



Brownsville Independent School District

Agenda Category: General Function Board of Education Meeting: 06/11/24

Item Title: 2024-2025 Safety & Facilities Enhancement X Action
(SAFE) Grant Cycle 2 Information
Discussion

BACKGROUND:


The BISD Grants Department submitted and received the 2024-2025 Safety and Facilities Enhancement (SAFE) Grant Cycle 2 in the amount of \$993,096. The Grant funds will assist in meeting the new school safety standards and to include other security related costs like doors, fencing, emergency egress gates, cameras, and monitoring tools such as those allowed under the school safety allotment, the SB500 2019-2021 School Safety and Security Grant.

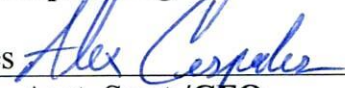
FISCAL IMPLICATIONS:

There is no cost to the district.

RECOMMENDATION:

Recommend approval to accept the 2024-2025 Safety and Facilities Enhancement (SAFE) Grant Cycle 2 from TEA in the amount of \$993,096 to assist in meeting the new school safety standards and to include other security related costs from May 09, 2024 to August 31, 2025 at no cost to the district.


J.J. Deleon/Diana E. Barron
Submitted by: Principal/Program Director


Alejandro Cespedes
Recommended by: Asst. Supt./CFO


Alejandro Cespedes
Approved by: Chief Financial Officer

Approved for Submission to Board of Education:


Dr. Jesús H. Chávez
Superintendent

Texas Education Agency

Application ID: 003558026841



Organization: BROWNSVILLE ISD

County District: 031901

Campus/Site: N/A

ESC Region: 01

SAS #: SAFEAB24

Vendor ID: 1746000418

School Year: 2023-2024

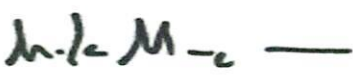
Notice of Grant Award

Application Submit Date: 5/9/2024

Amendment Number: 00

NOGA ID/ Reimbursement ID	Name of Grant Program	FAR Fund Code	FAR Rev Code	CFDA #	Federal Aid Agency	TEA USE Only	Begin Date	End Date	Increase (Decrease)	Amount
23039703031901	SAFE CYCLE 2	429	5829			03972303	5/9/2024	8/31/2025	\$0.00	\$993,096.00

Application and any amendment thereto identified above, Received Date/Document Control Number/Application ID **003558026841**, as revised or negotiated by the Texas Education Agency (TEA) hereby incorporated by reference and, therefore, made a part of this grant award. Also incorporated by reference into this grant award are the Provisions and Assurances contained in the incorporated application, the Request for Application (if applicable), the instructions to completing the Standard Application System (SAS), any guidelines which accompany the applications, including program and fiscal guidelines, and any and all attachments or appendices submitted by the applicant or included by TEA. This grant is made contingent upon the availability of funds from the funding entity to the Texas Education Agency for distribution to the subgrantee named above. If funding is not received, TEA assumes no liability for costs incurred by the grant recipient.

Offer Accepted by Grantee	Approval ID of the Commissioner of Education or Designee Texas Education Agency	Date
The digital signature of the applicant's authorized officer contained on the applicant's application referred to above, is hereby incorporated by reference and made a part of this grant/award contract		5/31/2024

