

**WICHITA FALLS INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES
WFISD ADMINISTRATION BUILDING – BOARD ROOM
SPECIAL SESSION MEETING APRIL 12, 2016**

CALL TO ORDER AND OPENING STATEMENT:

The Board of Trustees of the Wichita Falls Independent School District met in a special session meeting on the above date. The meeting was called to order at 12:03 p.m. by Mr. Trey Sralla, board president.

Board members present: Mr. Trey Sralla, Mr. Robert Payton, Rev. Reginald Blow and Ms. Elizabeth Yeager. Mr. Trey Sralla, board president, noted that a quorum was present and the meeting had been duly called and notice of the meeting had been posted for the time and manner required by law. Mr. Dale Harvey, Mr. Bill Franklin and Mr. Kevin Goldstein were absent.

Staff members present: Mr. Michael S. Kuhrt, Superintendent of Schools, Mr. Peter Griffiths, Associate Superintendent, Ms. Jan Arrington, Chief Financial Officer, Ms. Debby Patterson, Executive Director of School Administration, Ms. Denise Williams, Director of Human Resources, Ms. Ashley Thomas, Communications Officer, Ms. Ann Work Goodrich, Communications Specialist and Ms. Janet Powell, Director of Operations and Support Services.

Also present were Ms. Lana Sweeten-Shults, reporter for the *Times Record News*, Ms. Samaria Terry, reporter for KFDX TV 3 and Ms. Ava VanValen, reporter for KAUZ TV6.

INVOCATION:

Mr. Robert Payton gave the invocation.

ADMINISTRATIVE SERVICES:

INTERLOCAL COOPERATION AGREEMENT BETWEEN THE CITY, COUNTY, AND SCHOOL DISTRICT FOR THE RESALE OF TRUSTEE PROPERTIES:

Ms. Jan Arrington, Chief Financial Officer, recommends that the Wichita Falls Independent School District Board of Trustees to enter into an agreement with the City of Wichita Falls and the Wichita County for the resale of Trustee Properties of Wichita Falls ISD in Wichita Falls, TX.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on April 18, 2016.

INTERLOCAL AGREEMENT MEMORANDUM OF UNDERSTANDING BETWEEN THE WICHITA FALLS ISD AND THE CITY OF WICHITA FALLS:

Ms. Jan Arrington, Chief Financial Officer, recommends that the Wichita Falls Independent School District Board of Trustees accepts the recommendation to enter into a memorandum of understanding with the City of Wichita Falls for Hatton Road, Brewster Street and Sanitary Sewer Improvements.

This agreement is entered into for the purpose of assuring timely completion of required improvements necessary to accommodate the impact of Wichita Falls Independent School District's new Career and Technical Education (CTE) Building including pavement improvements to Hatton Road and Brewster Street and Sanitary Sewer lines along Hatton Road. This item will be placed on the consent agenda for the Board of Trustees regular meeting on April 18, 2016.

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MARCH 2016 BUDGET AMENDMENTS:

Rev. Reginald Blow, seconded by Ms. Elizabeth Yeager, moved that the Wichita Falls Independent School District Board of Trustees approve the attached budget amendments to the 2015-2016 budgets.

Carried unanimously by a vote of 4 – 0

16-09 BARWISE RENOVATIONS/ADDITIONS ROOFING CONTINGENCY:

Ms. Elizabeth Yeager, seconded by Rev. Reginald Blow, moved that the Wichita Falls Independent School District Board of Trustees approve the use of contingency funds for alternating 2C classroom roof in the amount of \$119,637.

Carried unanimously by a vote of 4 – 0

RFQ 16-33 ARCHITECT AND ENGINEERING SERVICES FOR WICHITA FALLS ISD PROJECTS:

Ms. Jan Arrington, Chief Financial Officer, recommends that the Wichita Falls Independent School District Board of Trustees accept information regarding architect and engineer services for upcoming WFISD projects of Campus roofing, electrical switchgear replacement, demolitions and bathroom remodeling.

Wichita Falls ISD is seeking architectural and engineering firms for various Wichita Falls ISD projects. The bid was posted on the WFISD website as well as the Public Purchase website and in the *Times Record News*. Eleven firms received the information with six firms submitting proposals. These submittals were evaluated by Ms. Janet Powell, Director of Operations and Support Services, Maintenance Supervisors and the Purchasing Department and interviews will begin next week.

Architect

Secord & Lebow Architect
Corgan
Harper Perkins Architects

Engineer

Estes McClure & Associates
Crenshaw Consulting Group
Eikon Consulting Group

STUDENT TRANSPORTATION RFP #16-34:

Ms. Jan Arrington, Chief Financial Officer, recommends that the Wichita Falls Independent School District Board of Trustees accept information on RFP #16-34, Student Transportation. The bids were sent to various vendors and we are in the process of evaluating the proposals submitted. Durham submitted a proposal of \$2,345,827.03. We are working with them on the submitted proposal and will make a formal recommendation by Monday, April 18, 2016.

This item will be placed on the action agenda for the Board of Trustees regular meeting on April 18, 2016.

RFP 12-08 PROPERTY AND CASUALTY INSURANCE:

Ms. Jan Arrington, Chief Financial Officer, recommends that the Wichita Falls Independent School District Board of Trustees accepts information regarding continuation of the previous award of RFP 12-08 for Property and Casualty insurance to cover the Higginbotham & Associates, Inc., for the annual amount of \$238,118.00.

