

**MINUTES  
BOARD OF EDUCATION  
Livonia Public Schools  
15125 Farmington Road  
Regular Meeting  
December 19, 2016**

President Burton convened the meeting at 7:00 p.m. in the Board Room, 15125 Farmington Road, Livonia.

**Members  
Present**

Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell

**Members  
Absent**

None

**Recognition of  
Board Vice  
President  
Dianne Laura**

It was moved by Mrs. Bonifield and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District adopt a resolution acknowledging the significant contributions Dianne Laura has made to the well-being of the school district, its students and employees, and to congratulate and thank her for her dedicated public service.

**Retirement Resolution for Dianne Laura**

*WHEREAS, The trustees of the Livonia Public Schools School District are desirous of publicly recognizing the outstanding accomplishments of Board members who have given of their time and talents as service to others; and*

*WHEREAS, In serving in that position, Dianne Laura contributed greatly to the well-being of the Livonia Public Schools School District, its employees, and its students by serving as Vice President and Secretary of the Board, as well as Chairperson for the Personnel, Finance, and Curriculum Committees during her most recent four year term; and*

*WHEREAS, Dianne Laura served the residents of the Livonia Public Schools School District well by placing the needs and interests of public education and students first in making informed and conscientious decisions in the vital area of public education.*

*NOW, THEREFORE, BE IT RESOLVED, That the trustees of the Livonia Public Schools School District do hereby commend and congratulate Dianne Laura for five years of service during this most recent term and a total of nine and a half years of dedicated public service overall.*

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, McDonnell  
Nays: None  
Abstain: Laura

**Recognition of  
Board Trustee**

It was moved by Mrs. Jarvis and support by Mr. Centers that the Board of Education of the Livonia Public Schools School District

**Eileen  
McDonnell**

adopt a resolution acknowledging the significant contributions Eileen McDonnell has made to the well-being of the school district, its students and employees, and to congratulate and thank her for her dedicated public service.

**Retirement Resolution for Eileen McDonnell**

*WHEREAS, The trustees of the Livonia Public Schools School District are desirous of publicly recognizing the outstanding accomplishments of Board members who have given of their time and talents as service to others; and*

*WHEREAS, In serving in that position, Eileen McDonnell contributed greatly to the well-being of the Livonia Public Schools School District, its employees, and its students by serving as Chairperson for the Finance, Legislative, and Curriculum Committees; and*

*WHEREAS, Eileen McDonnell served the residents of the Livonia Public Schools School District well by placing the needs and interests of public education and students first in making informed and conscientious decisions in the vital area of public education.*

*NOW, THEREFORE, BE IT RESOLVED, That the trustees of the Livonia Public Schools School District do hereby commend and congratulate Eileen McDonnell for five years of dedicated public service.*

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura  
Nays: None  
Abstain: McDonnell

**Recess**

The Board recessed at 7:28 p.m. to visit with guests and reconvened the meeting at 7:35 p.m.

**Written  
Communication**

None

**Audience  
Communication**

The following people addressed the Board regarding their concerns about the potential plans to close schools and relocate programs: Gary Howell, Ashley Lendrum, Lauren Peters, Sheri Prush, Loyd Romick, Karen Salamon, Kelly Sierota, Bob Suzio, Amy Svec, Danny Terenzi, Michael Testa, Edmund Quiambao, Christina Walrad, Chrissy Williams, Kris Hattley relayed his experience when Hull Elementary closed and assured parents that it would all work out. Loyd Romick relayed concerns about how funds are utilized by the district.