**Texas Education Agency
Supplement to Notice of Grant Award (NOGA)**

1	Subrecipient Name BROWNSVILLE ISD 1900 PRICE RD BROWNSVILLE, TX 78521	2	Subrecipient Unique Entity Identifier CDN: 031901
3	Subrecipient Information		
	Grant name:		SAFE CYCLE 2
	Subaward period of performance start and end date:		See NOGA certificate
	Amount of federal funds obligated by this action:		Not applicable
	Total amount of federal funds awarded:		Not applicable
	Indirect cost rate:		4.668%
	De minimis indirect cost rate:		Not applicable
	Research and development grant:		Not applicable
4	Subrecipient Terms and Conditions		
	<p>(1) New EDGAR including 2 C.F.R. Part 200 does not apply</p> <p>(2) Grant program requirements</p> <p style="margin-left: 20px;">(a) Incorporated by reference in General and Fiscal Guidelines</p> <p style="margin-left: 20px;">(b) Incorporated by reference in Program Guidelines</p> <p style="margin-left: 20px;">(c) Incorporated by reference in General Provisions and Assurances</p> <p style="margin-left: 20px;">(d) Incorporated by reference in Program-Specific Provisions and Assurances (if applicable)</p> <p>(3) Additional requirements</p> <p style="margin-left: 20px;">Incorporated by reference in the To The Administrator Addressed correspondence sent to grantee as applicable</p> <p>(4) Access to subrecipient records</p> <p style="margin-left: 20px;">The subrecipient must permit TEA as the pass-through entity and auditors to have access to the subrecipient's records and financial statements as necessary for TEA to meet the requirements of this section.</p> <p>(5) Closeout of subaward</p> <p style="margin-left: 20px;">(a) Incorporated by reference in General and Fiscal Guidelines</p> <p style="margin-left: 20px;">(b) Incorporated by reference in NOGA transmittal letter</p>		
5	Name of Pass-Through Entity Texas Education Agency	6	Contact Information for TEA Awarding Official See NOGA certificate
7	Federal Award Information		
	Federal awarding agency:		Not applicable
	Federal award identification number:		Not applicable
	CFDA number:		Not applicable
	CFDA name:		Not applicable
	Federal award date:		Not applicable
	Total amount of federal award:		Not applicable
8	Federal Award Project Description Not applicable		



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SAS#: SAFEAB24

2024-2025 Safety and Facilities Enhancement (SAFE) Grant, Cycle 2

General Information
 GS2000 - Certify and Submit

Due: 05/28/2024 05:00 PM
 Application Status: Submitted

Amendment #: 00
 Version #: 01

Description	Required	Status	Last Update
General Information			
GS2100 - Applicant Information	*	Complete	04/17/2024 09:39 AM
GS2300 - Negotiation Comments and Confirmation		New	
Program Description			
PS3013 - Program Plan	*	Complete	05/03/2024 10:50 AM
Program Budget			
BS6001 - Program Budget Summary and Support	*	Complete	05/03/2024 11:14 AM
BS6101 - Payroll Costs	*	Complete	05/03/2024 11:15 AM
BS6201 - Professional and Contracted Services	*	Complete	05/03/2024 11:16 AM
BS6401 - Other Operating Costs	*	Complete	05/03/2024 11:17 AM
BS6501 - Debt Services	*	Complete	05/03/2024 11:16 AM
BS6601 - Capital Outlay	*	Complete	05/03/2024 11:17 AM
Provisions Assurances and Certifications			
CS7000 - Provisions, Assurances and Certifications	*	Complete	04/09/2024 11:18 AM

Certification and Incorporation Statement

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations; application guidelines and instructions; the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules submitted. It is understood by the applicant that this application constitutes an offer and, if accepted by the Texas Education Agency or renegotiated to acceptance, will form a binding agreement.

Authorized Official Select Contact: or

First Name: Alejandro Initial: Last Name: Cespedes Title: Chief Financial Officer
 Phone: 956-698-0003 Ext: E-Mail: acespedes2@bisd.us

Submitter Information

First Name: Alejandro Last Name: Cespedes
 Approval ID: alejandro.cespedes Submit Date and Time: 05/09/2024 10:55:25 AM



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2024-2025 Safety and Facilities Enhancement (SAFE) Grant, Cycle 2

General Information GS2100 - Applicant Information

Part 1: Organization Information

A. Applicant		
Organization Name: BROWNSVILLE ISD		
Mailing Address Line 1: 1900 PRICE RD		
Mailing Address Line 2:		
City: BROWNSVILLE	State: TX	Zip Code: 78521
B. Unique Entity Identifier (SAM)		
UEI (SAM):		

Part 2: Applicant Contacts

A. Primary Contact			Select Contact:	Select One	or	Add New Contact
First Name: Alejandro	Initial:	Last Name: Cespedes				
Title: Chief Financial Officer						
Telephone: 956-698-0003	Ext.:	E-Mail: acespedes2@bisd.us				
B. Secondary Contact			Select Contact:	Select One	or	Add New Contact
First Name: Diana	Initial:	Last Name: Barron				
Title: Grant Coordinator						
Telephone: 956-548-8227	Ext.:	E-Mail: dbarron@bisd.us				



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2024-2025 Safety and Facilities Enhancement (SAFE) Grant, Cycle 2

General Information GS2300 - Negotiation Comments and Confirmation

Part 1: General Comments

General Comments (TEA Use Only)

Part 2: Negotiation Items

This schedule is for TEA to document any required changes and communications to the applicant in the event this application requires negotiation. It will also require applicants to acknowledge that they have made the changes requested.

