

MCSD #331 Board of Trustees

Monthly Session Meeting Minutes

June 18, 2018

The regular monthly Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Vice Chair Stimpson, at 5:15 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Vice Chair, Rick Stimpson; Trustees Tammy Stevenson, Mary Andersen and Jeff Gibson.

Poll of the Board

A poll of the trustees was taken by the Board Clerk: Vice Chair Stimpson – Yes; Trustees Gibson – Yes; Stevenson – Yes; Andersen - Yes. The Board Clerk reported a quorum was present.

Vice Chair Stimpson welcomed everyone to the Work Session.

Work Session (5:15 – 6:00)

Student Fees and Supply Lists

Dr. Cox reviewed his recommendation. Personal items can be provided by the student. Tissue and wipes will be supplied by the District. Fees that involve off campus activities (bowling, field trips, etc) may be charged. A question was asked in regards to fees for ceramics and construction classes. Dr. Cox stated if a project is required, the District will pay the fee. If a student chooses to make a different project or additional projects, the student will be asked to pay the fee. The discretionary fund at the secondary schools will increase to help cover costs.

Russ Tayler, Food Service Supervisor, stated that our district no longer qualifies for free breakfast for all students. There will be a breakfast charge for those who do not qualify for the free or reduced program. Lunch prices will increase 10 cents at the elementary level. If students want a second lunch, the adult price (\$4.00) will be charged per USDA guidelines. Russ will send out a letter to parents with the changes being made.

Off Season Sports Activities and Funding

There was a discussion held regarding camps verses tournaments during the off season. Vice Chair Stimpson and Trustees Gibson and Andersen expressed concerns with liability issues. If the District approves the event, or pays for it with a check with the District's name on it, the District would be held liable. Athletic Director, Ty Shippen, stated summer events are voluntary.

Budget /Fee Hearing (6:00)

Budget

Michelle DeLuna reviewed the 2017-18 Revised Minidoka County School District Budget. She also gave a presentation showing budgets for ARTEC, ARTEI, and the 2018-19 Minidoka County School District Budget.

Dr. Cox recognized Teton Trees for assisting the District with delivering the curriculum for ELA. It was originally going to cost the District \$25,000 for the books to be delivered from Caldwell. Teton Trees had a semi-truck coming back empty, so they loaded the books and delivered them to us.

The Budget Hearing closed at 6:20 p.m.

Student Fees

The Student Fee Hearing began at 6:21 p.m.

Dr. Cox reviewed with administrators the changes in student fees. There were no additions to the fees other than those presented.

Hearing closed at 6:35 p.m.

Off Season Sports Activities and Funding (6:35 – 6:55)

After much discussion on liability of students going to summer activity events, Dr. Cox recommended a task force be created with coaches, administrators, Minico bookkeeper (Kris Christensen) and Michelle Deluna to establish guidelines and clarify the steps to be taken. This will take place the end of July or beginning of August.

Break (6:55 – 7:05)

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Board Clerk, Kerri Tibbitts; Principals, Terry Merrill; Josh Aston; Kim Kidd; Angela Davidson; Laurie Copmann; Secondary Student Achievement Director Suzette Miller; Business Manager, Michelle DeLuna; Special Ed Director, Sherry Bingham; Technology Assistant, Jeremiah Draves; Patrons, and Staff.

Silent Poll of the Board

A poll of the trustees was taken by the Board Clerk: Vice Chair Stimpson; Trustees Gibson – Yes; Stevenson – Yes; Andersen – Yes. The Board Clerk reported a quorum was present.

Prayer, Pledge of Allegiance and Welcome to Meeting

Vice Chair Stimpson welcomed everyone. Trustee Andersen lead the group in prayer and Drake Miller lead the Pledge of Allegiance.

Agenda Approved

A motion to accept the agenda was made by Trustee Stevenson, seconded by Trustee Andersen. Motion carried.

Good News Reports

Minico Baseball

Coach Jared Price introduced the baseball team and honors they received this year.

Patron Comments

There were no patron comments.

Consent Agenda

Vice Chair Stimpson called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

Minutes of Previous Board Meetings Approved

Minutes of previous board minutes were unanimously approved for:
May 21 and June 4, 2018. The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable:\$703,298.23

Payroll: \$2,051,742.65

The monthly reports are herein incorporated into these minutes by reference to Exhibits: “Board Revenue Report”, and “Accounts Payable Runs”.

Discussion Items

1. Board Member Training, Updates & Committee Reports

Trustee Andersen shared items from the May Board & Superintendent Newsletter. Chair Heins will present highlights at next month’s meeting for the June newsletter.

Secondary Music Presentation for 5th Grade Band and Orchestra

Jeff Collier, Brett Barker and Meagan Andrew were asked questions regarding the 5th grade proposal. Dr. Cox asked for more information and it will be discussed in the work session for the July 16th Board meeting. The Board encouraged the instructors to apply for the grants needed for the program.

District Facility Needs Assessment (Rich Bauscher)

Dr. Cox introduced Rich Bauscher, former Superintendent from Middleton. Mr. Bauscher, a bond and facility consultant, discussed with the Boards ways he can help the District prepare for the upcoming bond.

Town Hall Meeting Discussion

The results from the Town Hall held May 7th were discussed. Dr. Cox stated there were two middle school items added that had been overlooked at the meeting. The District will meet with LKV architects to review the list and prioritize what is needed.

Elementary School Wide Improvement Plan (Michele Widmier)

Mrs. Widmier shared the SWIP approved plans that have been submitted to the State.