**Response to  
Prior Audience  
Communication**

None

**Consent  
Agenda**

It was moved by Mr. Centers and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School

District approve the following consent agenda items as recommended by the superintendent:

- V.A. Minutes of the Regular Meeting of November 14, 2016
- V.B. Minutes of the Special Meeting of November 14, 2016
- V.C. Minutes of the Closed Session of November 14, 2016
- VII.A. Bills for Payment—December 20, 2016
- VII.B. Approval of Resolution for Summer Tax Collection

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell

Nays: None

**Purchase of  
Everyday  
Mathematics  
Student  
Journals**

It was moved by Mrs. Laura and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the purchase of *Everyday Mathematics* student journals for first through fifth grade classes and sixth grade at Webster for the 2017-18 school year from McGraw Hill Education for a total cost of \$88,785.11, which includes shipping and handling. This total cost includes \$21,144.60 in free student journals.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell

Nays: None

**2016-2017  
General Fund  
Budget  
Amendment #1**

It was moved by Mr. Johnson and supported by Mrs. Laura that the Board of Education of the Livonia Public Schools School District adopt General Fund Budget Amendment #1.

A	B	C	D
GENERAL FUND	2015/2016 Final Audit	2016/2017 Adopted Budget	2016/2017 1st Budget Amendment
Beginning Fund balance 7/01	4,290,190	5,544,401	8,318,524
Revenues	145,913,851	143,795,940	143,561,860
Expenditures	141,885,517	144,285,571	146,400,890
Surplus (Deficit)	4,028,334	(489,631)	(2,839,030)
Ending Fund Balance Unassigned 6/30	8,318,524	5,054,770	5,479,494
Fund balance as a percentage of total revenues	5.70%	3.52%	3.82%
Fund balance as a percentage of state calculated revenues	6.51%	3.98%	4.34%

**Highlights:**

Amended revenues have been adjusted as follows:

- 1) State revenues have decreased approximately \$234,000 mostly due to the loss of 33 FTE more than projected

Amended expenditures have been adjusted as follows:

- 1) Negotiated contract agreements have increased expenditures approximately \$1.8 M - the remainder of expenditure increases, approximately \$300K, are spread throughout the support services budgets

## RESOLUTION FOR BUDGET ADOPTION

RESOLVED, that the general appropriation for Livonia Public Schools for revenue for the fiscal year 2016-17 General Fund is amended as follows:

REVENUE	15/16 FINAL AUDITED	16/17 AS ADOPTED	16/17 FIRST AMENDED
Local	\$ 28,688,979	\$ 28,321,089	\$ 28,351,659
State	113,047,028	112,436,875	112,204,225
Federal	11,510	41,700	9,700
Other Transactions	<u>1,338,580</u>	<u>2,996,276</u>	<u>2,996,276</u>
<b>Total Revenue</b>	<b>\$ 143,086,097</b>	<b>\$ 143,795,940</b>	<b>\$ 143,561,860</b>
Beginning Fund Balance as of 7/1/2016			
Assigned	\$ -	\$ 58,000	\$ 650,268
Unassigned	<u>8,318,524</u>	<u>5,486,401</u>	<u>\$ 7,668,256</u>
<b>Total Beginning Fund Balance as of 7/1/2016</b>	<b>\$ 8,318,524</b>	<b>\$ 5,544,401</b>	<b>\$ 8,318,524</b>
<b>Total Fund Balance and Revenues</b>	<b>\$ <u>151,404,621</u></b>	<b>\$ <u>149,340,341</u></b>	<b>\$ <u>151,880,384</u></b>

## RESOLUTION FOR BUDGET ADOPTION

RESOLVED, that the general appropriation for Livonia Public Schools for expenditures for the fiscal year 2016-17 General Fund is amended as follows:

EXPENDITURES	15/16 FINAL AUDITED	16/17 AS ADOPTED	16/17 FIRST AMENDMENT
<b>INSTRUCTION</b>			
Basic Programs	\$ 72,672,815	\$ 73,101,112	\$ 74,588,359
Added Needs	<u>11,254,491</u>	<u>11,099,519</u>	11,484,136
<b>Total Instruction</b>	<b>\$ 83,927,306</b>	<b>\$ 84,200,631</b>	<b>\$ 86,072,495</b>
<b>SUPPORTING SERVICES</b>			
Pupil	\$ 10,165,030	\$ 10,540,223	\$ 10,477,757
Instructional Staff	5,949,735	6,100,596	6,068,271
General Administration	797,582	803,662	764,733
School Administration	10,003,773	10,029,900	10,130,461
Business	3,442,783	3,556,836	3,650,617
Operations	13,209,517	14,279,278	14,337,657
Transportation	6,810,996	7,100,541	7,182,069
Central	<u>2,849,510</u>	<u>3,156,627</u>	<u>3,152,706</u>
Capital Outlay	\$ -	\$ -	\$ -
<b>Total Supporting Services</b>	<b>\$ 53,228,926</b>	<b>\$ 55,567,663</b>	<b>\$ 55,764,272</b>
<b>COMMUNITY SERVICES</b>			
Community Recreation	\$ 529,107	\$ 637,709	681,554
Custody & Child Care	<u>2,407,494</u>	<u>2,288,590</u>	<u>\$ 2,291,590</u>
<b>Total Community Services</b>	<b>\$ 2,936,601</b>	<b>\$ 2,926,299</b>	<b>\$ 2,973,144</b>
Payments to Other School Districts	\$ 42,844	\$ 50,000	\$ 50,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 140,135,677</b>	<b>\$ 142,744,593</b>	<b>\$ 144,859,912</b>
<b>EXCESS OF EXPENDITURES UNDER (OVER) REVENUE</b>	<b>\$ 2,950,420</b>	<b>\$ 1,051,347</b>	<b>\$ (1,298,052)</b>
<b>OPERATION TRANSFERS AND OTHER</b>			
Transfers In	\$ 2,754,451		
Transfers Out	(1,749,840)	1,540,978	1,540,978
Other Transactions	11,744		-
Proceeds from Sale of Capital Assets	61,559		
<b>Total Operating Transfers and Other</b>	<b>\$ 1,077,914</b>	<b>\$ 1,540,978</b>	<b>\$ 1,540,978</b>
<b>Total Appropriated-General Fund</b>	<b>\$ 141,885,517</b>	<b>\$ 144,285,571</b>	<b>\$ 146,400,890</b>
<b>Change in Fund Balance</b>	<b>\$ 4,028,334</b>	<b>\$ (489,631)</b>	<b>\$ (2,839,030)</b>
<b>Fund Balance Beginning of the Year</b>	<b>\$ 4,290,190</b>	<b>\$ 5,544,401</b>	<b>\$ 8,318,524</b>
<b>Fund Balance End of the Year</b>	<b>\$ 8,318,524</b>	<b>\$ 5,054,770</b>	<b>\$ 5,479,494</b>

All unassigned fund balance is available for appropriation in the subsequent budget year.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell  
Nays: None

**Lease –  
Garfield  
Cooperative  
Preschool**

It was moved by Mrs. McDonnell and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District approve a lease agreement with the Garfield Cooperative Preschool effective July 1, 2016 through June 30, 2017, for a total amount of \$9,821.00.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell  
Nays: None

**Lease – Get  
Skillz  
Basketball**

It was moved by Mrs. Bonifield and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District approve a lease agreement with Get Skillz Basketball effective July 1, 2016 through June 30, 2017, for a total amount of \$37,257.00.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell  
Nays: None

**Lease – Under  
the Rainbow  
Preschool**

It was moved Mrs. Jarvis and supported by Mrs. Laura that the Board of Education of the Livonia Public Schools School District approve a lease agreement with Under the Rainbow effective July 1, 2016 through June 30, 2017, for a total amount of \$25,687.00.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell  
Nays: None

**Lease –  
Journey Church  
Detroit**

It was moved by Mr. Centers and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District approve a lease agreement with Journey Church Detroit effective January 1, 2017 through June 30, 2017, for a total amount of \$45,568.00.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell  
Nays: None

**Bid Results for  
Bus Purchase –  
2013 Bond**

It was moved by Mrs. Laura and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve the purchase of thirteen mini buses from Midwest Transit Equipment, Marshall, Michigan for a cost of \$644,072.00; and

eight 77-passenger long body conventional buses plus three 72-passenger conventional special needs buses from Holland Bus Company, Holland, Michigan for a cost of \$985,059.00. The combined total of this proposed purchase of 24 buses is \$1,629,131.00.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell

Nays: None

**Contract  
Amendment –  
NTH  
Consultants**

It was moved by Mr. Johnson and supported by Mrs. McDonnell that the Livonia Public Schools School District Board of Education, based upon the recommendation of the Superintendent, approve the contract amendment with NTH Consultants, Ltd., Northville, Michigan, to repave parking lots at Randolph Elementary School, Hoover Elementary School, Grant Elementary School, Holmes Middle School, and Franklin High School; as well as the water main replacement at Holmes Middle School, for a total cost of \$150,000.00.

