

## Board Meeting Agenda Summary October 15, 2018

Trustees: If you have questions about any item on this summary prior to the board meeting please share them with me so that I can have the appropriate information at the board meeting.

2. **Work Session Topic** – This work session will focus on building level data and accountability for both **Paul Elementary and Heyburn Elementary**. If you have questions about certain areas please make sure you share those with me so our administrators can come prepared.
8. **Good News Report** –
  - A. **Years of Service Awards** – We have asked all staff who will be reviewing these reward to come to the meeting. If they all show up it will be quite a crowd! I would ask that the Chair and Vice Chair hand out the awards and we will take pictures of all staff reviewing the 5 year award, 10 year award, etc. They can then shake hands with the entire Board before being seated again.
  - B. **Rupert Elementary** – Principal Angela Davidson will share information about some of the things that are happening in her building.
10. **Effective Instruction** –
  1. **Elementary** – Lane Baker, first grade teacher at Heyburn Elementary, will share some information about “Adventure Learning” in her classroom.
  2. **Secondary** – Candace Hurst, teacher at Mt. Harrison High School, will share a website she has created to help seniors with their senior projects.
11. **Disposition of Fixed Assets** – None this month.
12. **Discussion Items** –
  - A. **Administrator/Department/Committee Reports** – We have our normal monthly reports.
  - C. **Board Member Training and Update Reports** – Trustee Gibson will share some of his insights from the Board & Administrator Newsletter.
  - D. **Superintendent’s Report** – I will share information updates and my activities for the past month.
  - E. **Policy Discussion** –
    1. **Policy D232.00 Use of Animals in Educational Programs** – This is a new policy and form from ISBA. I wanted to get your input before taking this to the Policy Review Committee.
13. **Business**
  - A. **Acceptance of Audits 2017-18** – Last year’s audits are complete and Kyle Condie will be here to review them prior to the Board approving them as presented.
  - B. **Senior Class Request** – The Minico student body is requesting to change the graduation date from May 23<sup>rd</sup> to May 21<sup>st</sup> due to Burley’s graduation being on the same date. According to Principal Aston this would only give us one and a half days extra for seniors so if there are more than one snow day they will have to make up the time. I have asked for clarification from Cassia County School District and will share what I find out.

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- C. ARTEC Performance Framework** – Andrea Schaeffer has updated our Performance Framework for both ARTEC and ARTEI. Since we are the sponsoring district for these charter schools it is our responsibility to establish the ‘report card’ by which they are evaluated each year. The Performance Framework is that instrument and was updated to more closely match the new state report card information. Andrea has begun collecting this information from each participating districts.
- D. Copier Contract Renewal** – We are in the fourth year of our five year contract with Valley Office Systems. Our contract is written as a month to month, per copy contract so we can cancel at any time. By renewing for another five years they will replace a number of copiers (see attached list – orange copiers to be moved, yellow new) and reduce the number of guaranteed copies that we must pay for. This would save us approximately \$1100 per month and give us newer equipment in many locations. Michelle Deluna and I are recommending the Board approve this contract.
- E. New/Amended/Deleted Policies** – I am recommending all policies that are listed as a 2<sup>nd</sup> or 3<sup>rd</sup> reading be approved unless there are patron comments.
- 1. Policy D120.00 Board Updates (2<sup>nd</sup> Reading)** – I recommend the Board approve this policy.
  - 2. Policy 210.00 Education of Migratory Children** – This policy only was a number change. I recommend the Board approve this policy.
  - 3. Policy D280.00 Graduation Requirements (2<sup>nd</sup> Reading)** – I recommend Board approval.
  - 4. Policy D302.00 Open Enrollment (2<sup>nd</sup> Reading)** – I recommend the Board approve this policy.
  - 5. Policy D326.00 Homeless Education (2<sup>nd</sup> Reading)** – I recommend the Board approve this policy.
  - 6. Policy D362.00 Student Use of Personal Electronic Devices (3<sup>rd</sup> Reading)** – We have shared some of the building procedures for this policy for your review. They do not need to be approved. I recommend the Board approve this policy as presented.
  - 7. Policy 420.00 District Calendar Committee** – This policy only was a number change. I recommend the Board approve this policy.
  - 8. Policy D460.00 – Private School Participation (1<sup>st</sup> Reading)** – This is new language from ISBA concerning private schools access to federal funding. I recommend it be held over for a second reading.
  - 9. Policy D500.10 Personnel Conduct (2<sup>nd</sup> Reading)** – I recommend the Board approve this policy.
  - 10. Policy D500.40 Identification Cards (1<sup>st</sup> Reading)** – We made some changes to our ID cards this year because they are now keys to the buildings and are recommending these changes so the policy will reflect those changes. We are also indicating that substitutes can receive an ID badge after subbing in the District for 10 days.
  - 11. Policy D500.80 Paraprofessionals (1<sup>st</sup> Reading)** – We received updated language from ISBA clarifying the requisite qualifications for newly hired paras. I recommend the Board hold this over for a second reading.

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12. **Policy D510.80 Supervision of Relatives (1<sup>st</sup> Reading)** – The Board discussed this last month. We have eliminated reference to cousins in the policy. I recommend the Board hold this over for a second reading.
  13. **Policy D544.50 Military Reserve National Guard Duty (2<sup>nd</sup> Reading)** – I recommend the Board approve this policy.
  14. **Policy D760.00 Credit Cards (1<sup>st</sup> Reading)** – We received additional language from ISBA and will include it in our policy to better align with their language. I recommend the Board hold this over for a second reading.
  15. **Policy D832.00 Student Wellness (1<sup>st</sup> Reading)** – We have added some clarifying USDA language that we received from ISBA. I recommend the Board hold this over for a second reading.
  16. **Policy D834.00 Nutrition (1<sup>st</sup> Reading)** – We have added language indicating that we will review Policy 832.00 Student Wellness once every three years. I recommend the Board hold this over for a second reading.
- F. Personnel Recommendations** – I recommend the Board approve personnel as presented.
- G. Travel Approvals** – There are several for approval this month: Two MCEA members to go to San Diego, a number of Math teachers for a training in San Francisco, one additional administrator to go to the ASCD conference in Chicago, and a number of student competitions and tournaments.

### Upcoming Events:

October 17	Parent/Patron Advisory Team (PPAT) Meeting 12:00
October 18	Parent/Teacher Conferences 1:30 – 7:30
October 19	Parent/Teacher Conferences 8 – 11:30
October 24	<b><i>Please try to stop by the DSC in the morning for your yearbook picture to be taken.</i></b>
October 29	Board Training 4:30, Admin Discussion 5:00 – 6:15, Town Hall Meeting 6:30
November 7	Policy Review Committee (PRC) Meeting 3:30
November 12	Agenda Review 3:00
November 14-16	ISBA Convention