Attendance Incentives Report

Dr. Cox recommended that the incentives be used at the high school level due to the fact those students chose to come to school or not. Administrators from Minico stated that it helped with attendance and ISAT scores improved; Mt. Harrison stated senior attendance improved and their ISAT scores also improved; Terry Merrill, East Minico Vice Principal, stated it helped with their attendance. The Board asked the secondary schools to share the numbers showing improvement and what the incentives would be used for at the July 16 meeting.

Policy Discussion

1. Policy D356.40 Student Fundraising

Trustee Stevenson recommended this policy not be presented next month until the task force meets and clarifies summer sports and activities.

2. Policy D606.00 Administrative Selection Procedures

Dr. Cox reviewed some recommended changes to this policy. The Board had asked it be put in policy that no administrators shall hold a coaching position.

Superintendent's Report

Dr. Cox informed the Board he had met with Miranda Carson, a transportation consultant currently working for West Ada School District, who will help with establishing effective school bus routes and reviewing District transportation policies and guidelines.

Business

A. Stipend Proposal

Dr. Cox made the recommendation to approve the proposed stipends for one year. There was discussion regarding the formula used to establish coaching and other stipends. It was discussed as to how long a review of the formula and establishment of stipends would take. Athletic Director, Ty Shippen, felt it could take up to six months. Trustee Gibson stated his concern once the stipend was given it would be hard to take back. Dr. Cox amended his recommendation to approve the color guard stipend and hold off on the others so they may be reviewed and see if they fit within the rubric used.

A motion to accept the stipends as presented was made by Trustee Gibson. There was no second. Motion did not carry.

A motion to accept the proposal for color guard and cross country stipends as presented with a stipend evaluation to be in place by October 1st for the current academic year (all activity stipends) was made by Trustee Stevenson. There was no second. Motion did not carry. The Board asked that a task force be created and have guidelines in place by December to be presented to the Board.

A motion was made by Trustee Stevenson to accept all stipend proposals as recommended by Dr. Cox for one year. It was seconded by Trustee Andersen. Motion carried. If Dr. Cox receives further stipends proposals, they will be presented at the July meeting.

B. Professional Development Proposal

A motion to approve the Professional Development Trade Days Proposal was made by Trustee Stevenson, seconded by Trustee Gibson. Motion carried.

C. Student Supplies/Fees

A motion to accept the student supplies and fees as presented was made by Trustee Stevenson, seconded by Trustee Andersen. Motion carried.

D. Cross Country Fund Raiser

A motion to accept the proposed cross country fundraiser as presented was made by Trustee Stevenson, seconded by Trustee Gibson. Motion carried.

E. Budget Approvals

A motion to accept the Revised Minidoka County School District 2017-18 Budget was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried.

A motion to accept the proposed Minidoka County School District 2018-2019 Budget was made by Trustee Gibson, seconded by Trustee Stevenson. Motion carried.

A motion to accept the ARTEI Budget was made by Trustee Andersen, seconded by Trustee Stevenson. Motion carried.

A motion to accept ARTEC Budget was made by Trustee Stevenson, seconded by Trustee Gibson. Motion carried.

F. Payroll Dates

A motion to approve the payroll dates as presented was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried.

G. Special Education Contract for Community Based Rehabilitation Services (CBRS)

A motion to approve the Special Education Contract (CBRS) services with EduQuest was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

H. Adoption of Idaho State Manual – Special Education

A motion to adopt the Idaho State Manual – Special Education for the District was made by Trustee Gibson, seconded by Trustee Stevenson. Motion carried.

I. Adoption of Idaho State Manual – Transportation

A motion to adopt the Idaho State Manual – Transportation for the District was made by Trustee Stevenson, seconded by Trustee Gibson. Motion carried.

J. New/Amended/Deleted Policies

1. Policy D302.00 Open Enrollment

This will be held for a second reading.

2. Policy D310.00 School Age, Entrance, Placement and Transfer

A motion to approve policy 310.00 School Age, Entrance, Placement and Transfer was made by Trustee Stevenson, seconded by Trustee Andersen. Motion carried.

3. Policy D580.00 Teacher Responsibility

A motion to approve policy 580.00 Teacher Responsibility was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

4. Policy D746.50 Advertising in Schools – Revenue Enhancement

This will be held for a second reading.

5. Policy D750.00 District Purchasing

A motion to approve policy 750.00 District Purchasing was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried.

6. Policy D750.20 Goods and Services

A motion to approve policy 750.20 was made by Trustee Andersen, seconded by Trustee Stevenson. Motion carried.

7. Policy D750.40 Public Works Contracting

A motion to approve policy 750.40 Public Works Contracting was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

Travel Approvals

A motion was made to approve travel as presented by Trustee Stevenson, seconded by Trustee Gibson. Motion carried.

Personnel Recommendations

Trustee Andersen recused herself from voting on employee 061818-1. A motion to approve personnel on employee 031818-1 was made by Trustee Stevenson, seconded by Trustee Gibson. Motion carried.

A motion to approve the remaining personnel as presented was made by Trustee Andersen, seconded by Trustee Gibson. Motion carried.

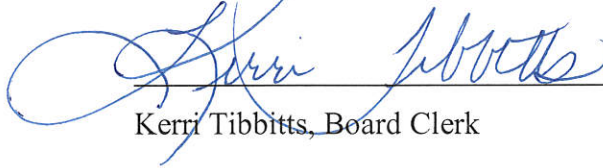
Meeting Adjourned

A motion for adjournment was made by Trustee Gibson, seconded by Trustee Stevenson. Motion carried. Adjournment was at 9:12 p.m.



Bonnie Heins, Chair of School Board

Attest: July 16, 2018 kt



Kerri Tibbitts, Board Clerk