Also move that upon receipt of the contract amendment, the Superintendent is authorized to sign said contract on behalf of Livonia Public Schools' Board of Education.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell

Nays: None

**Approval to  
Close Cass and  
Garfield  
Elementary  
Schools**

It was moved by Mr. Centers and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the closing of two elementary schools and authorize the superintendent to take all steps necessary to implement this reorganization effective with the 2017-2018 school year. Garfield Elementary School students will attend Randolph and Kennedy; Cass Elementary School general education students will attend Buchanan and Hoover. Cass Center students will attend Randolph and Buchanan Center students will attend Grant.

Ayes: Bonifield, Burton, Centers, Johnson, Laura

Nays: Jarvis, McDonnell

**Approval to  
Close Western  
Wayne Skill  
Center and  
Relocate  
Programs**

It was moved by Mr. Johnson and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve the closing of the Western Wayne Skill Center and authorize the superintendent to take all steps necessary to implement the relocation of all programs contained within. The superintendent will bring back for the Board's approval, by March



2017, a final recommendation for a new location for the Western Wayne Skill Center.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell

Nays: None

### Approval of Teachers

It was moved by Mrs. McDonnell and supported by Mrs. Laura that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and offer employment for the 2016-17 school year to the teachers listed:

Leah Grasl (1.0) Japanese as a Second Language, Niji-Iro Japanese Immersion Elementary  
Tory Wells (1.0) Library Media Specialist, Grant Elementary  
Terese Wesley (1.0) Special Education Teacher, Buchanan Elementary

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell

Nays: None

### Resignation

The Board was informed that, as authorized in the Board of Education motion of June 20, 2016, a resignation has been accepted by the director of human resources for: **Mary Morrison, effective December 1, 2016.**

### Retirements

It was moved by Mrs. Bonifield and supported by Mrs. McDonnell that the Board of Education of the Livonia Public Schools School District adopt resolutions of appreciation for the services rendered by:

**Sandra Christofferson**, who will retire from the district on January 9, 2017, and will have devoted 26.4 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a clerk and secretary at Randolph Elementary School, Community Education, McKinley Elementary School, and Grant Elementary School.

**Miriam Fresh**, who will retire from the district on January 20, 2017, and will have devoted 29.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a secretary at Jackson Center and Buchanan Elementary School.

**Diane Hill**, who will retire from the district on January 31, 2017, and will have devoted 26.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a general helper, clerk and secretary at Franklin High School, Churchill High School, Cooper Elementary School, Hayes Elementary School, Garfield Elementary School, McKinley Elementary School, Johnson Elementary School, Coolidge Elementary School, Cass Elementary School, Hoover Elementary School, Roosevelt Elementary School, Randolph Elementary School, and Rosedale Elementary School.

**Deborah Reynolds**, who will retire from the district on January 20, 2017, and will have devoted 12.2 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a general helper and special education paraprofessional at Garfield Elementary School, Churchill High School, and Western Wayne Skill Center.

**Colleen Rowe**, who retired from the district on December 15, 2016, and has devoted 26.4 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a child development assistant and special education paraprofessional at Jackson Center and Buchanan Elementary School.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura,  
McDonnell  
Nays: None

**2nd Reading of  
Board Policy  
EDDB –  
Walkers and  
Riders**

It was moved by Mrs. Jarvis and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

**BOARD POLICY  
STUDENT TRANSPORTATION  
WALKERS AND RIDERS**

**EDDB  
DECEMBER 19, 2016**

Bus transportation is a privilege and not a right and shall be administered in accordance with law. Eligibility for transportation is based on a student's home address.