Applicants: For all negotiation notes below, please make the requested changes in the grant application itself.

- Please do check the "Change Completed" box.
- Please do not enter information in the "Grantee Comments" section, unless you are specifically instructed to do so.

Negotiation Items	
1.	<div style="display: flex; justify-content: space-between;"> <div>Date: <input type="text"/></div> <div>Schedule: <input type="text" value="Select One"/></div> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>TEA Negotiation Note:</p> <div style="border: 1px solid black; height: 50px;"></div> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>Grantee Comments: <input type="checkbox"/> LEA Completed Change</p> <div style="background-color: #cccccc; border: 1px solid black; height: 40px;"></div> </div>

Add Row

Delete Row



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2024-2025 Safety and Facilities Enhancement (SAFE) Grant, Cycle 2

**Program Description
 PS3013 - Program Plan**

The Safety and Facilities Enhancement (SAFE) Grant Cycle 2 allows LEAs who have certified they are NOT in compliance to implement the adopted safety standards applicable to Chapter 61, Sub-chapter CC, 61.031 of Commissioner's Rules. Funds will assist LEAs in meeting the adopted school safety standards. LEAs already in compliance with the adopted safety standards will be able to utilize grant funds for other security measures.

A. Use of Funds — LEA Allowable Activities (Tier 1)

Select the checkboxes to indicate the activities for which the LEA intends to expend grant funds.

Tier 1 – If you have NOT met the minimum safety standard, please indicate for which items below you plan to expend grant funds. If you have already met the minimum safety standards, please select N/A for each line.

1. Secured Area Fencing

- Fencing
- Emergency egress gates
- Anti-scaling devices
- Fence posts
- Upgrade pre-existing fencing to become compliant with safety standards rule increasing the height of pre-existing fence to meet the height requirement of the safety standards rule
- Modification of other pre-existing fencing components to bring fence(s) up to standard
- N/A

2. Exterior Doors

- Door reinforcement components
- Door
- Mechanical door auto closer
- Mechanical door lock
- Emergency egress push bar
- Door frame
- Center mullion
- Master key rekeying on mechanical doors
- N/A

3. Glass Exterior Doors Not Within a Secured Area (includes the purchase of forced-entry resistant film and installation materials)

- Glass Exterior Doors Not Within a Secured Area
- N/A

4. Ground-Level Exterior Windows

- For windows adjacent to or near an exterior door to become compliant, the purchase of forced-entry resistant film and installation materials
- N/A

5. In the case that the window frame itself is not removable and the frame and window must be upgraded to comply with the minimum safety standards:

- Purchase of forced-entry window
- Window frame and installation materials
- N/A



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2024-2025 Safety and Facilities Enhancement (SAFE) Grant, Cycle 2

Program Description PS3013 - Program Plan

<p>6. Silent Panic Alert Technology – This includes the following:</p> <ul style="list-style-type: none"><input type="checkbox"/> Purchase and installation of silent panic alert technology<input type="checkbox"/> Maintenance/service contracts for silent panic alert technology systems<input checked="" type="checkbox"/> Either solely or in combination with other funds, to purchase comprehensive school safety software systems that include, but not limited to, visitor screening, safety drills, response to emergencies, and reunification but only if the silent panic alert technology is a primary component of the comprehensive system<input type="checkbox"/> LEA personnel costs are only associated with the installation of silent panic alert technologies<input type="checkbox"/> Lease purchase of silent panic alert technologies if completely paid within the grant period<input type="checkbox"/> N/A
<p>7. Other Required Components (includes the purchase and installation of security cameras at exterior door locations for the purpose of visual verification prior to allowing an individual to enter)</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Other Required Components<input type="checkbox"/> N/A
<p>8. Installation of the Aforementioned Components</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Installation<input type="checkbox"/> N/A



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2024-2025 Safety and Facilities Enhancement (SAFE) Grant, Cycle 2

Program Description
 PS3013 - Program Plan

B. Use of Funds — LEA Allowable Activities (Tier 2)

Select the checkboxes to indicate the activities for which the LEA intends to expend grant funds.

