

**Unadopted Minutes**  
**SPECIAL SCHOOL BOARD MEETING**  
**Albany Area Schools – ISD #745**  
**December 3, 2014**

**1. CALL TO ORDER**

The meeting was called to order by Vice-Chair Winkels at 7:00 p.m.

**2. ROLL CALL**

Present: Paulsen, Winkels, Seiler, Gersch, Dirkes, Kreuzer, Student Representatives Shelby Hartwig and Jessie Rieland. Late: none Absent: Hansen

**3. Agenda- Additions or Deletions**

- None

**4.0 Public Forum**

**5.0 Approvals**

**5.1 Previous Meeting Minutes** Motion by Kreuzer, seconded by Gersch to approve the prior minutes from November 5, 2014 regular meeting and November 13, 2014 special meeting

Supported by all present

**5.2 Cash Flow Report**

Motion by Paulsen, seconded by Seiler to approve the October Cash Flow Report.

**6. Consent Agenda**

**AFT:** James Kvistad, Additional Junior High Wrestling Coach

**AESP:** Paula Doebler, Special Needs Differential

Van Driver to Starbuck-shared position: Mary Ann Fuchs and Jean Kollodge

**Extra Curricular/Community Education/Additional Services:**

Assistant Wrestling Coach-shared position: Adam Tate and Carter Holthaus

Learning Adventures: Nicole Snoberger, Angela Haynes, Anne Hoeschen, Vicki Pfeffer

**Kids Company:** Site Leader-shared position: Tiffany Klisch and Kari Ebnet

**LOA: THREE**

**Resignations/Retirement:** Lisa Fuchs effective December 19, 2014

**Donations:**

\$ 500.00	United Educators Foundation, 2014 Literacy Grant	Receipt 050762
70.00	Dawn Smith, Albany Elementary	Receipt 050719
60.00	Dawn Smith, Albany Elementary	Receipt 050719
25.00	Cheryl Schaefer, ECC	Receipt 050716
1526.59	Avon PTA, Rugs	Receipt 050799
500.00	ABBA, AED for St Benedict's Center	Receipt 050799
500.00	United Educators Foundation, 2014 Literacy Grant	Receipt 050762
500.00	Thomas Brever, Don Brever Scholarship	Receipt 050795
640.00	Avon PTA, transportation Kdg field trips	Receipt 050824
50.00	Anonymous, Family Outreach	Receipt 050828

**Expenditures:**

The following checks were issued in paying claims: Wire transfers and checks 82428-82610

01 General Fund	\$719,372.32
02 Food Services	\$61,973.34
04 Community Services	\$23,338.36

Motion by Kruezer, second by Gersch to approve the consent agenda.

Supported by all present

**7. Education Report**

## **7.1 Student Representative Report**

- 27 Seniors and Mr. Buntje went to the Excel Energy Center
- Fall Play was very successful
- 88 units of blood were donated to the Red Cross
- FFA sold \$31,000 in fruit
- Girls Basketball won last night and the Boys will host Foley on Friday.

## **7.2 Purple Pride**

- Albany Elementary Wakanheza Council: Hat/Mitten/Sock Drive was a success
- Robotics team received a \$5,000 grant from Boston Scientific
- Lori Young researched and applied for the United Educators Foundation Grant which is designated for Money Management/Financial Literacy
- All Area Teams:
  - Cross Country: Kevin Lamb & Bailey Jensen
  - Volleyball: Erin Navratil, Liz Degeest and Lyndsey Ostendorf
  - Football: Nick Mergen, Tyler Birr and Taylor Fourre
- All State Football: Nick Mergen
- WJON All Star Student of the Week: Kevin Lamb
- American Education Week (November 17-21): Superintendent Johnson visited 22 classrooms and read to our elementary students.

## **8. Unfinished Business**

### **8.1 Policy 533 Wellness**

- The Wellness Policy is centered on our food service program and updates in this area.

Motion from Kruezer, seconded by Seiler to approve Policy 533 Wellness.

Supported by all present

### **8.2 Policy 516 Medications**

Motion by Paulsen, seconded by Gersch to approve Policy 516 Medications.

Supported by all present

### **8.3 World's Best Work Force**

The WBWF team is currently revising the 2013-14 plan. The newly revised 2014-15 plan will need to be approved by the School Board at its January meeting. The WBWF plan will include school district goals, achievement data, and current programming to support implementation. The WBWF team will also be providing the Board a recommendation for the 2015-16 school district calendar.

## **9. New Business**

### **9.1 Truth in Taxation**

- Finance Manager Sue Clemen reported on the finances of the District and explained any changes.
- Questions and comments from the citizens of the District were addressed

### **9.2 Johnson Controls-Annual Report-Year 4**

- Michael from Johnson Controls reported on the efficiency of the building updates that had previously been implemented. Items were discussed in regard to savings verses expected savings from the improvements. The Board will review the current 6 months of data and make a decision on the guarantee from Johnson and ongoing service provided by Johnson Controls.

### **9.3 Certification of Levy**

Motion by Paulsen, seconded by Seiler to approve the Certification of Levy.

Supported by all present

## **10. Board Committee Reports**

**Minutes of the following meetings are included in Board Book**

### **10.1 Community Education Committee**

## **10.2 Legislative Report**

## **10.3 WCED**

## **10.4 Technology Steering Committee**

## **11. Superintendent Report**

### **11.1 Enrollment**

### **11.2 Board Committees**

- Proposed to reduce the number of committees to eleven. This will be discussed January.

### **11.3 New Member Orientation**

- Jennifer McLachlan will join the Board in January of 2015. Jennifer will attend New Member Orientation with Superintendent Johnson in January.

### **11.4 MSBA Leadership Conference**

- The meeting will take place January 15<sup>th</sup> and 16<sup>th</sup>.

### **11.5 Transportation Update**

- There was a higher than expected numbers of buses that needed additional attention. The Inspector indicated that our fleet needs improvement in service, training and pre-trip inspections. Meetings took place with Konz, Clemen, Johnson and Ramler Trucking. Planned inspections will take place by Ramler Trucking in December, April, October and February to ensure the fleet is compliant.

### **11.6 American Education Report**

- Superintendent Johnson spoke on “Team Mini-Observations” where Johnson spent time with Jean, Ann, Tim, Ann, Paul and Cassie with the goal to better connect with our students and classes.

### **11.7 Facilities Update**

- Superintendent Johnson discussed having a second facilities meeting (work session) on December 18<sup>th</sup> at 6:00 in the board room in Albany to discuss a plan and community involvement in the process.

### **11.8 Board Member Recognition (Ron Paulsen): Thank you**

- Paulsen was recognized for his commitment to the District as an active board member for the past eight years. Thank you.

## **12. Adjournment**

Agenda completed at 8:48 pm, a motion to adjourn was made by Seiler, seconded by Paulsen.

Supported by all present

Dean Dirkes, Clerk

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Greg Johnson, Superintendent