Transportation shall be provided for secondary students living more than one and one-half miles from the school of designated attendance and elementary students living more than one mile from their school of designated attendance. Exceptions may be made for safety and health reasons of students.

Student Bus Passes

High school students must present an official bus pass to be admitted on the bus. If a high school student is unable to produce a pass, the student will not be permitted to ride the bus.

Middle school students must present an official bus pass to be admitted on the bus. If a middle school student is unable to produce a pass, he/she will be transported to school where appropriate disciplinary action will be taken.

Every secondary student who is entitled to bus privileges under the rules and regulations of the Livonia Public Schools School District will be provided a permanent pass with picture identification. If the student loses the pass, he/she will pay the cost of replacement.

Bus passes are not required for elementary students.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura,  
McDonnell  
Nays: None

**2nd Reading of  
Board Policy  
EEB – Wellness  
for Students**

It was moved by Mrs. Laura and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

**BOARD POLICY  
BUSINESS MANAGEMENT  
WELLNESS FOR STUDENTS**

**EEB  
DECEMBER 19, 2006**

The Livonia Public Schools School District is committed to promoting a healthy school environment that enhances the development of lifelong wellness practices to promote healthy eating and physical activities that support student achievement.

District Wellness Committee

The District will convene a representative District Wellness Committee to establish goals for and oversee school health and safety policies and programs; including development, implementation, periodic review, and update of this district-level wellness policy.

Nutrition Education

Every year, all students, Pre-K—12, shall receive nutrition education that is aligned with the *Michigan*

***Health Education Content Standards and Benchmarks.*** Nutrition education that teaches the knowledge, skills, and values needed to adopt healthy eating behaviors shall be integrated into the curriculum. Nutrition education information shall be offered throughout the school campus.

**Nutrition Standards**

The District shall ensure that reimbursable school meals meet the program requirements and nutrition standards found in federal regulations. The District shall encourage students to make nutritious food choices.

The District shall monitor food and beverages sold or served to students, including those available outside the federally regulated child nutrition programs.

The Superintendent, or designee, shall annually evaluate Livonia Public Schools vending policies and contracts as necessary and required by law. Vending contracts that do not meet the intent and purpose of this policy shall be modified accordingly or not renewed.

**Fundraising**

Foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrient standards may be sold through fundraisers on the school campus during the school day. The District will make available to teachers, club leaders, and coaches information on fundraising as well as tracking of the individual fundraisers by the principal.

**Physical Education and Physical Activity Opportunities**

The District's Physical Education instruction is aligned with the K-12 Michigan Physical Education Content Standards and Benchmarks. The District shall offer Physical Education opportunities that include the components of a quality physical education program. Physical Education shall equip students with the knowledge, skills, and values necessary for lifelong physical activity.

Every year all students, Pre-K—12, shall have the opportunity to participate regularly in supervised physical activities, either organized or unstructured, intended to maintain physical fitness and to understand the short and long term benefits of a physically active and healthy lifestyle.

**Other School-Based Activities Designed to Promote Student-Wellness**

The District may implement other appropriate programs that help promote a school environment that conveys consistent wellness messages and is conducive to healthy eating and physical activity.

The District will integrate wellness activities across the school setting. The District will coordinate and integrate other initiatives related to physical activity, physical education, nutrition, and other wellness components so all efforts are complementary, not duplicative, and work toward the same set of goals and objectives promoting student well-being, optimal development, and strong educational outcomes.

**Implementation and Measurement**

The District Wellness Committee shall develop and implement an annual progress report or a triennial progress report. These reports will be placed on the District website available for public review. The District Wellness Committee will make recommendations to the Board of Education to update or modify the Wellness Policy based on the results.

Ayes: Bonifield, Burton, Centers, Jarvis, Johnson, Laura, McDonnell

Nays: None

**Adjournment**

President Burton adjourned the meeting at 9:56 p.m.

**Off/Supt/jw**