Tier 2 – If you have already met or provisionally met the minimum safety standard or plan to meet this standard during the implementation of this grant, please indicate for which Tier 2 expenses you plan to expend grant funds. If you have NOT met the minimum safety standards and do not plan to achieve Tier 2 status for the purposes of this grant funding, please select N/A for each line.

1. Security Cameras or Other Security Equipment
<input checked="" type="checkbox"/> Security Cameras <input checked="" type="checkbox"/> Other Security Equipment <input type="checkbox"/> N/A
2. Communication and Information Sharing Technology (includes communications systems or devices, that facilitates communication and information sharing between students, school personnel, and first responders in an emergency)
<input checked="" type="checkbox"/> Communication and Information Sharing Technology <input type="checkbox"/> N/A
3. Instructional Facility Components (includes instructional facility components such as security lighting, interior and exterior doors and security components)
<input checked="" type="checkbox"/> Instructional Facility Components <input type="checkbox"/> N/A
4. Security
<input type="checkbox"/> Employing school district peace officers, private security officers, and school marshals <input checked="" type="checkbox"/> Equipment required for employing school district security <input type="checkbox"/> Collaborating with local law enforcement agencies, such as entering into a memorandum of understanding for the assignment of school resource officers to schools in the district <input type="checkbox"/> N/A
5. School Safety and Security Training and Planning
<input checked="" type="checkbox"/> Active shooter and emergency response training <input checked="" type="checkbox"/> Prevention and treatment programs relating to addressing adverse childhood experiences <input type="checkbox"/> N/A
6. The prevention, identification, and management of emergencies and threats, using evidence-based, effective prevention practices and including:
<input checked="" type="checkbox"/> Providing licensed counselors, social workers, and individuals trained in restorative discipline and restorative justice practices <input checked="" type="checkbox"/> Providing mental health personnel and support <input checked="" type="checkbox"/> Providing behavioral health services <input checked="" type="checkbox"/> Establishing threat reporting systems <input checked="" type="checkbox"/> Developing and implementing programs focused on restorative justice practices, culturally relevant instruction, and providing mental health support <input type="checkbox"/> N/A
7. Programming related to suicide prevention, intervention, and postvention
<input checked="" type="checkbox"/> Programming related to suicide prevention, intervention, and postvention <input type="checkbox"/> N/A
8. Metal Detectors
<input checked="" type="checkbox"/> Metal Detectors <input type="checkbox"/> N/A
9. Two-way radio systems
<input checked="" type="checkbox"/> Two-way radio systems <input type="checkbox"/> N/A



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2024-2025 Safety and Facilities Enhancement (SAFE) Grant, Cycle 2

Program Description
PS3013 - Program Plan

10. Access control features on exterior and interior doors

- Access control features on exterior and interior doors
- N/A

11. Vestibules

- Vestibules
- N/A

12. Other security expenses in alignment with TEC §48.115

- Other security expenses
- N/A



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2024-2025 Safety and Facilities Enhancement (SAFE) Grant, Cycle 2

Program Budget
 BS6001 - Program Budget Summary and Support

Statutory Authority: SB30, Section 4.02, 88th Texas Legislature

[View List of SSA Members \[All\]](#)

[View List of SSA Members](#)

Part 1: Available Funding

Available Funding	
Description	SAFE Cycle 2
1. Fund/SSA Code	429
2. Planning Amount	
3. Final Amount	\$993,096
4. Carryover	
5. Reallocation	
Total Funds Available	\$993,096

Part 2: Budget Summary

A. Budgeted Costs		
Description	Class/Objct Code	SAFE Cycle 2
1. Consolidated Administrative Funds		<input type="radio"/> Yes <input type="radio"/> No
2. Payroll Costs	6100	
3. Professional and Contracted Services	6200	\$800,000
4. Supplies and Material	6300	\$193,096
5. Other Operating Costs	6400	
6. Debt Services	6500	
7. Capital Outlay	6600	
8. Operating Transfers Out	8911	
Total Direct Costs		\$993,096
9. Indirect Costs		
Total Budgeted Costs		\$993,096
Total Funds Available Minus Total Costs		\$0
10. Payments to Member Districts of SSA	6493	



