

## Instruction

### Achievement and Awards<sup>1</sup>

*[High school and unit districts only]*

#### Grade Point Average, Class Rank, and Class Honor Roll

The Superintendent shall maintain a uniform process for secondary schools to calculate, on at least a yearly basis, each student's grade point average and class rank, as well as an honor roll for each class.

*[All districts]*

#### Awards and Honors

The Superintendent shall maintain a uniform process for presenting awards and honors for outstanding scholarship, achievement, and/or distinguished service in school activities in such a way as to minimize bias and promote fairness.<sup>2</sup> The Superintendent shall supervise the selection of the recipient(s).

All donations for awards, honors, and scholarships must receive the School Board's prior approval.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> This policy's contents are at the local board's discretion; a board should customize it to reflect the district's practices. Moving away from class rank is the trend because fewer colleges consider it to be of significant importance in admissions. For a resource on the role of class rank in college admission, see [www.nacacnet.org/news--publications/publications/state-of-college-admission/](http://www.nacacnet.org/news--publications/publications/state-of-college-admission/) and [www.nassp.org/class-rank-gpa-and-grading/](http://www.nassp.org/class-rank-gpa-and-grading/).

<sup>2</sup> As an alternative, a board may want to list the awards and honors, such as in the following:  
 The School District annually presents the following awards and honors to students for outstanding scholarship and distinguished service in District activities: *[insert list]*  
 For high school or unit districts, a board may want to recognize a valedictorian and salutatorian, such as by inserting the following:  
 In addition to other awards, the Superintendent shall maintain a uniform process for identifying one or more high school senior(s) as valedictorian(s) and salutatorian(s).