4213.01, clarifications were discussed regarding staff training.

There was a request for a tag from policies 4231 and 4233.

**7. ADJOURNMENT**

At 6:54 p.m., on a motion by McCormick, a second by Stith, and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
(Date)

\_\_\_\_\_ CHAIRPERSON  
(Leslie Juby)

RECORDING  
SECRETARY \_\_\_\_\_  
(Dr. Kent Mutchler)