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2024-2025 Safety and Facilities Enhancement (SAFE) Grant, Cycle 2

**Program Budget
 BS6001 - Program Budget Summary and Support**

B. Pre-Award Costs		
Description	Class/ Object Code	SAFE Cycle 2
1. Payroll Costs	6100	
2. Contracted Services	6200	
3. Supplies and Material	6300	
4. Other Operating Costs	6400	
5. Debt Services	6500	
6. Capital Outlay	6600	
7. Operating Transfers Out	8911	
Total Direct Costs		
8. Indirect Costs		
Total Pre-Award Costs		

C. Breakout of Direct Admin Costs

Part 2C Breakout of Direct Admin Costs is hidden because it does not apply to the funding source(s) for this grant application.



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2024-2025 Safety and Facilities Enhancement (SAFE) Grant, Cycle 2
Program Budget
BS6101 - Payroll Costs

Part 1: Total Payroll Costs

Payroll costs entered on BS6001	
Total Payroll Costs	SAFE Cycle 2

Part 2: Number and Type of Positions

A. Administrative Support or Clerical Staff	
Position Type	SAFE Cycle 2
1. Administrative support or clerical staff (integral to program)	

B. LEA Positions	
Position Type	SAFE Cycle 2
1. Professional staff	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>

C. Campus Positions	
Position Type	SAFE Cycle 2
1. Professional staff	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>

Part 3: Substitute, Extra-Duty, Benefits

Substitute, Extra-Duty, Benefits	SAFE Cycle 2
1. For schoolwide personnel (includes staff salary, extra-duty pay/beyond normal hours, and substitutes for staff positions at schoolwide campuses)	<input type="checkbox"/>
2. Extra duty pay/beyond normal hours for positions not indicated above	<input type="checkbox"/>
3. Substitutes for public and charter school teachers not indicated above	<input type="checkbox"/>
4. Stipends for positions not indicated above	<input type="checkbox"/>

Part 4: Confirmation of Payroll Requirements

Confirmation of Payroll Requirements
1. <input type="checkbox"/> The grantee certifies the federally funded portion of this position and duties are reasonable, necessary, allowable and allocable under the applicable federal fund source. The grantee further certifies that it is in compliance with the federal supplement, not supplant provision applicable to each federal fund source. The grantee assures the grant-funded portion of this position and duties meet the purpose, goals, and objectives of the federal fund source. Documentation must be maintained locally by the grantee that clearly demonstrates the allowable and supplemental nature of the position, as required by each federal fund source, and will provide such documentation to TEA upon request.

Schedule Status: Complete

Discretionary Non-Competitive

Application ID: 0035580268410001



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2024-2025 Safety and Facilities Enhancement (SAFE) Grant, Cycle 2

**Program Budget
BS6101 - Payroll Costs**



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2024-2025 Safety and Facilities Enhancement (SAFE) Grant, Cycle 2

**Program Budget
 BS6201 - Professional and Contracted Services**

Part 1: Professional and Contracted Services

Budgeted Costs		
Description	Class/Ob_jct Code	SAFE Cycle 2
1. Rental or Lease of Buildings, Space in Buildings, or Land	6269	
2. Professional and Consulting Services	6219 6239 6291	
Subtotal Professional and Contracted Services Costs		
Remaining 6200 Costs That Do Not Require Specific Approval		\$800,000
Total Professional and Contracted Services Costs		\$800,000

Part 2: Direct Administrative Costs

Part 2 Breakout of Direct Administrative Costs is hidden because it does not apply to the funding source(s) for this grant application.