Higginbotham & Associates, Inc., formerly Key & Piskuran, was awarded a three-year contract with the option to renew for two additional one-year periods. The award begins its final year of the renewal option periods.

The annual premium rate will remain the same as the prior year, at \$238,118.00.

NAMING/RENAMING WASHINGTON JACKSON SITE:

Ms. Debby Patterson, Executive Director of School Administration, recommends that the Wichita Falls Independent School District Board of Trustees review the nomination for the naming or renaming of the current Washington Jackson Academy.

The Citizen's Advisory Committee for the Naming/Renaming of the current Washington Jackson Academy site, comprised of 16 members representing staff and citizens, has brought forth the top name, as deliberated and recommended by the committee to be placed on the agenda for two consecutive meetings. At the second meeting, on Monday, April 18, 2016, the Board may vote to name or rename the facility.

This item will be placed on the action agenda for the Board of Trustees regular meeting on April 18, 2016.

16-26 E-RATE CATEGORY 1 SERVICES: FIBER DATA TRANSPORT AND BROADBAND INTERNET ACCESS:

Mr. Shad McGaha, Director of Technology, recommends that the Wichita Falls Independent School District Board of Trustees award 16-26 E-Rate Category 1 Services: Fiber Data Transport and Broadband Internet Access to NTS Communications & AT&T.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on April 18, 2016.

INSTRUCTIONAL SERVICES:

INSTRUCTIONAL MATERIALS ALLOTMENT & TEKS CERTIFICATION:

Mr. Robert Payton, seconded by Ms. Elizabeth Yeager, moved that the Wichita Falls Independent School District Board of Trustees approve the certification form required by the Texas Education Agency for instructional materials covering all elements of the Texas Essential Knowledge and Skills (TEKS), other than physical education, for each grade level.

Carried unanimously by a vote of 4 – 0

HUMAN RESOURCES:

TEACHER APPLICANT POOL:

Ms. Elizabeth Yeager, seconded by Mr. Robert Payton, moved that the Wichita Falls Independent School District Board of Trustees approve the proposed teacher applicant pool. (Exhibit A)

Carried unanimously by a vote of 4 – 0

PERSONNEL REPORT:

Ms. Denise Williams, Director of Human Resources, recommended that the Wichita Falls Independent School District Board of Trustees approve the employee resignations/retirements (listed below) submitted since the last board meeting. The resignations/retirements have been accepted by Mr. Michael S. Kuhrt, in accordance with the requirements of Policy DFE (LOCAL).

LETTERS OF RETIREMENT SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:

Professionals

Jefferson, Paul – Teacher, Rider (5/28/16)
Towry, Kevin – Teacher, Denver (5/28/16)

Clerical/Auxiliary/Support

Estrada, Roselinda – LVN, Lamar (5/27/16)
Patrick, Carla – Secretary, Denver (6/3/16)
Ponder, Willie Mae – Clerk, Lamar (5/27/16)

LETTERS OF RESIGNATION SINCE THE SUBMISSION OF THE LAST BOARD AGENDA:

Professionals

Banks, Kaylee – Teacher, Cunningham (5/28/16)
Baptist, Anita – Teacher, Cunningham (5/28/16)
Campbell, Victoria – Teacher/Coach, Wichita Falls High School (5/28/16)
Carlander, Jill – Orchestra Teacher (5/28/16)
Cluley, Joseph – Teacher/Coach, Wichita Falls High School (4/8/16)
Gordon, Kimberly – Teacher, Cunningham (5/28/16)
Griffin, Gloria – Registered Nurse, Cunningham (5/28/16)
Humpert, Ashlei – VI Teacher, Special Education (5/28/16)
Mulder, Catherine – Teacher, Scotland Park/WJA (5/28/16)
Rauch, Sharon – VI Teacher, Special Education (8/12/16)

Clerical/Auxiliary/Support

Durham, Robert – Secretary, Kirby (3/21/16)
Garcia, Adela – Clerk, Kirby (3/28/16)
Reed, Aaron – Clerk, Carrigan (4/7/16)
Upchurch, Bridget – Child Nutrition, Hirschi (3/22/16)

This item will be placed on the consent agenda for the Board of Trustees regular meeting on April 18, 2016.

BOARD MATTERS:

MINUTES:

No corrections were made to minutes special session meeting, February 9, 2016, minutes of regular meeting, February 15, 2016, minutes of special session meeting, March 9, 2016, minutes of special session meeting, March 22, 2016 and minutes of regular meeting, March 28, 2016.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on April 18, 2016.

RESOLUTION TO MOVE MAY ELECTION:

Ms. Debby Patterson, Executive Director of School Administration, recommends that the Wichita Falls Independent School District Board of Trustees approve a Resolution to move the 2016 board members election from May to the general election in November.

This item will be placed on the consent agenda for the Board of Trustees regular meeting on April 18, 2016.

RECESS:

Mr. Trey Sralla adjourned the regular meeting at 12:54 p.m. to go into Closed Session.

CLOSED SESSION:

Closed Session: Pursuant to Texas Government Code Section 551.074 – Personnel Matters Including Appointment, Evaluation, Reassignment, Duties, Discipline, Dismissal and/or Compensation of Individual District Employees

ADJOURNMENT:

No further action was taken. Mr. Trey Sralla adjourned the meeting at 1:47 p.m.

President, Board of Trustees

Secretary, Board of Trustees