Part 3 : Itemized Professional and Consulting Services

Itemized Professional and Consulting Service (6219, 6239, 6291)	
Description	SAFE Cycle 2
1. Service: <input type="text"/>	
Specify Purpose: <input type="text"/>	
<input type="button" value="Add Item"/> <input type="button" value="Delete Item"/>	
Total Professional and Consulting Services Costs	



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2024-2025 Safety and Facilities Enhancement (SAFE) Grant, Cycle 2

**Program Budget
 BS6401 - Other Operating Costs**

Part 1: Other Operating Costs

Budgeted Costs		
Description	Class/ Object Code	SAFE Cycle 2
1. Out-of-State Travel for Employees LEA must keep documentation locally.	6411	
2. Travel for Students to Conferences (does not include field trips) Requires pre-authorization in writing.	6412	
3. Educational Field Trips LEA must keep documentation locally.	6412 6494	
4. Stipends for Non-employees other than those included in 6419 Requires pre-authorization in writing.	6413	
5. Travel Costs for Officials such as Executive Director, Superintendent, or Board Members Allowable only when such costs are directly related to the grant. If Out-of-State Travel, LEA must keep documentation locally.	6411 6419	
6. Non-Employee Costs for Conference Requires pre-authorization in writing.	6419	
7. Hosting Conferences for Non-Employees LEA must keep documentation locally.	64xx	
Subtotal Other Operating Costs		
Remaining 6400 Costs That Do Not Require Specific Approval		
Total Other Operating Costs		

Part 2: Direct Administrative Costs

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2024-2025 Safety and Facilities Enhancement (SAFE) Grant, Cycle 2

Program Budget
 BS6501 - Debt Services

Part 1: Subscription-Based Information Technology Arrangement (SBITA) and Capital Lease Liability Costs

Budgeted Costs		
Description	Class/ Object Code	SAFE Cycle 2
1. SBITA Liability - Principal	6514	
2. SBITA Liability - Interest	6526	
3. Capital Lease Liability - Principal	6512	
4. Capital Lease Liability - Interest	6522	
5. Interest on Debt	6523	
Total Debt Service Costs		

Part 2: Description of SBITA

Subscription

1. SBITA Description:

Subscription Cost:

Fund Source: Contract Start Date: Contract End Date:

Part 3: Description of Property

Property

1. Property Description:

Property Value:

Fund Source: Contract Start Date: Contract End Date:



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2024-2025 Safety and Facilities Enhancement (SAFE) Grant, Cycle 2

Program Budget BS6601 - Capital Outlay

Part 1: Capital Expenditures

Budgeted Costs	
Description	SAFE Cycle 2
1. Library Books and Media (Capitalized and Controlled by Library)	
2. Capital Expenditures for Additions, Improvements, or Modifications to Capital Assets Which Materially Increase Their Value for Useful Life (not ordinary repairs and maintenance)	
3. Furniture, Equipment, Vehicles or Software Costs for Items in Part 2	
Total Capital Outlay Costs	

Part 2: Furniture, Equipment, Vehicles or Software

Items

1. Generic Description:

Number of Units:

Fund Source:

Total Costs:

Describe how the item will be used to accomplish the objective of the program:



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2024-2025 Safety and Facilities Enhancement (SAFE) Grant, Cycle 2

Provisions Assurances CS7000 - Provisions, Assurances and Certifications

Provisions, Assurances and Certifications	
1. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all General and Fiscal Guidelines.	General and Fiscal Guidelines
2. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all Program Guidelines.	Program Guidelines
3. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all General Provisions and Assurances requirements.	General Provisions and Assurances
4. <input checked="" type="checkbox"/> I also certify my acceptance and compliance with all Debarment and Suspension Certification requirements. <input type="checkbox"/> I certify I am not debarred or suspended.	Debarment and Suspension Certification
5. Choose the appropriate response for Lobbying Certification:	
a. <input checked="" type="checkbox"/> I certify this organization does not spend federal appropriated funds for lobbying activities and certify my acceptance and compliance with all Lobbying Certification requirements.	Lobbying Certification
b. <input type="checkbox"/> This organization spends non-federal funds on lobbying activities and has attached the required OMB Disclosure of Lobbying Activities form, as described below.	
Instructions for completing and attaching the Disclosure of Lobbying Activities form.	
<ul style="list-style-type: none">• Print and sign the form.• Scan the signed form and save it to your desktop.• Click the Attach Files icon on the Table of Contents page to attach your signed form to this eGrants application.	